



ADDENDUM

Date November 12, 2020

To Prospective Bidders

Re Addendum No. 1 to the Design-Build RFP for:

 Town of Windham
 Public Safety Building Addition and Renovations
 Windham, Maine
 Project No. 20419

This Addendum forms a part of the Design-Build RFP and modifies the original Design-Build RFP dated October 30, 2020. Acknowledge receipt of this Addendum in the space provided in the Bid Form.

This Addendum consists of 8 pages, and reference documents and drawings listed on page 8.

Harriman

Judy Johnson, AIA, LEED AP
Principal, Senior Architect

AUBURN

BOSTON

PORTLAND

PORTSMOUTH

PRE-BID QUESTIONS AND ANSWERS

Q. Can you please define Harriman's scope of work as it relates to this project with respect to construction services as well as the design moving forward?

A. Harriman's design services for the Town ended with Schematic Design submission and Harriman is currently advising the Town through the completion of the project to ensure program and quality needs are met.

Q. There were several questions relative to clarifying the sprinkler system.

1. Sprinkler monitoring Company / who services your existing sprinkler system?
2. Flow Rate
3. Existing Design Drawings

A. Responses:

1. **Norris**
2. **See attached Report from Eastern Fire dated 08/12/2020**
3. **Existing documentation is limited to the drawings as shown in the RFP: 00 02 00a Design Documents of the Existing Facility**

Q. Is a Bid Bond required or is a qualification letter from the bonding company acceptable?

A. A qualification letter from the bonding company is acceptable for the Bid Bond.

Q. Will DWG files be available for use by bidders?

A. Dwg files of Schematic Design sheets will be provided to the Town for distribution on their website. A digital file release form, which will be accessible via the Town's website, is to be filled out and signed by the bidder and included in Design-Build proposal.

Q. Has a budget been approved by the town for this project and if so, can you please direct me to the meeting minutes for the town approval?

A. Project budget information will be available on the Town's website.

Q. What is the anticipated schedule for design and construction on this project?

A. The Bidding deadline will be extended from November 24, 2020 at 12:00 PM to December 8, 2020 at 12:00 PM. The Town will accept Bid RFI's until 12:00 PM on December 1, 2020. Final Bid RFI responses will be issued via Addendum, posted on the Town website, by 12:00 PM on December 3, 2020. A construction schedule is to be proposed by the Design-Build Team. Town Council will award the bid on December 22, 2020.

Q. Can you please provide the dollar amounts you would like us to carry for the allowances called out in the schematic design and listed below?

- Allowance for markerboards
- Allowance for recessed display cases
- Allowance for front loading washer and dryers
- Allowance for manually operated chain-and-clutch roller shades at exterior window and lobby window locations
- Audio-video system allowance
- Electric Safety and Security System allowance

A. In addition to answers below, updates providing quantities and manufacturer information to the questions listed above are included in this Addendum under the heading 'Changes to the RFP Documents'.

- **Markerboards:** see ‘Changes to the RFP Documents’.
- **Display cases:** see ‘Changes to the RFP Documents’.
- **Front loading washers** will be Owner furnished and a gear extractor has been added to the contractor scope: see ‘Changes to the RFP Documents’.
- **Roller Shades:** see ‘Changes to the RFP Documents’.
- **Audio-video system to include:**
 - PA system for annunciation in all occupied spaces in the Fire Department.
 - Contractor to provide power, conduit, and blocking to support Owner furnished A-V system for Training Room 130 including: Controller/amplifier, In-ceiling speakers, (6) wall-mounted display screen locations, (2) HDMI input locations, wall-mounted master control panel.
 - Contractor to provide power, conduit, and blocking to support Owner furnished A-V system for Fitness Room 150 including: Controller/amplifier, In-ceiling speakers, (2) wall-mounted display screen locations.
- **Electronic Safety and Security System:** Owner will provide a sketch via Addenda showing locations and quantities of security cameras and card access pads. Owner will include security camera and card access equipment and installation in their scope and budget. Contractor to provide conduit for Owner’s security installer to run cable from equipment locations to associated power supplies, door operators, control panels, and/or servers.

Q. Builders Risk Insurance: do they need to carry it?

A. The Town will require bidder to carry builders risk insurance.

Q. Provide rubric for selection.

A. The rubric for proposal evaluation will be included with this Addendum titled: PROPOSAL RATING AND SELECTION PROCESS.

Q. Will there be additional opportunities to tour the facility?

A. Follow up tours: 11-17 & 11-18 at 8:15am, 9:30am, 10:45am each day. Sign in and masking required.

Q. Will concrete aprons be required outside the apparatus bay doors or will that just be paving?

A. A reinforced concrete apron, as shown on the site plan C20-1, is required for this project scope.

Q. Is the intent to do a new fire alarm throughout, or just the new addition?

A. New fire alarm in the addition only but tie it in with the existing system.

Q. No Davis bacon rates apply, correct?

A. Correct, Davis-Bacon wages do not apply to this project.

Q. What is the construction assembly of the infilled apparatus bay doors?

A. Infill of existing apparatus bay doors: exterior to be wall type W11 as noted. Interior spaces can be GPDW partitions with metal stud and GPDW furring in front of existing masonry.

