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1354dhmills

Town of Windham
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
1000	GENERAL FUND BAL SHEET					
0000	UNDEFINED					
1000	31100 - PROPERTY TAXES				34,459,807.00 *	-34,459,807.00
	Property Tax Commitment - Municipal, County and Education Services		1.00	34,459,807.00		
	Tax year 2014 - FY15 - 25,938,812.					
	Tax year 2015 - FY 16 - 27,181,869.					
	Tax year 2016 - FY 17 - 28,320,128.					
	Tax year 2017 - FY 18 - 30,093,464.					
	Tax year 2018 - FY 19 - 31,799,310.					
	Tax year 2019 - FY 20 - 33,768,661.					
	Tax year 2020 - FY21 - 35,048,303.					
	Tax year 2021 - FY22 - 34,459,807.					

Aside from the statutory property tax levy limit enacted by the Legislature in 2005, the amount of property tax revenue is a function of the budget approved, ultimately, by the voters at town meeting. That appropriation (the legal authorization to expend public funds) less the amount of revenue estimated from all revenues other than property taxes results in the amount of taxes to be raised. The amount raised for overlay, which pays for tax refunds or allows for reductions in property taxes due to abatements or other changes in value after the budget has been set, is not counted as a revenue for budgetary purposes. Any amount

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ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
	of overlay not used in the year in which it is raised contributes to fund balance at the end of the fiscal year.					
1000	31110 - SUPPLEMENTAL TAXES		1.00	.00		.00 .00
	Supplemental assessments may be made within 3 years from the last assessment date whenever it is determined that estates liable to taxation have been omitted from assessment or any tax on estates is invalid or void by reason of illegality, error or irregularity in assessment. A supplemental assessment may be made during the municipal year whenever, through error or inadvertence, the assessors have omitted from their assessment or commitment taxes duly raised by the municipality or its proportion of any state or county tax payable during the municipal year.					
	FY 15 - 1,015 FY 16 - 35,390 FY 17 - 19,815 FY 18 - 61,670 FY 19 - 21,439 FY 20 - 28,192					
1000	31120 - PAYMENTS IN LIEU OF TAXES		1.00	.00		.00 .00
	Payments in lieu of taxes on certain tax-exempt properties. - Collected \$14,645. in FY 17 - No collection in FY 18 - Collected 7,761.50 in FY 19 - No collection in FY 20 - 7/22/20 - Unity Gardens - 3,744.00 - 7/28/20 - Little Falls - 3,962.56					

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ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
1000	31130 - INTEREST ON TAXES					100,000.00 *
	Interest accrued on outstanding property taxes, lien fees collected.		1.00	100,000.00		-100,000.00
	Interest Rate Tax Year 2010 thru 2017 was 7%					
	Interest Rate Tax Year 2018 (current) is 8%					
	FY 15 - 110,115.92					
	FY 16 - 114,467.36					
	FY 17 - 125,041.56					
	FY 18 - 93,688.66					
	FY 19 - 97,370.26					
	FY 20 - 112,155.14					
	Changes in MUNIS process - with the tax interest and lien fees -					
1000	31140 - TAX LIEN FEES					15,000.00 *
	Fees collected on tax liens as they are paid.		1.00	15,000.00		-15,000.00
	FY 15 - 19,810.41					
	FY 16 - 20,888.13					
	FY 17 - 23,456.23					
	FY 18 - 15,344.39					
	FY 19 - 13,008.93					
	FY 20 - 36,446.23					
1000	31200 - EXCISE TAX					4,000,000.00 *
	Excise taxes, those paid at the time a motor vehicle is registered, represent the single largest source of revenue other than property taxes. It is also a revenue source over which the Town has no control, since excise tax rates are set by the State of Maine.		1.00	4,000,000.00		-4,000,000.00
	FY 15 - 3,037,966.					
	FY 16 - 3,364,943.					
	FY 17 - 3,627,003.					
	FY 18 - 3,813,712.					

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ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
		FY 19 - 3,986,080.				
		FY 20 - 3,803,031. (COVID 19)				
1000	31210 - BOAT EXCISE					43,000.00 *
	Boat excise taxes.		1.00	43,000.00		-43,000.00
	FY 15 - 33,416.20					
	FY 16 - 35,903.80					
	FY 17 - 34,991.13					
	FY 18 - 37,073.38					
	FY 19 - 34,994.55					
	FY 20 - 38,694.86					
1000	32110 - DOG LICENSES					12,500.00 *
	Dog licenses.		1.00	12,500.00		-12,500.00
	FY 15 - 10,761.50					
	FY 16 - 10,227.50					
	FY 17 - 15,332.00					
	FY 18 - 10,860.50					
	FY 19 - 14,686.00					
	FY 20 - 14,421.00					
1000	32120 - HUNTING & FISHING LICENSES					2,000.00 *
	Hunting and fishing license fees collected by the town as an agent for the state.		1.00	2,000.00		-2,000.00
	FY 15 - 2,362.50					
	FY 16 - 2,368.50					
	FY 17 - 2,080.50					
	FY 18 - 1,913.75					
	FY 19 - 1,789.00					
	FY 20 - 1,399.75					
	TM-2/11/21 - REDUCE \$500.					
1000	32210 - MOTOR VEHICLE REGISTRATIONS					55,000.00 *
	Motor vehicle agent fees.		1.00	55,000.00		-55,000.00
	\$3. fee re-registration					
	\$4. fee New registration					
	FY 15 - 51,169.					
	FY 16 - 53,000.					

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ACCOUNTS FOR:
GENERAL FUND

VENDOR QUANTITY UNIT COST 2023 ADOPTED

FY 17 - 53,981.
FY 18 - 54,182.
FY 19 - 57,437.
FY 20 - 69,868

Fees changed FY 20.
\$5. fee re-registration
\$6. fee New registration

1000 32220 - SNOWMOBILE REGISTRATIONS 1.00 7,600.00 7,600.00 *
-7,600.00

Snowmobile registrations,
recently used as the basis for
support of the Windham Drifters
in account 11500

Fee - \$2. - New Registration
Fee - \$1. - Re-Registration

Maine Snowmobile Reimbursement
FY 16 - 6,335.34
FY 17 - 4,508.22
FY 18 - 6,295.62
FY 19 - 6,981.80
FY 20 - 7,229.46

1000 32230 - BOAT REGISTRATIONS 1.00 1,600.00 1,600.00 *
-1,600.00

Boat registration fees payable
to the town as the state's
agent.

Fee - \$2. - New Registration
Fee - \$1. - Re-Registration
\$1. - Milfoil

FY 15 - 1,699.80
FY 16 - 1,731.60
FY 17 - 1,843.80
FY 18 - 1,817.20
FY 19 - 1,620.00
FY 20 - 1,416.20

TM-2/11/21 - REDUCE 300.

