

Town of Windham

8 School Road
Windham, ME 04062

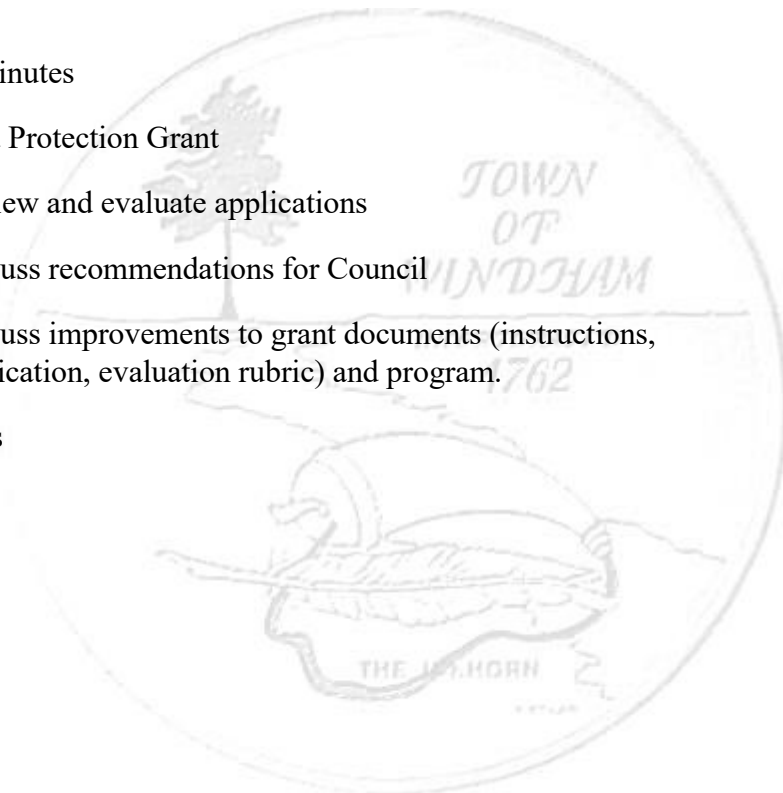
Voice 207.892.1909

Fax 207-892-0542

Natural Resources Advisory Committee
Conference Room, Public Works
5:30 PM – 7:30 PM, Thursday February 20, 2020

AGENDA

1. Welcome
2. Review Minutes
3. Watershed Protection Grant
 - a. Review and evaluate applications
 - b. Discuss recommendations for Council
 - c. Discuss improvements to grant documents (instructions, application, evaluation rubric) and program.
4. Next Steps
5. Adjourn



Staff Contact:

Gretchen Anderson
Environmental & Sustainability Coordinator
Cell: 207-310-7393
Email: gaanderson@windhammaine.us

Notes from Meeting:

1. Meeting called to order at 5:30 PM.
 - a. Committee members present - Mikki vanSummern, Mindy Schwartz, Jeanne Rhein, Chris MacDonald, Dennis Brown (phone)
 - b. Staff present - Gretchen Anderson (E&S Coordinator)
2. Committee reviewed and approved [1.22.20 Minutes](#).
3. Watershed Protection Grant
 - a. Committee reviewed and evaluated the following applications:
 - i. [Milfoil 'Get Rid Of It' Campaign](#) - Collins Pond Improvement Association
 - ii. [Highland Lake \(Multiple Projects\)](#) - Highland Lake Association
 - iii. [Hybrid Variable Milfoil Removal](#) - Little Sebago Lake Association
 - iv. [Windham Water Stewardship Project](#) - Presumpscot Regional Land Trust
 - b. Committee discussed recommendations to council.
 - i. Action Item - Gretchen will draft memo of recommendations for committee review and submittal to council.
 - c. Committee discussed improvements to grant program documents and procedure. The following was discussed:
 - i. Change first 'Priority/Impact' evaluation question to the following: 'Does project directly address sites or areas identified in a watershed management plan/protection plan or remediation plan with professional support?'
 - ii. Include examples of past funded projects within grant application information.
 - iii. Change third 'Experience, Expertise & Likelihood of Success' evaluation question to the following: 'Is the project 'shovel-ready'?'
 - iv. Change 'Emergency' evaluation question to the following: 'Is the project a response to an urgent environmental event or imminent environmental threat?'
 - v. Establish requirement to provide budget summary page.
 - vi. Establish requirement to provide anticipated cash match.
4. Next steps
 - a. Draft recommendations memo will be sent out for committee review and subsequent submittal to council for approval.
 - b. Doodle poll will be sent out to determine March meeting.
5. Meeting adjourned at 7:40 PM.