Q. Can you confirm it is your intent the Design-Builder uses the Schematic Design as the base design and finishes the design to 100% from those?

A. Yes, Confirmed. Recommendations for alternative solutions will be accepted for review and comment.

Q. Can you confirm the Schematic Design Drawings and Scope Narrative have taken all existing condition concerns into consideration and the design will not need to be re-designed to adjust for existing conditions which are not suitable, thus causing unplanned for re-design and construction work?

A. The Harriman Schematic Design drawings and narrative took existing conditions into consideration. The goal of the SD exercise was to identify all major scope items. Harriman cannot claim that all existing conditions have been addressed or that that no aspects of the design need to be re-designed. A due diligence by Design-Build firm is strongly recommended.

Q. Has the project already received planning board approval?

A. No, Planning Board approval has not been granted. The Town will submit for Planning Board approval with coordination by the Design-Build team who will provide drawings, graphic materials, and data as required for the Town to complete the application and approvals process.

Q. It is understood this project was already out for bid around January of 2019 and all bids were rejected. It is understood the town hall renovations were removed from the scope of work for this proposal and the new project consist of the Police and Fire Building work at 375 Gray Rd. Can you please provide a detail list of the changes made from the original design build request to this current one as it relates to the project at 375 Gray Rd?

A. No, previous designs are not relevant to this proposal. Scope is based solely on the design information included in the 10-30-2020 RFP.

Q. It is anticipated there will be columns within the apparatus bay. Can you please indicate areas where columns would be acceptable?

A. The new apparatus bay is intended to be column free to meet functional program requirements.

Q. Do you know if this building will be defined as "post- disaster"?

A. The design and construction for the addition and renovations to the Windham Public Safety Building should meet the Category IV Critical Facility design criteria as outlined in FEMA 543.

Q. Who does the current MEP maintenance at the existing facility?

A. Mechanical and Air Conditioning: HVAC Services. Boiler service is David Aaskov & Sons.

Q. Can you please confirm the cost to replace the existing boiler shall be included within the GMP?

A. Design-Build team to include the cost of a replacement boiler in the GMP per the design recommendations.

Q. Can you please confirm the existing cooling system shall not be removed and is anticipated to remain as the cooling system for the existing space?

A. Correct, existing HVAC shall remain and be modified only to suit renovated areas. HVAC will require balancing at the end of each scope phase.

Q. Can you confirm the Design-Builder is responsible to Furnish and Install the new PlymoVent Vehicle Exhaust system?

A. Design-Build team to assess existing vent system and reuse as indicated on drawings and narrative.

Q. Is there an existing Geotechnical Report for the land? If not, will one be required by the design builder or will the owner take care of this?

A. The Town is looking into this and will issue a response via future Addenda.

Q. Has a phase 1 or phase 2 been performed for hazardous materials and is this report available? If not, will one be required by the design builder or will the owner take care of this?

A. Land was formally undeveloped. Phase 1 & 2 has not been done.

Q. Clarifications about Lockers have been asked and locker vendors have reached out to about the project.

A: Pass-through Evidence Lockers have been updated in the Architectural Narrative to coordinate with program requirements. The updated portion of the narrative is included in this Addendum. Spacesaver Corporation lockers are distributed locally by Donnegan Systems.

Fire Department Turnout lockers can be sourced through Gear Grid or Groves.

Q. Alternate #1 is asking us to repair damaged or rotted sheathing. Is there some way we can quantify some amount of sheathing to be replaced? It will be hard to know what to use for a quantity until the old shingles are removed.

A. Evaluation and comparison of Alternate #1 bids will be based on the removal of the existing roofing material and installation of a new metal roof. Sheathing replacement will be addressed as a Time and Materials line item if this alternate is accepted and carried as a contingency in the Owner's budget.

Q. Alternate #4 Structural Narrative is asking for parallel chord wood trusses or TJI's. Am I correct to assume this has no 2nd story and has a pitched roof truss per the description in Alternate #4?

A. There is no second story in this alternate.

Q. Alternate #4 – Will you be requiring floor drains or trench drains in this building?

A. Yes, a trench drain with sand and oil separator tied to the wastewater system is to be included in this alternate.

Q. Alternate #4 – Discussion was had about the location of the Vehicle evidence shed with some of those options being off site.

- Can you clarify approximate distance from the existing facility to coordinate the electrical connections?
- It appears there is a fair amount of existing utilities that may come into play depending on the location chosen.

A. Responses below:

- **Any distance to an alternate location would be an addition cost, to be determined, from the Alternate #4 bid.**
- **These costs would be determined as an addition to the alternate #4 bid.**

CHANGES TO RFP DOCUMENTS

1. SECTION 00 02 00c – INFORMATION AVAILABLE TO BIDDERS: Windham-Schematic-Scope Narrative
a. The following sections are revised with this addendum.