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

GENERAL FUND	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
1000 32240 - ATV REGISTRATIONS		1.00	600.00		600.00 *
ATV registration fees payable to the town as the state's agent. \$2. - New Registration \$1. - Re-registration FY 15 - 604. FY 16 - 618. FY 17 - 632. FY 18 - 456. FY 19 - 639. FY 20 - 655					
1000 32310 - BUILDING FEES		1.00	477,500.00		477,500.00 *
Building fees, increasing and decreasing along with the economy and building activity. FY 15 - 109,517.53 FY 16 - 140,882.09 FY 17 - 154,804.78 FY 18 - 148,929.82 FY 19 - 159,208.36 FY 20 - 377,106.01 New fees in place Feb 2020 TM-2/11/21 - INCREASE 80,000. TM-3/3/21 - INCREASE 27,500 F/C - 4/21/21 - INCREASE +100,000. WILL COVER COST TO ADD NEW CODE OFFICER					
1000 32320 - PLUMBING FEES		1.00	65,000.00		65,000.00 *
Plumbing fees, increasing and decreasing along with the economy and building activity. FY 15 - 42,055.00 FY 16 - 48,651.25 FY 17 - 57,800.00 FY 18 - 48,455.00 FY 19 - 53,010.00 FY 20 - 68,807.50 TM-2/11/20 - INCREASE 5,000.					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
1000	32330 - HOME OCCUPATION FEES				200.00 *
	Home Occupation permit fees.	1.00	200.00		-200.00
	FY 15 - 0.00				
	FY 16 - 250.00				
	FY 17 - 150.00				
	FY 18 - 120.00				
	FY 19 - 180.00				
	FY 20 - 390.00				
1000	32340 - ACCESSORY APARTMENT PERMITS				300.00 *
	Other permit fees.	1.00	300.00		-300.00
	FY 15 - 0.00				
	FY 16 - 0.00				
	FY 17 - 100.00				
	FY 18 - 500.00				
	FY 19 - 200.00				
	FY 20 - 1,300.00				
1000	32350 - CHANGE OF USE PERMIT				1,000.00 *
	Other permit fees.	1.00	1,000.00		-1,000.00
	FY 15 - 0.00				
	FY 16 - 250.00				
	FY 17 - 700.00				
	FY 18 - 800.00				
	FY 19 - 950.00				
	FY 20 - 550.00				
1000	32360 - SHORELAND CEO PERMIT				3,500.00 *
	Shoreland zoning permit fees.	1.00	3,500.00		-3,500.00
	FY 15 - 3,550.				
	FY 16 - 3,900.				
	FY 17 - 3,350.				
	FY 18 - 3,500.				
	FY 19 - 3,620.				
	FY 20 - 3,800.				

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ACCOUNTS FOR:
GENERAL FUND

GENERAL FUND	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
1000 32370 - SUB-SURFACE REVIEW FEES		1.00	4,650.00		4,650.00 *
Sub-surface review fees.					
FY 15 - 3,280.					
FY 16 - 4,080.					
FY 17 - 4,650.					
FY 18 - 3,780.					
FY 19 - 4,590.					
FY 20 - 5,860.					
1000 32380 - AUTO JUNKYARD FEES		1.00	390.00		390.00 *
Annual licensing of auto graveyards/junkyards grandfathered under state law.					
FY 15 - 390.60					
FY 16 - 390.60					
FY 17 - 446.40					
FY 18 - 390.60					
FY 19 - 390.60					
FY 20 - 390.60					
1000 32410 - BOARD OF APPEALS		1.00	1,500.00		1,500.00 *
Board of appeals applications.					
FY 15 - 1,600					
FY 16 - 2,800					
FY 17 - 2,000					
FY 18 - 1,200					
FY 19 - 800					
FY 20 - 400					
1000 32420 - SUBDIVISION/REVIEW FEES		1.00	60,000.00		60,000.00 *
Subdivision/review fees. For 2020, as was the case in 2018 & 2019, this account includes \$55,000 in fees as revenue to offset the town engineer's position in account 17110. Previously, these were only accounted for on the balance sheet and not counted as revenue, since they have been paid out to third-party engineers conducting inspections on the town's					

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ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
	behalf.					
	FY 15 - 16,350.					
	FY 16 - 21,050.					
	FY 17 - 25,096.					
	FY 18 - 42,028.					
	FY 19 - 69,476.					
	FY 20 - 59,356.					
1000	32430 - SUBDIVISION AMENDMENT					1,000.00 *
	Subdivision amendment fees.		1.00	1,000.00		-1,000.00
	FY 15 - 2,800.					
	FY 16 - 2,450.					
	FY 17 - 2,100.					
	FY 18 - 5,250.					
	FY 19 - 0					
	FY 20 - 0					
	TM-2/11/21 DECREASE 1,400.					
1000	32440 - SITE PLAN FEES					8,000.00 *
	Site plan review application fees.		1.00	8,000.00		-8,000.00
	FY 15 - 5,975.					
	FY 16 - 9,925.					
	FY 17 - 12,350.					
	FY 18 - 7,025.					
	FY 19 - 14,100.					
	FY 20 - 15,705.					
1000	32450 - GRAVEL PIT FEES					.00
1000	32460 - ZONE CHANGE FEES					100.00 *
	Zone change fees.		1.00	100.00		-100.00
	FY 15 - 1,100.					
	FY 16 - 300.					
	FY 17 - 0.					
	FY 18 - 600.					
	FY 19 - 0.					
	FY 20 - 600.					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
1000	33100 - STATE REVENUE SHARING		1.00	1,952,059.00	1,952,059.00	-1,952,059.00 *

Maine cities and towns receive a share of state sales and income tax revenue as a set-aside.

FY 16 - 721,722.

FY 17 - 677,412.

FY 18 - 742,104.

FY 19 - 846,478.

FY 20 - 1,278,689

STATE OF MAINE PROJECTION FY 21 DATED 8/3/20 WAS \$1,420,544.66 - NEXT PROJECTION IS EXPECTED IN MARCH 2021

TM-2/23/21 - INCREASE \$200,000 - SET UP RESERVE TO EASE DEBT PMT IN FY 23

F/C - 4/21/21 - INCREASE \$752,059.

FY 22 PROJECTIONS OF REV SHARING 3/26/21 - \$2,152,059.

1000	33105 - STATE OF MAINE -HOMESTEAD		1.00	1,092,513.00	1,092,513.00	-1,092,513.00 *
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The homestead exemption provides a reduction of up to \$20,000(\$15,000 for 2016 and \$10,000 for years prior to 2016) in the value of your home for property tax purposes. To qualify, you must be a permanent resident of Maine, the home must be your permanent residence, you must have owned a home in Maine for twelve months prior to applying and an application must be filed on or before April 1 with the municipality where the property is located. The exemption applies to any residential property that is assessed as real property. For instance, a mobile located on a rented lot may qualify for an exemption.

FY 15 - 331,367.

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ACCOUNTS FOR:
GENERAL FUND

VENDOR QUANTITY UNIT COST 2023 ADOPTED

FY 16 - 424,503.
FY 17 - 529,977.
FY 18 - 743,658.
FY 19 - 885,151.
FY 20 - 864,551.
FY 21 - 1,261,258. (Estimated)

1000 33106 - STATE OF MAINE -VETERANS REIMB 1.00 9,000.00 9,000.00 *
-9,000.00

A Maine resident and a veteran who served on active duty in the U.S. Armed Forces is eligible for a limited exemption from property tax on real estate or personal property.

FY 16 - 9,289
FY 17 - 9,700
FY 18 - 9,298
FY 19 - 0
FY 20 - 8,544
Value 4/1/19 - 2,300,000. x
.01464 = 33,672.
33,672. / 2 = 16,836.

TM -2/11/21 - DECREASE 7,836.

1000 33107 - STATE OF MAINE - BETTE 1.00 109,076.00 109,076.00 *
-109,076.00

The BETE program is a 100% property tax exemption program for eligible property that would have been first subject to tax in Maine on or after 04/01/08. BETE does not replace the Business Equipment Tax Reimbursement program. The BETR program remains in place for qualified property placed in service after April 1, 1995 and on or before April 1, 2007 and for retail property placed in service after April 1, 1995.

