

Town of Windham

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Natural Resources Advisory Committee
Conference Room #1, Town Office
6:00 PM – 7:30 PM, Wednesday January 30, 2019

MINUTES

1. Welcome & Introductions
2. Review Committee Charge
3. Chair & Vice Chair Discussion; Election
4. Priorities & Goal-Setting
5. Next Steps
6. Adjourn

Staff Contact:

Gretchen Anderson
Environmental & Sustainability Coordinator
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Notes from Meeting:

1. Meeting called to order at 6:10 PM
 - a. Committee Members Present: Donna Chapman, Jeanne Rhein, Chris McDonald, Dennis Brown (by phone)
 - b. Staff Member Present: Gretchen Anderson (E&S Coordinator)
2. Charge reviewed and approved by committee
 - a. Suggestion to transition committee to a conservation commission = ultimately determined that charge satisfies committee's current objectives
 - i. Potentially re-visit conversation commission discussion following first year as an active committee, stable membership, etc.
 - ii. Charge allows committee to provide recommendations and conduct education and outreach without implementing ordinance to transition to a commission.
3. Committee elected Dennis Brown as Chair unanimously (4-0)
 - a. Staff will help chair with organizational tasks as necessary.

4. Committee drafted the following goals:
 - a. Conduct Water Resources workshop (Timeline: 2nd/3rd week in February)
 - i. Presentation conducted by DEP / CCSWCD
 - ii. Invite Planning and Code Department to attend
 - b. Meet with Planning/Code Department on goals/priorities of Comprehensive Plan that committee could implement (Timeline: Early/Middle March)
 - i. Review draft recommendations with Long Range Planning Committee
 - c. Bring finalized recommendations to Town Council for approval (Timeline: April)
 - d. Establish environmental plan (specifically water resources?)
5. Next steps:
 - a. Reach out to DEP / CCSWCD for Water Resources workshop
 - b. Reach out to committee for next meeting date