1) Architectural Narrative, List of Alternates: Alternate No. 1 – Roof replacement

- Remove existing asphalt shingle roof.
- Install self-adhered bituthane from edge of eaves to 6 feet minimum up the roof.
- Install metal roof system inclusive of drip edges, flashing, ridge venting, crickets, and miscellaneous hardware to provide a complete and waterproof roof system.
- Repair damaged or rotten sheathing: to be addressed as Time & Materials as the work commences and budgeted as an allowance in the Owner's contingency.

2) Architectural Narrative, List of Alternates: Alternate No. 4 – Vehicle evidence shed

- Construct a free-standing wood framed shed on a concrete slab to house vehicles for police investigations. Shed to be 29' deep x 45' wide at roughly 1,300 SF. Shed location on the site is to be determined. An allowance should be carried for associated sitework, grading, and infrastructure relocation.
 - Concrete slab to have radiant heating and meet the apparatus bay slab criteria outlined in the structural scope narrative.
 - Construct concrete frost walls as outlined in the structural scope narrative.
 - Walls to be constructed of 2x6 wood framing lumber with 5/8" plywood sheathing on interior side. Exterior face of wall to be sheathed in 5/8" Zip System sheets, taped with Zip tape. Exterior to be clad in painted cement board siding to be determined by Owner.
 - Roof framing to be pre-engineered wood trusses to create a 4:12 minimum gable roof slope.
 - Roof to be sheathed in 5/8" plywood, completely covered in self-adhered bituthane membrane, with asphalt shingles and metal drip edges.
 - Openings include (3) garage doors on the east facade: (1) centered on the gable: 12' tall x 12' wide and (2) 8' tall x 9' wide: all securable and with automatic door openers. (1) exterior 'man door' to be installed on north façade with electronic card access.
 - Electrical service to include lighting to product 300 foot-candles at the floor throughout the interior, exterior wall packs to illuminate the shed's perimeter, and outlets distributed per code with a minimum of 3 dedicated circuits serving the shed.
 - Related sitework includes relocation of existing septic tank, existing communications tower, relocation of existing walking path, and relocation of the new electrical transformer. Existing police parking lot to extend southward to connect the 3 garage doors to the lot with continuous pavement.
 - Trench drain, centrally located in the slab, with oil and sand separator, connected to the wastewater system.

3) Architectural Narrative, Division 10 Specialties:

Allowance for 4' x 8' markerboards, and 4' x 8' tack boards (Aluminum framed, wall mounted, similar to Claridge Concept dry erase board or Claridge Evolve tack board) in:

- Shared Sergeants 111 (1 each)
- Shared Kitchen & Dining 121 (tack board only)
- Training Room 130 (2 marker boards)
- Fitness Room 134 (tack board only)
- CID Bullpen 212 (1 each)
- Fire Department Conference Room 261 (marker board only)

Allowance for (1) Claridge 370 series (or similar) 4' x 8' recessed display case in fire department lobby.

Lockers:

- Turnout lockers: Room 156. Designation tag TURN. (24) open faced painted metal and wire mesh turnout gear lockers as shown in floor plan layout.
- Pass-through evidence lockers: Room 222. Designation EV-L.
 - (1) Space saver ED3P67 3-compartment 18” wide x 82” tall pass-through evidence storage locker. Include following modifications: (1) ‘F3’ integrated 3 compartment refrigerated storage unit in the ‘D’ storage compartment and (1) 570384.001 mail slot drop in the upper ‘E’ storage compartment.
 - (1) Space saver ED3P91 6-compartment 36” wide x 82” tall pass-through evidence storage locker.
- Personal Duty locker: Rooms 227 and 230. Designation LKR. (35) Spacesaver Corporation, Personal Duty Lockers 24”x24”x84” slope top with boot drawer, built-in wood bench, and plug-and-play outlet system.

Fire extinguishers in recessed or semi-recessed fire protection cabinets to meet approval of the Maine State Fire Marshal.

Privacy curtain with ceiling mounted track to separate spaces 155 and 155A.

4) Architectural Narrative, Division 11 Equipment:

Provide residential appliances as follows:

- Main Kitchen 121:
 - (2) 23.9 cubic foot refrigerators: Frigidaire FFHN2750TS or approved equal.
 - (2) Countertop microwave ovens: Amana RFS12TS or approved equal.
 - (1) 6 burner dual fuel, gas cooktop and electric oven 36” range: Kitchenaid KFDC506JAV or approved equal.
 - (1) vent hood with built-in ansul fire suppression and emergency range shut off. Acceptable products are limited to those previously approved for similar use by the Maine State Fire Marshal including Accurex XRRS (a.k.a. Greenheck GRRS) hood. This piece of ventilation equipment is also described in the mechanical scope narrative.
- Day Room Kitchenette 270A:
 - (1) Under counter refrigerator to fit under ADA compliant counter height.
 - (1) Countertop microwave oven: Amana RFS12TS or approved equal
- Laundry Room 279:
 - Front loading washer and dryer, Owner furnished, Contractor installed. Coordinate electrical and plumbing hookups with Owner.