FY 17 - 54,100
FY 18 - 65,893
FY 19 - 100,599
FY 20 - 101,722
FY 21 - 110,702 (Estimated)

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ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
1000 33110 - STATE OF MAINE TREE GROWTH		1.00	21,000.00		21,000.00 *
Tree growth payments from the State of Maine.					-21,000.00
FY 15 - 21,271.69					
FY 16 - 20,671.32					
FY 17 - 19,526.85					
FY 18 - 20,908.48					
FY 19 - 20,066.19					
FY 20 - 20,106.83					
1000 33120 - LOCAL ROAD ASSISTANCE		1.00	255,000.00		255,000.00 *
Local Road Assistance (until recently the Urban-Rural Initiative Program) payments are from the Maine Department of Transportation for road improvements. This is considered to be an offset for the Town's road improvement program (account 19200).					-255,000.00
FY 15 - 248,320.					
FY 16 - 250,876.					
FY 17 - 248,636.					
FY 18 - 253,006.					
FY 19 - 251,152.					
FY 20 - 258,836.					
1000 33125 - MAINE -MPI & LAP FUNDS		1.00	625,000.00		625,000.00 *
TM-2020-002 - 21ST Century Downtown Project - 1,400,000.					-625,000.00
GO BONDS 359,000. (19500-47525)					
TIF FUNDS 416,761. (1000-37130)					
ME MPI FUNDS 625,000. (1000-33125)					
MAINE DOT MUNICIPAL PARTNERSHIP INITIATIVE FUNDS					
-					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
1000 33130 - GENERAL ASSISTANCE REVENUE		1.00	30,000.00		30,000.00 *
The Town receives reimbursement for 70% of its direct general assistance expenses from the State of Maine.					
FY 15 - 6,768.68					
FY 16 - 3,985.48					
FY 17 - 11,248.81					
FY 18 - 42,464.35					
FY 19 - 40,266.10					
FY 20 - 39,865.81					
1000 33140 - SSI RECOVERIES		1.00	.00		.00
Recoveries of income from GA recipients who later are granted SSI.					
FY 15 - 1,246.20					
FY 16 - 0.00					
FY 17 - 3,822.25					
FY 18 - 0.00					
FY 20 - 2,205.00					
1000 34100 - TAX REPORTS		1.00	20.00		20.00 *
Tax reports.					
\$3. PER REPORT					
FY 15 - 83.					
FY 16 - 42.					
FY 17 - 184.					
FY 18 - 13.					
FY 19 - 24.					
FY 20 - 24.					
1000 34110 - TOWN CLERK FEES		1.00	38,000.00		38,000.00 *
Town clerk fees on transactions as authorized by statute.					
FY 15 - 46,649.					
FY 16 - 36,650.					
FY 17 - 41,463.					
FY 18 - 35,886.					
FY 19 - 37,486.					
FY 20 - 36,138.59					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

VENDOR QUANTITY UNIT COST 2023 ADOPTED

NOTE: REMOVED PUBLIC WORKS
STREET OPENING PERMITS - TO
ACCOUNT # 36280

INCREASE FEES - MARCH 2020

TM-2/11/21 DECREASE 7,000.

1000	34111 - MARIJUANA - LIC - APPLICATION FY 20 - 2,500	1.00	40,150.00	40,150.00 * -40,150.00
1000	34112 - MARIJUANA - EDUCATION FY 20 - 1,000	1.00	.00	.00 .00
1000	34140 - PROOF OF INSURANCE FAX Fees collected for incoming faxes with proof of insurance for motor vehicle registrations. \$1. - PER FAX FY 15 - 0.00 FY 16 - 0.00 FY 17 - 24.00 FY 18 - 20.00 FY 19 - 124.00 FY 20 - 209.00	1.00	150.00	150.00 * -150.00
1000	34190 - PASSPORTS Passport fees collected by the town as agent for the US State Department. FY 15 - 15,165. FY 16 - 23,015. FY 17 - 29,530. FY 18 - 31,283. FY 19 - 35,828. FY 20 - 22,910. (COVID 19) TM - 2/17/21 REDUCE 6,000. -	1.00	12,000.00	12,000.00 * -12,000.00

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ACCOUNTS FOR:
GENERAL FUND

GENERAL FUND	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
1000 34200 - ASSESSOR'S FEES		1.00	50.00		50.00 *
Assessor's fees, property lists.					
FY 15 - 766.75					
FY 16 - 588.00					
FY 17 - 425.30					
FY 18 - 363.90					
FY 19 - 205.00					
FY 20 - 44.00					
Revenue decreasing due to on-line availability of records.					
1000 34280 - SEWER FEES					.00
1000 34310 - DUNDEE PARK		1.00	55,000.00		55,000.00 *
Dundee Park passes and fees.					
FY 15 - 32,035.23					
FY 16 - 49,234.31					
FY 17 - 47,024.80					
FY 18 - 45,857.90					
FY 19 - 59,738.00					
FY 20 - 66,822.00					
1000 34340 - RESCUE FEES		1.00	500.00		500.00 *
Rescue report fees.					
FY 15 - 535.					
FY 16 - 365.					
FY 17 - 200.					
FY 18 - 1,193.					
FY 19 - 295.					
FY 20 - 322.					
1000 34350 - RESCUE SERVICE REIMBURSEMENT		1.00	700,000.00		700,000.00 *
Rescue fees are only partially within the Town's control, since they are dependent on the number of calls, the reimbursement rates under Medicare and Medicaid, payments from insurance companies, and collections from individual patients. The Town provides a					

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ACCOUNTS FOR:
GENERAL FUND

VENDOR QUANTITY UNIT COST 2023 ADOPTED

self-declared hardship waiver, and despite using a collection agency, still builds up substantial balances of uncollectible revenue. In order to more appropriately account for revenue, this account shows the gross amount of estimated billings with an offset for "bad debt" in 14100-48210.

FY 15 - 617,673.98
FY 16 - 610,000.00
FY 17 - 665,392.47
FY 18 - 639,586.46
FY 19 - 636,413.01
FY 20 - 673,784.28

1000 34370 - SOLID WASTE FEES 1.00 600,000.00 600,000.00 *
-600,000.00

Revenues from the sale of Windham RECYCLES! trash bags pays for most of the cost of the Town's curbside trash collection, transportation, and disposal program (account 12900). This account also reflects the sale of recycling bins. It is important to note that Windham has chosen to pay for most of its program through user fees, while other communities charge less for their bags, but also subsidize their programs to a far greater degree than Windham does.

FY 15 - 450,419.69
FY 16 - 526,740.94
FY 17 - 585,363.14
FY 18 - 365,444.52
FY 19 - 634,461.55
FY 20 - 606,700.45

TM - 2/11/21 INCREASE 50,000.

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ACCOUNTS FOR:
GENERAL FUND

GENERAL FUND	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
1000 34371 - STREET OPENING PERMITS					.00
1000 35100 - INTEREST ON INVESTMENTS		1.00	20,000.00		20,000.00 *
					-20,000.00

Investment income is a function of the Town's cash flow, cash balances, and interest rates. The Town follows investment policies which make protection of principal a top priority. As a result the Town invests in highly secure instruments that are either insured or (since the Town's available cash for investment exceeds insurance limits) collateralized (meaning that US government or agency securities are pledged as collateral). Interest income is low because of low interest rates and the focus on security.

FY 15 - 28,071.36
 FY 16 - 37,596.41
 FY 17 - 80,082.04
 FY 18 - 193,805.26
 FY 19 - 273,661.41
 FY 20 - 180,215.28
 TM - 2/11/21 - REDUCE \$30,000.

