



**Town of Windham**

Department of Code Enforcement  
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Windham, ME 04062

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**Growth Permit Reserve Pool Request Form**

The Town Council shall be responsible for determining if a subdivision or other development is eligible for the allocation of growth permits from the reserve pool. The growth permits in the reserve pool are intended to allow the construction of housing that is not easily accommodated within the annual allocation or that could unreasonably reduce the availability of growth permits to other property owners because of the scale or type of development.

<b>Total Number of Growth Permits Requested:</b>	
<b>Number of Growth Permits for Affordable Housing:</b>	

*Note: The creation of each new single-family detached dwelling shall require one (1) growth permit. The creation of each new two-family dwelling structure shall require one (1) growth permit. The creation of each new multi-family dwelling structure shall require one (1) growth permit.*

- Dwelling Type:**  **Single-Family** ( \_\_\_\_ units)       **Two-Family** ( \_\_\_\_ units)  
 **Multi-Family** ( \_\_\_\_ units)       **Mixed-Use** ( \_\_\_\_ units)

**Lot Information**

<b>Property Address:</b>	
<b>Parcel ID#:</b>	
<b>Zoning District:</b>	
<b>Subdivision Name:</b>	
<b>Subdivision Approval Date:</b>	

**The Town Council shall determine that a subdivision or other development is eligible to receive growth permits from the reserve pool only if it finds that at least one of the following are met: (Check Applicable)**

- The dwelling units to which the growth permits may be allocated are part of a contract zone in which the provisions of the zoning provide for some or all of the growth permits needed for the project to come from the reserve pool.
- The dwelling units to which the growth permits may be allocated are part of an affordable housing project in which at least fifty (50) percent of the dwelling units are affordable housing.
- The dwelling units to which the growth permits may be allocated are part of an approved subdivision or other project and will be located in two-family, multifamily, or mixed-use buildings.
- The dwelling units to which the growth permits may be allocated are in an area designated as a Growth Area in the Town of Windham Comprehensive Master Plan 2016 Update.

**Applicant Information**

<b>Name:</b>	
<b>Mailing Address:</b>	
<b>Phone Number:</b>	
<b>Email Address:</b>	

**Property Owner Information**

(Check here if same as applicant)

<b>Name:</b>	
<b>Mailing Address:</b>	
<b>Phone Number:</b>	
<b>Email Address:</b>	

**Representative Information**

<b>Name:</b>	
<b>Company Name:</b>	
<b>Mailing Address:</b>	
<b>Phone Number:</b>	
<b>Email Address:</b>	

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

If the Town Council determines a project to be eligible to receive growth permits from the reserve pool, the record owner of the property shall apply for a growth permit for each dwelling unit in accordance with Section 166.G.4.