Provide gear extractor and gear dryer with all required plumbing and electrical hookups in Gear Decon room 155.

- Washer/Extractor = Milnor MWR 16x5 35 lbs capacity, rigid mount, 3 speeds, 5 chemical injection ports 29” wide
- Dryer = Ram Air 6 Unit turnout gear dryer model TG-6H

5) Architectural Narrative, Division 12 Furnishings:

- Allowance for manually operated chain-and-clutch roller shades at all exterior window locations and Lobby transaction window. Draper clutch-operated FlexShade or equal.
- Loose furniture in new and renovated offices, meeting rooms, day room, and dining spaces to be provided by Owner.

REFERENCE DOCUMENTS

1. Pre-Bid Sign-in Sheet
2. Sprinkler Report
3. Harriman CAD Release Form
4. PROPOSAL RATING AND SELECTION PROCESS

DRAWINGS REVISED AND REISSUED WITH THIS ADDENDUM DATED 11-20-20:

1. Drawing A05-2 SECOND FLOOR DEMOLITION PLAN
2. Drawing A10-2 SECOND FLOOR PLAN



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PRE-BID MEETING ATTENDANCE FORM

Names filled in digitally on site

www.harriman.com

Project Name: Windham Public Safety Building

Project No.: 20419

	NAME	COMPANY	BUSINESS PHONE	E-MAIL
1.	Jason Jendrasko	Benchmark	(207) 591-7600 o (207) 400-6406 c	jjendrasko@benchmarkconstruction.org
2.	Ben Walter	CWS	(207) 232-3348	bwalter@cwsarch.com
3.	Tom Roy	StructureTone	(603) 998-3341	thomas.roy@structuretone.com
4.	Jim Roy	Great Falls Construction	(207)839-2744	jroy@greatfallsinc.com
5.	Julie Smith	Great Falls Construction	(207)839-2744	Estimating@greatfallsinc.com
6.	Michael Hays	Grant Hays Associates	(207) 871-5900	mike@granthays.com
7.	Clay Maker	The Pennobscot Company	(207) 838-8021	cbm@thepencogc.com
8.	Dan Miller	TAC Architectural Group	(207) 659-2944	Dan.miller@tac-arch.com
9.	Brian Demers	Yankee Thermal Imaging	(603) 923-0049	Brian.demers@yti.biz
10.	William Vosmus	DDI Construction	(207) 383-0909	william@ddihomes.com
11.	Jim Anderson	Sheridan Construction	(207) 774-6138	janderson@sheridancorp.com
12.	Derek Narvaez	Dean and Allyn	(207) 232-6344	dnarvaez@deanandallyn.com
13.	Galen Casey	Blane Casey	(207) 622-5600	jbecker@blanecasey.com
14.	Tom Poitras	Mechanical Services/Maine Controls	(207) 671-0979	tpoitras@mainecontrols.com
15.	Rob Mitchell	HVAC Services	(207) 854-4822	rmitchell@hvacserv.com
16.	Tyler Coffin	Dotens Construction	(207) 233-9005	tyler@dotens.com



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PRE-BID MEETING ATTENDANCE FORM

Names filled in digitally on site

www.harriman.com

17.	Kris Rockett	Lakeside Concrete	(207) 831-4905	krockett@lakesideap.com
18.	Nick Leo	Rocco Leo	(207) 510-1833	Rleo2nd@yahoo.com
19.	Ray Allard	RJ Grondin & Sons	(207) 854-1147	estimators@grondinconstruction.com
20.	Bob Young	Bowman Construction	(207) 368-2405	bids@bowmanconstructors.com
21.	Chris Snowdeal	CES, Inc	(207) 989-4824	csnowdeal@cesincusa.com
22.	Deirdre Wadsworth	Hardypond Construction	(207) 797-6066	deirdre@hardypond.com
23.	Kevin Southerland	Hardypond Construction	(207) 797-6066	kevin@hardypond.com
24.	Darren Metayer	Tecta America New England	(207) 805-4122	dmetayer@tectaamerica.com
25.	Sean Kimmins	StructureTone	(603) 327-8931	Sean.kimmins@structuretone.com

Report of Inspection/Test

Quarterly Sprinkler

08/12/2020

Property

Windham-Central Fire Station

375 Gray Rd.

Windham, ME 04062

EASTERN FIRE

FIRE PROTECTION CONTRACTORS AND ENGINEERS

Auburn and Bangor, Maine

www.easternfiregroup.com

easternfire@easternfiregroup.com


207-784-1507

Conducted by: Arthur Campbell

Inspection Ref: 1-05388-Q

Print Date: 8/17/2020

Signatures

Inspector - Printed Arthur Campbell	Inspector - Signature 	Date Completed 8/12/20	I state that the information on this form is correct at the time and place of my inspection, and that all equipment tested at this time was left in operational condition upon completion of this inspection except as noted.
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Notifications