1000 35130 - RSU-RESERVE OFFICER SHARE		1.00	70,000.00		70,000.00 *
					-70,000.00

Payment from the Windham-Raymond School District (RSU 14) as roughly half the cost of the school resource officer program.

FY 15 - 45,000.
 FY 16 - 45,000.
 FY 17 - 41,100.
 FY 18 - 45,000.
 FY 19 - 45,000.
 FY 20 - 45,000.

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

GENERAL FUND	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
1000 35131 - RSU - SHARED MAINT FAC RENT		1.00	190,334.00		190,334.00 *
INTERLOCAL AGREEMENT - WSMF					-190,334.00
FY 19 - 38,994.67 shb					
37,845.91					
FY 20 - 195,353.94 shb					
192,502.62					
FY 21 - 192,932.68 shb					
189,853.58					
FY 22 - 190,334.26 shb					
187,104.98					
FY 23 - 184,264.44					
FY 24 - 181,323.50					
FY 25 - 178,276.26					
FY 26 - 175,110.92					
FY 27 - 171,827.46					
FY 28 - 168,431.80					
LEASE AGREEMENT MUST BE RENEWED					
EVERY TEN YEARS PER INTERLOCAL					
AGREEMENT DATED 10/22/2018.					
note corrected payment plan					
adjusted - 5/18/21 - srr					
1000 35132 - RSU - SHARE OF DEBT PMT		1.00	1,887,850.00		1,887,850.00 *
RSU SHARE DEBT - 2011 REFUNDING					-1,887,850.00
BONDS					
PRINCIPAL & INTEREST					
FY 19 - 2,096,700.					
FY 20 - 2,030,475.					
FY 21 - 1,961,200.					
FY 22 - 1,887,850.					
FY 23 - 1,809,625.					
FY 24 - 1,728,375.					
FY 25 - 1,286,375.					
1000 36210 - CATV FEES		1.00	230,000.00		230,000.00 *
Franchise fees due to the town					-230,000.00
by cable operators.					
FY 15 - 120,084.					
FY 16 - 118,909.					
FY 17 - 146,559.					
FY 18 - 212,861.					
FY 19 - 224,951.					
FY 20 - 225,539.					
FY 21 - 231,549.					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

F/C - 4/21/21 - +30,000
HISTORICAL CHANGES - SEE
ABOVE

VENDOR QUANTITY UNIT COST 2023 ADOPTED

1000	36230 - POLICE FEES					
	Police related fines and fees.					
	FY 15 - 4,455.					
	FY 16 - 4,615.					
	FY 17 - 7,359.					
	FY 18 - 7,198.					
	FY 19 - 8,140.					
	FY 20 - 8,047.					
		1.00	7,000.00		7,000.00 *	-7,000.00
1000	36240 - COURT/WITNESS FEES					
	Court fees.					
	FY 15 - 850.					
	FY 16 - 307.					
	FY 17 - 150.					
	FY 18 - 200.					
	FY 19 - 1050.					
	FY 20 - 2409.					
		1.00	1,500.00		1,500.00 *	-1,500.00
1000	36250 - FIRE/RESCUE FINES & FEES					
	Fire/rescue fines and fees.					
	FY 15 - 225.00					
	FY 16 - 303.00					
	FY 17 - 1,135.18					
	FY 18 - 40.00					
	FY 19 - 25.45					
	FY 20 - 5.00					
		1.00	100.00		100.00 *	-100.00
1000	36260 - MECHANICAL SYSTEMS					
	Mechanical systems fees charged by code enforcement.					
	FY 15 - 0.00					
	FY 16 - 10,636.25					
	FY 17 - 18,783.00					
	FY 18 - 17,742.00					
	FY 19 - 26,628.00					
	FY 20 - 75,620.75					
		1.00	25,000.00		25,000.00 *	-25,000.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
1000 36270 - LIBRARY FINES & FEES					2,000.00 *
Library fines and fees.		1.00	2,000.00		-2,000.00
FY 15 - 7,029.31					
FY 16 - 8,433.98					
FY 17 - 9,266.45					
FY 18 - 7,393.49					
FY 19 - 8,800.45					
FY 20 - 4,675.85					
1000 36280 - ROAD CONSTRUCTION FEES					11,000.00 *
Road, driveway permit fees, and street opening fees.		1.00	11,000.00		-11,000.00
FY 15 - 0.00					
FY 16 - 1,787.50					
FY 17 - 3,045.50					
FY 18 - 10,471.00					
FY 19 - 3,775.00					
FY 20 - 8,952.00					
TRANSFER \$9,000 Street Opening Fees from Town Clerk Fees acct 34371.					
1000 36300 - SALE OF TOWN PROPERTY					.00
1000 36310 - RSU-SHARE OPER EXP WSMF					37,555.00 *
WSMF - CUSTODIAN - 25.4 % SHARE		1.00	10,851.00		-10,851.00
FY 20 (billed in FY 21) - 11,863.35					
WSMF - CUSTODIAN BENEFITS - 25.4 % SHARE		1.00	4,342.00		-4,342.00
FY 20 (billed in FY 21) - 0.00					
WSMF - ELECTRICITY - 25.4 %		1.00	7,709.00		-7,709.00
FY 20 (billed in FY 21) - 7731.63					
WSMF - NATURAL GAS - 25.4%		1.00	4,445.00		-4,445.00
FY 20 (billed in FY 21) -					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
\$6,457.89					
WSMF - SECURITY FIRE AND MONITORING - 25.4% SHARE FY 20 (billed in FY 21) - 0.00		1.00	.00		.00
WSMF - PUMP HOLDING TANK - 25.4% FY 20 (billed in FY 21) - 754.38		1.00	779.00		-779.00
WSMF - WATER AND SPRINKLERS - 25.4 % FY 20 (billed in FY 21) - 43.18		1.00	446.00		-446.00
WSMF - SUPPLIES - 25.4% FY 20 (billed in FY 21) - 5845.93		1.00	1,233.00		-1,233.00
WSMF - CUSTODIAN SUPPLIES - 25.4%		1.00	570.00		-570.00
WSMF - SNOW REMOVAL - 25.4%		1.00	1,494.00		-1,494.00
WSMF - LAWN CARE - 25.4%		1.00	1,920.00		-1,920.00
WSMF - CIP EQUIPMENT - 25.4%		1.00	2,515.00		-2,515.00
FLOOR SWEEPER FLOOR MACHINE		1.00	1,251.00		-1,251.00
WSMF - BUILDING INSURANCE - 25.4%					
PROPERTY - 4,860 LIABILITY - 16.76					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
1000 36320 - BUILDING/SPACE RENTAL					.00
1000 36400 - CASH-UP SHORT/OVER					.00
1000 36900 - MISCELLANEOUS REVENUES		1.00	103,500.00		103,500.00 *
Miscellaneous revenue accounts for revenue from an agreement with the Town of Gorham to provide general assistance administration services (see account 18100), half of a the stormwater compliance officer's position (see account 12100-"this ended in 9/13/18") and other revenues not accounted for anywhere else.					
FY 15 - 83,779.60 FY 16 - 56,115.24 FY 17 - 66,913.42 FY 18 - 111,708.48 FY 19 - 84,490.86 FY 20 - 138,318.88					
1000 37110 - CEMETERY TRUST FUND FEES		1.00	2,800.00		2,800.00 *
Cemetery trust fund income to offset cemetery maintenance.					
FY 15 - 2,800. FY 16 - 2,800. FY 17 - 2,800. FY 18 - 2,800. FY 19 - 2,800. FY 20 - 2,800.					
1000 37120 - SHARED COMMUNITY EXPENSES					.00
1000 37130 - TIF TRANSFERS		1.00	216,000.00		354,081.00 *
Roosevelt Promenade TIF (Lowe's/Home Depot) Original Value 10,900. 4/1/19 Value 26,896,500. Captured Value 26,885,600.					
Tax Rate - 15.00 Taxes 409,000 EST TIF amount 216,000.					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
This amount will off set the funding of WEDC account # 17210					
Gateway North TIF - orig value 1,864,200. 4/1/19 Value - 9,224,400 Captured Value - 7,360,200 Tax Rate - 14.64 Taxes - 107,753. TIF FUNDS USED TO OFFSET PORTION OF WEDC ACCT # AND ECONOMIC DEVELOPMENT PROJECTS CDBG GRANT MATCH		1.00	9,291.00		-9,291.00
TM 2/7/20 Change: -67,435					
Pipeline TIF Original Value - 18,000. 4/1/2019 Value \$10,194,600 Captured Value \$10,176,600. Tax Rate - 14.64 Taxes - \$148,985. Direct expenses to TIF \$79,484. estimated		1.00	48,790.00		-48,790.00
(Wright & Pierce) to General Fund - Infrastructure \$75,000. TM 2/7/20 Change: -75,000 TM 2/11/20 CHANGE +7865. FUND THE DEBT PAYMENT - GO BOND for the 21st Century General Obligation Bond TM-2020-002 Project - \$1,400,000. MDOT-MPI -625,000. TIF FUNDS -416,000. TOTAL BOND -359,000.					
DEBT SERVICE FOR \$359,000 SHARE OF DEBT PAYMENT - FY 22 PRIN & INT - \$48,789.98 FY 23 PRIN & INT - \$44,694.73 FY 24 PRIN & INT - \$43,149.30 FY 25 PRIN & INT - \$41,603.87 FY 26 PRIN & INT - \$40,058.44 FY 27 PRIN & INT - \$39,552.88 FY 28 PRIN & INT - \$37,954.13 FY 29 PRIN & INT - \$38,847.64 FY 30 PRIN & INT - \$37,121.08 FY 31 PRIN & INT - \$35,394.52					
NOTE TO FILE: THE PIPLINE TIF					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

