

MEMO

TO: Watershed Protection Grant Evaluation Committee
FROM: Heather Huntt of behalf of Cumberland County Soil and Water Conservation District
DATE: 2/24/2020
RE: **Request for financial support to assist with Pleasant River water quality improvement initiatives**

Cumberland County Soil and Water Conservation District (District) wishes to request up to \$5,000 from the Town of Windham to assist the Natural Resources Advisory Committee (NRAC) in initiatives to improve Pleasant River. Pleasant River is currently listed by the State of Maine as an impaired waterbody due to *E. coli* bacteria. In the fall of 2019, NRAC selected to focus on improving the Pleasant River and its watershed in the upcoming year due to its impairment status and the imminent expiration of the river's 10-year watershed management plan set to expire in 2021.

Under the guidance of the Town of Windham, the District would undertake tasks to ultimately improve Pleasant River's water quality. These tasks may include yet are not limited to:

- Reviewing potential water quality impact sites and assessing their relative impact to the river's water quality;
- Determining approximate restoration solutions for water quality impact sites and cost estimates to address known problem sites;
- Conducting outreach to landowners that may be able to address impact sites;
- Compiling proposals for funding assistance to address known impact sites;
- Exploring needs and starting efforts to update the 2011 watershed management plan.

The request for \$5,000 is for the District to assist in water quality improvement initiatives in the year 2020. Attached is an agreement for these services. Please let us know if you have any questions or comments.

Sincerely,



Heather Huntt, CESSWI

AGREEMENT FOR SERVICES

The Cumberland County Soil & Water Conservation District, located at 35 Main Street, Suite 3, Windham, Maine 04062 ("the District") and Town of Windham located at 8 School Road, Windham, Maine 04062 ("the Town"), hereby agree as follows:

Description of Services

The Town seeks the District's support in restoring Pleasant River's water quality impairments. Tasks to be implemented by the District under the guidance of the Town and may include yet are not limited to:

- Reviewing potential water quality impact sites and assessing their relative impact to the river's water quality;
- Determining approximate restoration solutions for water quality impact sites and cost estimates to address known problem sites;
- Conducting outreach to landowners that may be able to address impact sites;
- Compiling proposals for funding assistance to address known impact sites;
- Exploring needs and starting efforts to update the 2011 watershed management plan.

All work to be completed under the guidance of the Town of Windham. Any significant changes in work from those listed above will be communicated and documented (if needed) in a change order. A separate Agreement will be procured should additional services be needed to be pursued.

Fees

This Agreement is for work not to exceed \$5,000.00. Upon acceptance of this Agreement, please return a signed copy of this contract. The District's invoices shall be submitted approximately monthly to:

Town of Windham via email to:

Barry Tibbetts, Interim Town Manager at batibbetts@windhammaine.us (or Town Manager to be hired)

Cc Susan R. Rossignol, Financial Administrative Assistant at srossignol@windhammaine.us and

Gretchen Anderson, Environmental and Sustainability Coordinator at gaanderson@windhammaine.us

The District shall be compensated based on time and materials in accordance with the Description of Services listed above and the District's Schedule of Fees which is listed on the District's website at <https://cumberlandswcd.org/site/about-us/schedule-of-fees/>. Payment shall be made to the District within thirty (30) days of the receipt of an invoice by the Town.

The party signing below certifies that they hold the proper authority to enter into an agreement on behalf of each entity.

Town of Windham

CUMBERLAND COUNTY SOIL & WATER
CONSERVATION DISTRICT

For Town of Windham

Christopher Brewer, Project Administrator

Name:

Title:

Date:

Date:

Project Contact Information

Gretchen Anderson, Environmental and Sustainability
Coordinator

Heather Hunt, Project Manager

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