To Be Notified	Testing Time	Phone Test	Contact / Operator
Building Management	Start Time: 8:00		
	End Time: 9:00		

Equipment Summary

Description	Site		Inspected		Unable to Inspect		Serviced Repaired		Failed	
	Qty		Qty	%	Qty	%	Qty	%	Qty	%
Sprinkler Flow Test										
Main drain	1		1	100.0%	0	0.0%	0	0.0%	0	0.0%
Sprinkler Valve										
Dry	1		1	100.0%	0	0.0%	0	0.0%	0	0.0%
OS&Y	1		1	100.0%	0	0.0%	0	0.0%	0	0.0%

Water Based System Inspection

Yes	Guages OK & normal PSI?	Yes	WVG OK?
Yes	Alarm devices OK?	Yes	Hydr nameplate OK?
NA	Valve tampers ok?		

Fire Department Connection

Yes	Visible and accessible?	Yes	Couplings and swivels not damaged and rotate smoothly?
Yes	Plugs or caps in place and undamaged?	Yes	Gaskets in place and in good condition?
Yes	Identification sign(s) in place?	No	Check valve is not leaking?
Yes	Automatic drain valve in place and operating properly?	NA	Interior free of obstructions (if caps are not in place) ?
NA	Valve clapper operational over its full range (if caps are not in place) ?		

Dry Pipe Valve Inspection without QOD

Yes	Enclosures around dry-pipe, preaction or deluge valves maintaining a minimum of 40 deg F?	Yes	Gauges on dry, preaction and deluge systems in good condition and showing normal air and water pressure?
Yes	Free from physical damage?	Yes	Trim valves in appropriate (open or closed) position?
Yes	No leakage from intermediate chamber?	Yes	Priming water level correct?
Yes	Low air pressure signal passed test?	NA	Quick opening devices passed test?

Flow Test

Print Date: 8/17/2020

Page 1 of 3

Report of Inspection/Test**Quarterly Sprinkler****08/12/2020****Property:** Windham-Central Fire Station***EASTERN FIRE***

FIRE PROTECTION CONTRACTORS AND ENGINEERS

Auburn and Bangor, Maine

www.easternfiregroup.com

easternfire@easternfiregroup.com

207-784-1507

Inspection Ref: 1-05388-Q*Flow Test*

System	Connection Flowed	Outlet Size	Pressure (psi)			Time To Restore	Results comparable to prior test
			Static	Resid	Static		
dry valve	Main drain	2"	65	55	65	1	Yes

Valve Inspection List

Location / Description	Valve Type	Size	Secured	Seal	Inspection			
					Leakage	Open	Accessible	Signs
garage	OS&Y	4"	None	0000	Ok	Ok	Ok	Ok

Ok - Passes Inspection S - Serviced on site X - Requires Service NA - Not Applicable

Report of Inspection/Test

Quarterly Sprinkler

08/12/2020

Property: Windham-Central Fire Station

EASTERN FIRE

FIRE PROTECTION CONTRACTORS AND ENGINEERS

Auburn and Bangor, Maine

www.easternfiregroup.com

easternfire@easternfiregroup.com

207-784-1507

Inspection Ref: 1-05388-Q

Deficiency / Recommendations Summary

These items were deficient and do not meet the requirements of the applicable code at the time of the inspection. Items marked *Recommendation* are not required by the applicable code but are opportunities to improve the Life Safety of the property.

Fire Department Connection

Inspection

No

Check valve is not leaking?

electronic display.

6. If any differences exist between printed Instruments of Service and Electronic Documents, the information contained in the printed documents shall be presumed to be correct and take precedence over the Electronic Documents.
7. Recipient agrees not to add to, modify or alter in any way, or to allow others to add to, modify or alter in any way, the Electronic Documents or any printed copies thereof.
8. The Electronic Documents are supplied in a translatable format. Any conversion of the format is solely the responsibility of the Recipient. Recipient understands and agrees that the conversion of hard copies of Instruments of Service into electronic format or the conversion of Electronic Documents from formats used by Architect to some other format may introduce errors or other inaccuracies. Recipient agrees to accept all responsibility for any errors or inaccuracies and to release Architect, and its subconsultants from any liability or claims for recovery of damages or expenses arising as the result of such errors or inaccuracies.
9. Where the Recipient has received specific permission to use the Electronic Documents in connection with the Recipient's obligation to prepare certain documents for Project, Recipient shall, in addition to the other obligations set forth therein, be obligated to remove Architect's or Architect's Consultant's title block from the copy of the Electronic Documents used by Recipient. It is understood and agreed that, without the separate express written permission of the Architect to do so, the Electronic Documents are not to be used by any contractor or any of its subcontractors of any tier of material supplier or vendor as a shop drawing or any other type of submittal or as the basis for preparing such shop drawing or submittal. The sole exception to this prohibition shall be that the Recipient may use the Electronic Documents as a clearly distinguishable separate background upon which to prepare its shop drawings or other submittal.
10. Recipient further agrees that the Architect's Documents were prepared for use in connection with this project only and that the Electronic Documents are supplied to Recipient for the limited use stated above only. Recipient agrees not to use, or to allow others to use, the Electronic Documents, in whole or in part, for any purpose other than as stated above.
11. The Architect believes that no licensing or copyright fees are due to others on account of the transfer of the CAD files, but to the extent any are, the Contractor will pay the appropriate fees and hold the Architect harmless from such claims.
12. Any purchase order number provided by the Contractor is for Contractor's accounting purposes only. Purchase order terms and conditions are void and are not a part of this agreement.
13. Harriman has prepared these CAD files for the sole purpose of plotting and printing a hard copy of the design documents. Harriman believes only the hard copy print to be the accurate representation of all drawing information. Hard copy written dimensions override electronic measured dimensions. User must verify computer data against hard copy prints.
14. Electronic CAD files are an inherently unstable medium and subject to "bugs," deterioration, modifications, and viruses. CAD files are subject to inadvertent changes in the process of moving from one computer to another; or by compressing and decompressing the data; or by moving from one software revision to another; or any kind of manipulation of the data will lead to defects.