TERMINATED IF FY 30 - THE
FINAL PAYMENTS MUST BE PAID
VIA ANOTHER TIF OR THE
GENERAL FUND

SMART LIGHTS - 21ST CENTURY
DEBT PAYMENT FOR BOND PORTION

FY 22 - ESTIMATE PRIN -
\$35,900.

INT - 8,000.

WEDC NOTE PAID 8/16/19
FUNDS RETURNED TO TIF -
PIPELINE TIF - 250,057.13
DEVEL DIST TIF - 166,704.76

FUNDS PUT IN TIF 3- PIPELINE
TIF AS TIF # 1 - DEVEL DIST TIF
WAS CLOSED IN FY 16.
TM-2/11/21 - CHANGE -416,761.
FUNDS TO BE USED FOR THE
CENTURY 21 DEVELOPMENT PLAN -
THESE FUNDS WERE TRANSFERED IN
FY 21 AND WILL BE CARRY
FORWARD TO FY 22 - SEE
(1000-37149)

Roosevelt Promenade TIF
(Lowe's/Home Depot)

Original Value 10,900.
4/1/19 Value 26,896,500.
Captured Value 26,885,600.

Tax Rate - 15.00
Taxes 409,000 EST

FOR MISC PROJECTS - FY 22
\$20,000.

TM-2022-013 - SO WINDHAM
SIDEWALK & PARKING IMPROVEMENT
PROJ
(19200) (213,295)
CDBG GRANT - \$152,395.
(1000-37131)

VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
	1.00	.00		.00
	1.00	20,000.00		-20,000.00
	1.00	60,000.00		-60,000.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
CDBG MATCH - \$ 60,000. (1000-37130)						
1000	37131 - TRANSFER FROM GRANTS		1.00	53,207.00		456,502.00 *
	TRANSFER FUNDS - COPS FAST GRANT IF GRANTED - \$53,207.00 COPS GRANT - 3 YR - TOTAL \$125,000. OFFICER 49,255. BENEFITS 21,687. TOTAL 70,942. X 75% - IST YEAR - \$53,207.					-53,207.00
	CDBG GRANT		1.00	250,000.00		-250,000.00
	TM-2022-003 Depot Street - Sewer Pump Station (250,000)		1.00	153,295.00		-153,295.00
	TM-2022-013 - SO WINDHAM SIDEWALK & PARKING IMPROVEMENT PROJ (19200) (213,295) CDBG GRANT - \$152,395. (1000-37131) CDBG MATCH - \$ 60,000. (1000-37130) CDBG MATCH \$60,000 FUNDED IN SWFR TIF PROJECT 3/1/21 - ADDED PROJECT TO BUDGET - \$213,295.					
1000	37132 - TRANSFER FROM REC PROM F/B		1.00	.00		.00
	TRANSFER FROM FUND BALANCE OF THE RECREATION PROGRAMING FUND ACCOUNT # 22120 - FUND BALANCE 6/30/19 - \$270,522. FUND BALANCE 6/30/20 - \$160,347. TRANSFER TO GENERAL FUND TO COVER NEW RECREATION PROGRAMMER POSITION BEGINNING 1/1/22 - \$27,258					.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

VENDOR QUANTITY UNIT COST 2023 ADOPTED

WAGES - \$20,853.89
BENEFITS - 6,404.54
TOTAL \$27,258.43
FUND RECREATION PROGRAMMER -
1/1/22

TM - 2/17/21 NO FUND TRANSFER
TO FUND THIS POSITION ALLOWED
- REDUCE 27,258.

1000	37133 - TRANS FROM BOND INTEREST	1.00	20,000.00	20,000.00 *
	BG-2022-014 - PWD SECURITY CAMERAS FUNDS REMAINING FROM INTEREST EARNED ON WSMF - 33310-35100 BALANCE AS OF 1/31/20 - 28,108			-20,000.00
1000	37134 - TRANS FROM RESERVES	1.00	150,000.00	150,000.00 *
	TRANSFER FROM REVENUE RESERVE SET UP IN FY 21 TO FUND - TM-2020-006 - PUBLIC SAFETY ELEVATOR - TRANSEFER FROM ASSIGNED FUND BALANCE RESERVE - +150,000. (1000-28308)			-150,000.00
1000	37140 - RECREATION IMPACT FEES	1.00	20,000.00	76,000.00 *
	PR-2022-005 Lippman Park Design and Engineering (\$20,000)			-20,000.00
	PR-2022-003 Lowell Parking Lot Expansion (\$120,000)	1.00	.00	.00
	TM-2/11/21 - ADDED \$120,000 - TO COMPLETE PROJECT AND BOND IN FY 22			
	TM -2/11/21 - BOND 1.50% 1/30/22 -\$840,000			
	30 YRS 15 YRS 20 YRS			

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
FY 22		0			
0		0			
FY 23		71,740	57,741	43,741	
FY 24		67,791	54,002		
40,213					
PR-2022-004		1.00	.00		.00
Dundee Parking Lot improvements (\$12,000) TM-2/11/21 - DELAY TILL FY 23					
PR-2022-002		1.00	56,000.00		-56,000.00
Lowell Playground Replacement (\$56,000)					
TM-2022-005		1.00	.00		.00
Community Center Study (\$50,000) TM - 2/11/21 - DELAY TO FY 23					
TM-2022-007		1.00	.00		.00
Windham Center Pocket Park Corner of Windham Center Rd. and 202 Land Cost - \$15,000. Engineering/Design - 5,000. Improvement/Park construction - 10,000. Total Project 30,000. FY 21 - FUNDING \$20,000. FY 22 - FUNDING \$10,000.					
This project would support the Historical Society in moving the store and allow for a better use of the existing property for a pocket park and pedestrian crossings of the intersection TM - 2/11/21 - NOT FUNDED					
TM-2022-014 - SMITH CEMETERY SOFTBALL FIELD - \$200,000. TM -2/11/21 - BOND 1.50% 1/30/22 -\$840,000		1.00	.00		.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

VENDOR QUANTITY UNIT COST 2023 ADOPTED

15 YRS 20 YRS
30 YRS
FY 22 0
0 0
FY 23 71,740 57,741 43,741
FY 24 67,791 54,002
40,213

TM-2022-015 - OPEN SPACE
PROPERTY - \$400,000.
TM -2/11/21 - BOND 1.50%
1/30/22 -\$840,000

15 YRS 20 YRS
30 YRS
FY 22 0
0 0
FY 23 71,740 57,741 43,741
FY 24 67,791 54,002
40,213

1000	37149 - CARRY FRWRD - ASSIGNED FUND BA	1.00	71,776.00	696,087.00 *
	RD-2022-013 - DEPOT ST FUNDS - FROM FY 13 - (71,776.) PROJECT NOT COMPLETE TILL FY 22 - CARRY FWD FUNDS			-71,776.00
	RD-2020-005 - COMMONS AVE PAVING FUNDED IN FY21 - 26,400. TM-2/11/21 - DO CARRY FWD - FY 22	1.00	26,400.00	-26,400.00
	RD-2020-006 - PAGE RD PAVING FUNDED IN FY 21 - 22,000. TM-2/11/21 - DO CARRY FWD - FY 22	1.00	22,000.00	-22,000.00
	RD-2020-007 DUNRIDGE CIRCLE PAVING FUNDED IN FY 21 - 11,000. TM-2/11/21 - DO CARRY FWD - FY 22	1.00	11,000.00	-11,000.00
		1.00	38,150.00	-38,150.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
TM-2009-001 - FINANCIAL SYSTEM UPGRADE TRAINING - FUNDED IN FY 21 EST 40,000.		1.00	416,761.00		-416,761.00
TM-2020-002 - 21ST CENTURY - SMART TRAFFIC LIGHTS - FUNDED IN FY 21 - 416,761. TM-2/11/21 - DO CARRY FWD - FY 22		1.00	50,000.00		-50,000.00
TM-2021-009 - SMITH CEMETERY 19300 (50,000.00) TM -2/17/21 - CARRY FWD FY 21 PROJECT NOT COMPLETED		1.00	30,000.00		-30,000.00
BG-2021-009 WATER MAIN EXTENTION (19100) - \$30,000. TM - 2/17/21 - CARRY FWD FY 21 PROJECT NOT COMPLETED		1.00	30,000.00		-30,000.00
TM-2021-006 - PUBLIC DIRT ROADS PROJECT (19100) - \$30,000. TM - 2/17/21 - CARRY FWD FY 21 PROJECT NOT COMPLETED		1.00	1,197,472.00		-1,197,472.00
1000 37150 - FUND BALANCE		1.00	1,197,472.00	1,197,472.00 *	
To maintain a combined unrestricted fund balance in the general fund and the specified special revenue funds at 16.67% of the subsequent year's budget, defined as the total municipal appropriations, school district assessment, and county taxes. In the event that the unrestricted fund balance drops below the target of 16.67% the Town will develop a plan, implemented through the annual budgetary process, to bring the balance to the target level. Once the target of 16.67% is reached, any portion of the unassigned fund balance above the target may be used to					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

fund the capital needs of the
community or reduce property
taxes in any subsequent year as
deemed appropriate by the Town
Council.

VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
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TOTAL GENERAL FUND BAL SHEET
TOTAL GENERAL FUND

50,398,546.00

50,398,546.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
SEWER FUND

VENDOR QUANTITY UNIT COST 2023 ADOPTED

22110 SEWER FUND

0000 UNDEFINED

22110	34280 - SEWER PLANT REVENUES					427,350.00 *
		1.00	427,350.00			-427,350.00
	Paid by sewer users - paid directly to the Portland Water District.					
	FY 17 - 335,715.					
	FY 18 - 348,704.					
	FY 19 - 356,127					
	FY 20 - 360,151					
	FY 21 - 404,568					
	FUND BALANCE FY 19 - (\$16,062)					
	FUND BALANCE FY 20 - (\$64,215)					
	SEWER USER FEES WERE INCREASED AS OF MAY 1, 2020 AS FOLLOWS					
	SEWER USER RATES 4/1/2009					
	BASE RATE - \$48.84 (9.77/HCF)					
	ADDITIONAL RATE - 3.24					
	READY TO SERVE RATE - 23.75					
	SEWER USER RATES 5/1/20					
	BASE RATE - \$48.84 (9.77/HCF)					
	ADDITIONAL RATE - 7.00					
	READY TO SERVE RATE - \$30.00					
	SEWER USER RATES 7/1/23					
	BASE RATE - \$48.84 (9.77/HCF)					
	ADDITIONAL RATE - 7.75					
	READY TO SERVE RATE - 30.00					
	SEWER USER RATES 7/1/24					
	BASE RATE - \$48.84 (9.77/HCF)					
	ADDITIONAL RATE - 9.77					
	READY TO SERVE RATE - 30.00					

Depot Street - Sewer Pump Station installed by Portland

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
SEWER FUND

Water District and paid by
users and Sewer Assessment and
CDBG Grant -

VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
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TOTAL SEWER FUND				427,350.00
TOTAL SEWER FUND	427,350.00			

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:

RECREATION PROGRAM FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
22120	RECREATION PROGRAM FUND				
0000	UNDEFINED				
22120	34360 - REC PROGRAM REVENUE	1.00	275,582.00	275,582.00 *	-275,582.00
	Recreation Fees - Pay as you go programs - FY 21				
	FY 15 -174,769.				
	FY 16 -105,851.				
	FY 17 - 226,357.				
	FY 18 - 260,872.				
	FY 19 - 327,646.				
	FY 20 - 163,579. (COVID-19)				
	Pay as ;you go programs - Revenue equals expenditures				
22120	34361 - REC PROGRAM REVENUE REFUNDS	1.00	.00	.00	.00
	This accounts tracks refunds given as programs are cancelled or attendees request refunds.				
	FY 17 -(852.)				
	FY 18 -(4,908.)				
	FY 19 - (11,192.)				
	FY 20 - (15,932.) - COVID 19				
22120	37150 - TRANSFER FROM FUND BALANCE	1.00	.00	.00	.00
	RECREATION PROGRAMS FUND BALANCE				
	FUND BALANCE FY 17 - \$142,219.				
	FUND BALANCE FY 18 - \$189,304.				
	FUND BALANCE FY 19 - \$270,417.				
	FUND BALANCE FY 20 - \$160,347.				
	FY 21 TRANSFER \$100,000.				
	BUS - \$75,000				
	PAYGROUND EQUIPMENT - DUNDEE - \$25,000.				
	FUND BALANCE AS OF 6/30/20 - \$160,347. LESS ABOVE 100,000. WILL LEAVE EST BALANCE AS \$60,000 -				
	REV AS OF 2/28/21 - \$30,000.				