- 15. This agreement shall be governed by the laws of the principal place of business of the Architect. Only printed copies of the Instrument of Service shall be signed and sealed.
- 16. Recipient agrees to waive any and all claims and liability against Architect and its subconsultants resulting in any way from any failure by Recipient to comply with the requirements of this Agreement for the Delivery of Documents in Electronic Format.
- 17. The Recipient agrees that no third party beneficiary status or any other right of action is created in favor of any contractor, subcontractor, materialmen or other third party against the Architect by virtue of this Agreement or in connection with its delivery of Electronic Documents, and no third party beneficiary status is intended.
- 18. Recipient further agrees to indemnify and save harmless the Architect and its subconsultants and each of their partners, officers, shareholders, and directors and employees from any and all claims, judgments, suits, liabilities, damages, costs or expenses (including reasonable defense and attorneys fees including claims asserted in breach of contract, breach of warranty, negligence, or any other tort) arising as a result of either: 1) Recipient’s failure to comply with any of the requirements of Agreement for the Delivery of Documents in Electric Format; or 2) a defect, error or omission in the Electronic Documents or the information contained therein, which defect, error or omission was not contained in the Contract Documents as defined in Paragraph 2 or where the use of such Contract Documents would have prevented the claim, judgment, suit, liability, damage, cost, or expense.
- 19. Architect reserves the right to deny a request to translate files.

AUTHORIZED ACCEPTANCE

by Design Architect/Engineer

by Recipient

Signature

Signature

Print Name and Title

Print Name and Title

Date

Date

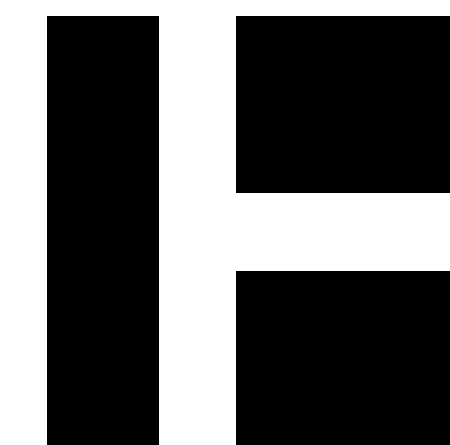
PROPOSAL RATING AND SELECTION PROCESS

RFP proposals for the Public Safety Building will be reviewed by a team consisting of representatives from the Town of Windham and Harriman Associates and scored using the evaluation criteria in the section below.

After review in accordance with the criteria set forth below, the review team will rank the proposals. The team may finalize the rankings and select the successful proposer or may interview the top ranked firms to aid in its determination of the final rankings. A recommendation will be made to the Town Council for awarding the bid to the most complete applicant with pricing as determined by the review team. The Town reserves the right to recommend and select the Design-Build Team they deem most capable to complete this project successfully even if they do not receive the highest numerical score.

EVALUATION CRITERIA (below are some questions used in the evaluation but not all)

- a. **Pricing Project**-(40 points) All submission documents are completed, Pricing breakdown as requested. Proper documentation on bonding/insurances, etc.
- b. **Quality of Design-Build Team** – (15 points) How strong is the project team; are key personnel on staff or if subcontracted, are relationships well established? How will information be presented or shared during the process? Has the Design-Build Team adequately defined the human resources necessary to complete the project? Who will be performing the key elements of the project? How does the Design-Build Team propose to handle COVID-related issues related to onsite safety and workflow?
- c. **Project Understanding** (10 points) – How well does the Design-Build Team understand all aspects of this project? What elements of the project require extraordinary focus to achieve the schedule?
- d. **Prior experience** (20 points) – Has the Design-Build Team presented a proven history of similar projects set forth in the RFP? Has the Design-Build Team completed those projects on time within budgets?
- e. **References** (10 points) – Proposers should include contact information for similar projects completed within the last five years. Similar projects performed by personnel proposed for this study will be evaluated more favorably.
- f. **Schedule Quality** (5 points)- The Proposal should demonstrate that the team has the availability and necessary human resources to respond to and deliver this project. The proposal should lay out timelines for the various elements and identify responsibilities of all parties as they relate to schedule deadlines. How does the Design-Build Team propose to handle COVID-related potential supply chain disruptions?