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:

RECREATION PROGRAM FUND	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
EST EXP AS OF 2/28/21 - \$140,000 EST FUND BALANCE EXPECTED TO BE IN DEFICIT ON 6/30/21 DUE TO COVID - 19					
FUND REC FULL TIME PROGRAMMER		1.00	.00		.00
TRANSFER FROM FUND BALANCE TO GENERAL FUND TO FUND NEW RECREATION PROGRAMER - FULL TIME PERSON - 1/1/21. TOTAL TRANSFER - \$23,595.46					
FUND BALANCE 6/30/19 - \$270,417. FUND BALANCE 6/30/20 - \$160,347. WAGES - 20,853.89 BENEFITS - 6,404.54					
TM - 2/17/21 - FUNDED FOR THIS POSITION FUND IN GEN FUND IF APPROVED -27,258.					
TOTAL RECREATION PROGRAM FUND					275,582.00
TOTAL RECREATION PROGRAM FUND					275,582.00
GRAND TOTAL					51,101,478.00

** END OF REPORT - Generated by Devin Mills **

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
11100	TOWN COUNCIL					
1100	TOWN COUNCIL					
11100	41110 - REGULAR FULL-TIME		1.00	13,230.00		13,230.00 *
	Council compensation estimated for 7 members of the Council at \$35 per meeting for 54 meetings. Council compensation governed by the Elected Officials Compensation Ordinance (Chapter 2 of the Code of Ordinances).					
11100	44200 - LEGAL SERVICES		1.00	90,000.00		90,000.00 *
	Legal services from the town attorney. FY 17 - 80,294.65 FY 18 - 126,064.80 FY 19 - 114,672.48 FY 20 - 76,968.79					
11100	44300 - AUDIT SERVICES		1.00	22,000.00		22,000.00 *
	Audit services. Third year of three year RKO engagement as proposed. FY 17 - 16,250 FY 18 - 18,250 FY 19 - 16,750 FY 20 - 17,000					
11100	46410 - TRAVEL EXPENSES		1.00	2,000.00		2,000.00 *
	Travel and accommodations for events such as the MMA Convention, Congressional delegation meetings, and other local training, events, and meetings.					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
11100 46910 - TRAINING/CONFERENCES	1.00	1,000.00		1,000.00 *
Registration and attendance at conferences, training seminars, meetings, and other events.				
11100 46920 - MEMBERSHIPS	1.00	34,002.00		65,696.00 *
GPCOG dues at \$2.00 per capita based on 2010 US Census. Dues increase approved by the General Assembly to allow member dues to leverage other funding and allow for more non-grant programmed member services. This is the second of two increases.				
FY 15 - 17,001				
FY 16 - 17,001				
FY 17 - 17,001				
FY 18 - 17,001				
FY 19 - 27,202				
FY 20 - 34,002				
Maine Municipal Association annual dues.	1.00	19,000.00		19,000.00
FY 15 - 15,048				
FY 16 - 16,266				
FY 17 - 16,266				
FY 18 - 16,986				
FY 19 - 17,806				
FY 20 - 18,652				
RTP Lakes Region Explorer.	1.00	8,500.00		8,500.00
FY 16 - 9,656				
FY 17 - 9,656				
FY 18 - 9,656				
FY 19 - 9,656				
Maine Development Foundation dues.	1.00	300.00		300.00
FY 15 - 300				
FY 16 - 300				
FY 17 - 300				
FY 18 - 300				
FY 19 - 300				
FY 20 - 0.				
	1.00	370.00		370.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
American Society of Composers, Authors & Publishers fee. For use of licensed music.		1.00	365.00		365.00
Broadcast Music, Inc. For use of licensed music.					
FY 15 - 330					
FY 16 - 335					
FY 17 - 335					
FY 18 - 335					
FY 19 - 358					
FY 20 - 0					
SESAC Music License. For use of licensed music.		1.00	470.00		470.00
FY 19 - \$438					
FY 20 - \$460					
Sebago Lake Region Chamber of Commerce. Annual dues.		1.00	510.00		510.00
FY 19 - \$510					
Maine Service Center Coalition		1.00	2,179.00		2,179.00
FY 18 - 2,088.00					
FY 19 - 0.00					
FY 20 - 2,178.36					
Coalition will continue to work with a group of organizations to restore full funding of all revenue to municipalities. Our strategy includes holding every Maine legislator accountable for every vote that impacts municipal revenue or impairs our ability to provide property tax relief to our citizens.					

TOTAL TOWN COUNCIL

193,926.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
11200	TOWN MANAGEMENT					
1200	TOWN MANAGEMENT					
11200	41110 - REGULAR FULL-TIME		1.00	633,342.00		633,342.00 *
	Annual salaries and wages for Town Manager, Finance Director, Human Resources Director, Executive Assistant, Safety Compliance Officer, Finance Assistant, and Payroll & Benefits Coordinator position. FY22 BUDGET REQUEST ASSISTANT TOWN MANAGER +\$76,807					633,342.00
11200	41120 - REGULAR PART-TIME					.00
11200	41210 - OVERTIME-REGULAR		1.00	4,000.00		4,000.00 *
						4,000.00
11200	43100 - GENERAL SUPPLIES & MATERIALS		1.00	9,500.00		9,500.00 *
	Operating supplies, paper goods, etc. Increase to cover additional supplies, materials and office equipment for staff, and to stock staff refreshments (coffee/tea) in kitchen.					9,500.00
11200	43610 - BOOKS,MAPS,PUBLICATIONS		1.00	1,000.00		1,000.00 *
	Professional books and publications.					1,000.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