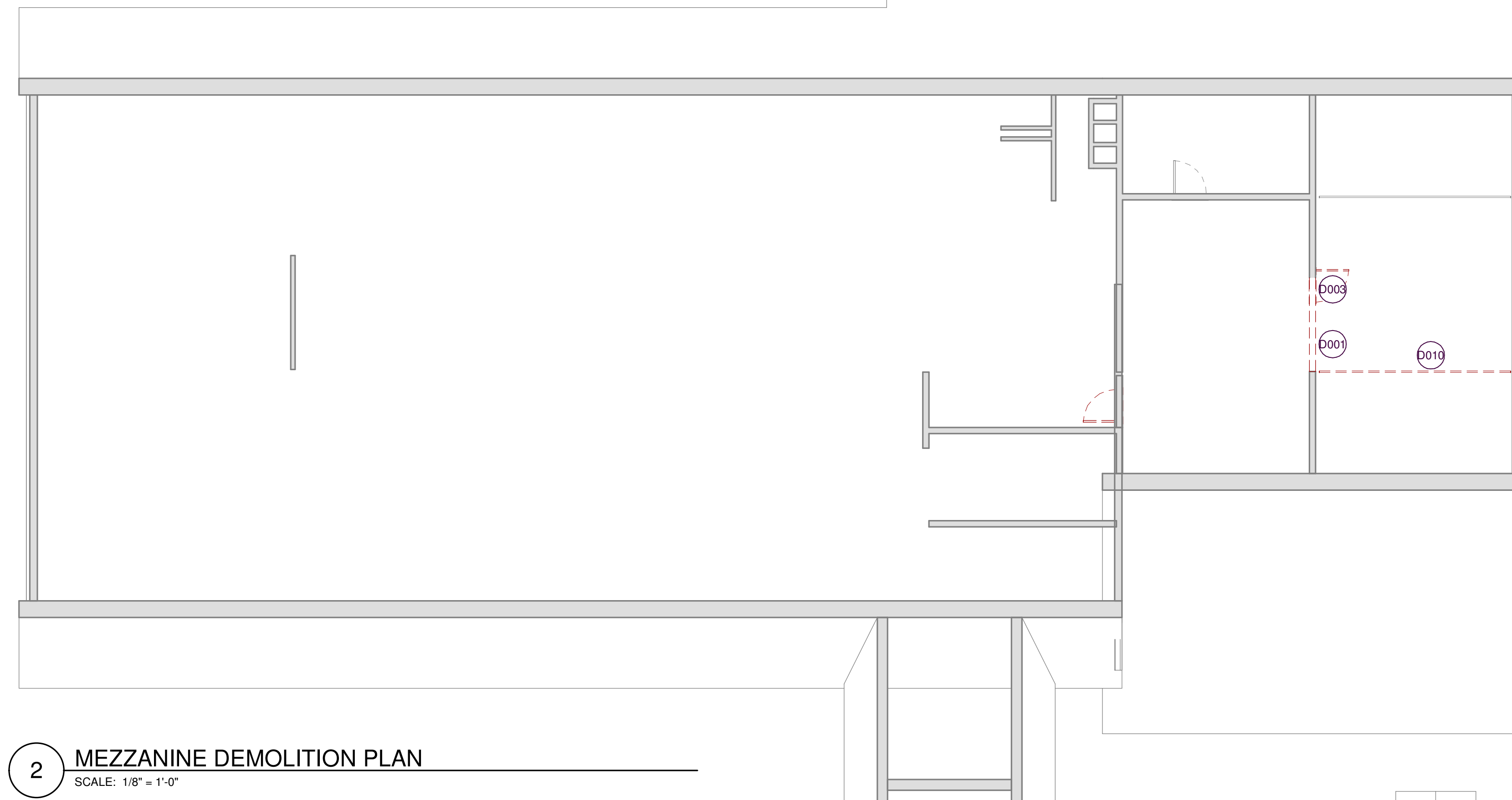
HARRIMAN

TOWN OF WINDHAM
PUBLIC SAFETY
BUILDING RENOVATION

WINDHAM, MAINE

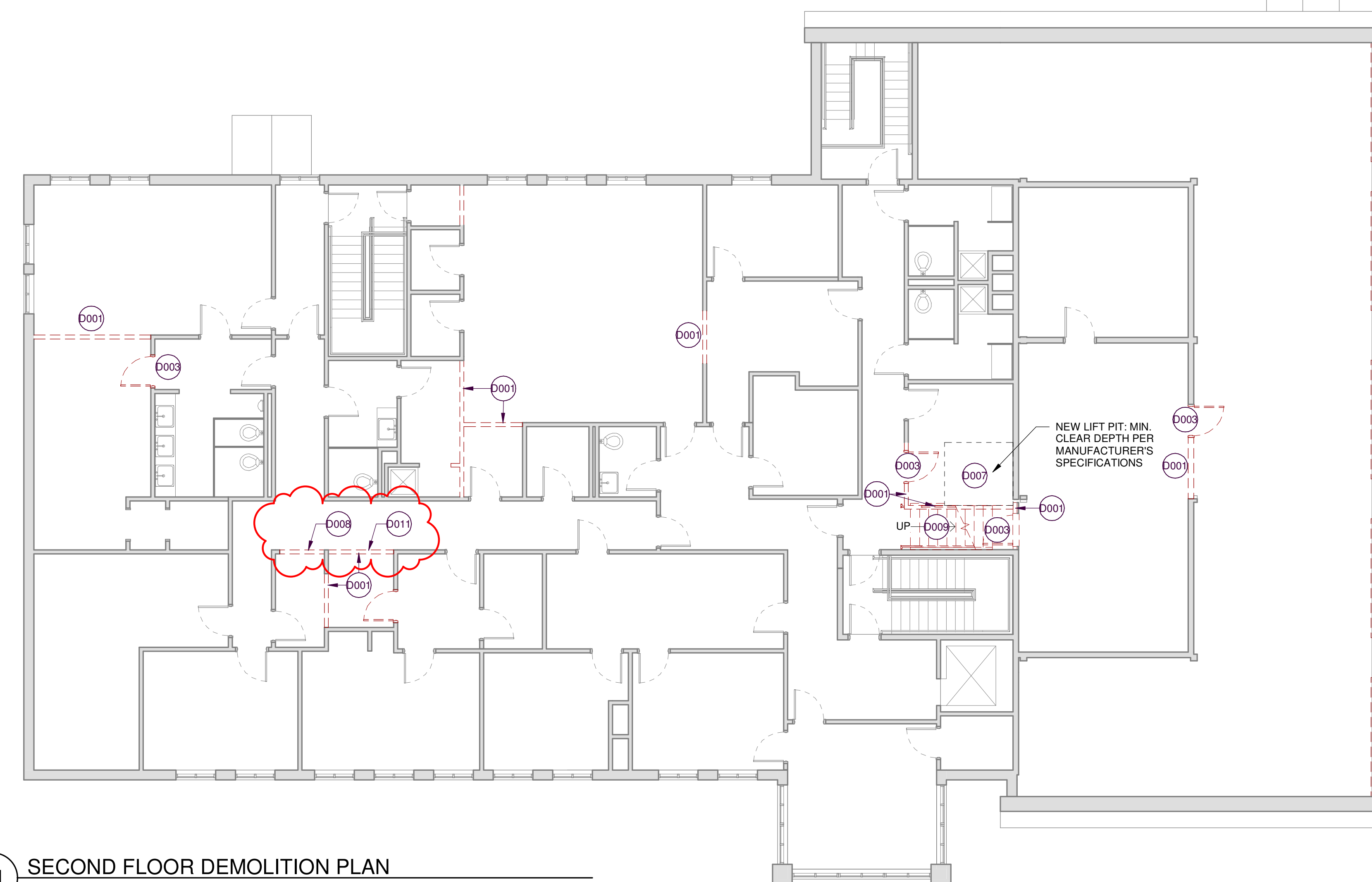
Harriman Project No. 20419

Proj North



2 MEZZANINE DEMOLITION PLAN
SCALE: 1/8" = 1'-0"

- DEMOLITION KEY NOTES**
- D001 REMOVE GPDW PARTITION COMPLETE, DISPOSE OF
 - D002 REMOVE GMU PARTITION COMPLETE, DISPOSE OF
 - D003 REMOVE DOOR AND FRAME COMPLETE, DISPOSE OF
 - D004 REMOVE COUNTERTOP AND CABINETRY COMPLETE
 - D005 REMOVE DOOR AND FRAME COMPLETE, DISPOSE OF
 - D006 REMOVE EXHAUST VENTILATION SYSTEM COMPLETE, SAVE FOR REUSE
 - D007 REMOVE PORTION OF FLOOR AND FLOOR FRAMING, DISPOSE OF
 - D008 REMOVE PORTION OF GPDW PARTITION FOR EQUIPMENT INSTALLATION, DISPOSE OF
 - D009 REMOVE WOOD FRAMED STAIRCASE, COMPLETE, DISPOSE OF
 - D010 REMOVE RAILING ASSEMBLY COMPLETE, DISPOSE OF
 - D011 REMOVE PORTION OF FINITUBE BASEBORD, DISPOSE OF



A1 SECOND FLOOR DEMOLITION PLAN
SCALE: 1/8" = 1'-0"

SCHEMATIC

OCTOBER 21, 2020

Rev Date	Revision Description
11-12-20	RFP BID ADDENDUM 1

**PRELIMINARY
NOT FOR
CONSTRUCTION**

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Drawn By: WHG Harriman Associates

**SECOND FLOOR
DEMOLITION PLAN**

A05-2