ACCOUNTS FOR: GENERAL FUND	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
11200 43710 - POSTAGE		1.00	8,000.00		8,000.00 *
Portion of postage costs assigned to manager and finance office; postage meter rental, service and supplies. Increased by \$2,000 to cover the cost of potential mailings.					
11200 44400 - PROFESSIONAL SERVICES		1.00	50,000.00		50,000.00 *
Professional services for projects and issues that arise during the year (appraisals, engineering, continued leadership development program, etc.). FY 19 & FY 20 EXPENSES INCLUDED EATON PEABODY FY 19 - 73,256.17 FY 20 - 26,204.35 TM -2/17/21 INCREASE \$5,000 - FOR ASSISTANT TOWN MANAGER F/C 4/21/21 +25,000 FINANCE SUCCESSION PLAN -					
11200 45330 - EQUIPMENT MAINTENANCE SERVICES					.00
11200 46210 - TELEPHONE & DATA - LANDLINE		1.00	8,000.00		8,000.00 *
Telephone and cellular charges.					
11200 46310 - ADVERTISING		1.00	7,000.00		7,000.00 *
Advertising for special events, programs, some shared personnel/help wanted advertising, advertising requests for proposals, etc.					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
11200	46410 - TRAVEL EXPENSES		1.00	7,500.00		13,500.00 *
	Includes in-office training programs, manager's attendance at International City Management Association (ICMA) annual convention, attendance of others at NESGFOA, MMA, and other conferences and training programs.					7,500.00
	Travel allowance for Town Manager		1.00	6,000.00		6,000.00
11200	46510 - PRINTING		1.00	2,000.00		2,000.00 *
	Print services. Business cards, flyers, postcards, etc					2,000.00
11200	46520 - COPY SERVICES		1.00	5,000.00		5,000.00 *
	Annual maintenance contract on photocopier.					5,000.00
11200	46910 - TRAINING/CONFERENCES		1.00	5,200.00		5,200.00 *
	Expenses for business and attendance at training programs and association conferences. Increase due to new staff and additional training for finance staff.					5,200.00
	TM-2/11/21 - ADDITIONAL TRAINING HR & FINANCE (GFOA) TRAINING					
11200	46920 - MEMBERSHIPS		1.00	214.00		3,338.00 *
	Maine Town, City, and County Management Association					214.00
	FY 18 - 313.79					
	FY 19 - 328.75					
	FY 20 - 138.75 (paid in FY19)					
	TM - 2/17/21 - INCREASE \$75.					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
FOR ASSISTANT TOWN MANAGER					
Society for Human Resource Management		1.00	209.00		209.00
FY 18 - 209.00					
FY 19 - 209.00					
FY 20 - 209.00					
Maine Local Government HR Association		1.00	25.00		25.00
FY 18 - 25.00					
FY 19 - 25.00					
FY 20 - 25.00					
Maine Welfare Director's Association		1.00	80.00		80.00
FY 18 - 30.00					
FY 19 - 30.00					
FY 20 - 40.00 (paid in FY19)					
FY 21 - 80.00					
2 members at \$40.00					
ICMA		1.00	1,788.00		1,788.00
FY 18 - 1096.00					
FY 19 - 1088.00					
FY 20 - 0.00					
TM - 2/17/21 - INCREASE 700.					
- ASSISTANT TOWN MANAGER					
National Public Employer Labor Relations Association		1.00	205.00		205.00
FY 18 - 454.00					
FY 19 - 205.00					
FY 20 - 205.00					
International Public Management Association for HR		1.00	109.00		109.00
FY 18 - 109.00					
FY 19 - 109.00					
FY 20 - 109.00					
Maine Government Finance Office Associates		1.00	75.00		75.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
FY 18 - 35.00					
FY 19 - 35.00					
FY 20 - 0.00					
FY 21 - 75.00					
Government Finance Office Association		1.00	340.00		340.00
FY 18 -					
FY 19 - 35.00					
FY 20 - 340.00					
FY 21 - 340.00					
APA - American Payroll Association		1.00	293.00		293.00
Our Current Payroll & benefits Coordinator is interested in becoming APA certified and plans to take the test.					
VALUE OF MEMBERSHIP					
5 FREE WEBINARS					
PAYTECH SUBSCRIPTION					
ACCESS TO SURVEY OF SALARIES AND PAYROLL PROFESSION					
PAYROLL CURRENTLY					
11200 47430 - OTHER EQUIPMENT & MACHINERY					1,500.00 *
Cell phone replacement.		1.00	1,500.00		1,500.00
TOTAL TOWN MANAGEMENT					751,380.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
11300	COLLECTION & REGISTRATION					
1300	COLLECTION & REGISTRATION					
11300	41110 - REGULAR FULL-TIME		1.00	209,200.00	209,200.00	209,200.00 *
	Annual salaries and wages for Deputy Tax Collector and three Tax Collection Assistants.					
11300	41120 - REGULAR PART-TIME		1.00	57,421.00	57,421.00	57,421.00 *
	Annual wages for one part-time 24-hour/week Tax Collection Administrative Assistant. F/C - 4/21/21 - ADD 2- PT EE'S - SCANNING 2 - PT EMPLOYEES - 20 HRS - \$15.00 +31,200. PLUS FICA MED 2,386.					
11300	41210 - OVERTIME-REGULAR		1.00	1,500.00	1,500.00	1,500.00 *
	For anticipated time staff may have to work beyond normal working hours.					
11300	43100 - GENERAL SUPPLIES & MATERIALS		1.00	4,000.00	4,000.00	4,000.00 *
	Operating supplies such as paper goods, printer and calculator ribbon, pens for counter, tape, staples, paper clips, binders and envelopes for mailing reports to the Bureau of Motor Vehicles and Inland Fisheries and Wildlife and mailing notices to customers. Copier and fax expenses are shared with the Town Clerk's office. We have used less supplies this year due to Covid. Haven't had to order any supplies to take passport pictures.					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
11300 43610 - BOOKS,MAPS,PUBLICATIONS		1.00	500.00		500.00 *
<p>M. S. R. P. reference books for Large Truck, Motorcycles, Camper Trailers and Motor Homes to properly calculate excise tax . The U.S. Department of State also requires regular updates for the ID Guide for passports. We are required to have this book because anyone from any of the 50 states can come here to apply for a passport. We have to know if their ID is valid.</p>					
11300 43710 - POSTAGE		1.00	17,000.00		17,000.00 *
<p>Postage for the mailing of tax bills, passport applications, overdue and sewer fee notices, motor vehicle weekly report, Inland Fisheries monthly reports, general office correspondence, courtesy letters and certified tax lien notices and foreclosure notices to homeowners and mortgage holders. We had our postage budget cut by \$5000 last year. Due to not sending out passports daily, due to not processing them due to covid, this has resulted in a savings of \$7.00 per day. I would like to increase this budget due to accepting passports again and also an anticipated increase in the cost of postage TM 2/24/2021 REDUCE -2,000 Historical use</p>					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
11300 44400 - PROFESSIONAL SERVICES		1.00	20,000.00		20,000.00 *
Filing fee for Real Estate liens and for discharges. Tax bill preparation fees. Membership fees for MMA are also taken from this account.					
11300 45330 - EQUIPMENT MAINTENANCE SERVICES		1.00	500.00		500.00 *
Maintenance and repairs for eight printers and fourteen computers.					
11300 46210 - TELEPHONE & DATA - LANDLINE		1.00	1,090.00		1,090.00 *
Cost of two telephone lines and a fax line. Fairpoint Data lines.					
11300 46310 - ADVERTISING		1.00	300.00		300.00 *
Advertising for Spring due date in lieu of mailing out a second bill.					
11300 46410 - TRAVEL EXPENSES		1.00	1,350.00		1,350.00 *
Training for employees to attend seminars and workshops throughout the year. We are required to be trained yearly by the Bureau of Motor Vehicles and by the U. S Dept of State. Also pays for travel to the bank for deposits. This also allows the Assistant Tax Collector to attend tax conferences. **We have used less this year due to Covid but anticipate that live trainings will start up again this coming year.					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
11300 46910 - TRAINING/CONFERENCES		1.00	600.00		600.00 *
<p>This covers any class fees to the Tax Collectors Association, or any other beneficial trainings to our dept. We have not been able to attend live trainings due to Covid, but anticipate this will start back up this upcoming year.</p>					
11300 47430 - OTHER EQUIPMENT & MACHINERY		1.00	2,000.00		2,000.00 *
<p>Replacement of office equipment is included in the capital equipment replacement plan in case of mechanical failure. Continuing to look at ordering a sit/stand desk converter(s) for office personnel.</p>					

TOTAL COLLECTION & REGISTRATION

315,461.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
11400	INFORMATION SERVICES					
1400	INFORMATION SERVICES					
11400	41110 - REGULAR FULL-TIME		1.00	212,831.00		212,831.00 *
	Annual salaries and wages for the Information Services Manager, Systems Administrator, and GIS Project Administrator					212,831.00
11400	41120 - REGULAR PART-TIME					.00
11400	41210 - OVERTIME-REGULAR		1.00	7,250.00		7,250.00 *
	Overtime costs associated with nights/weekends work for on-call and projects. Additional overtime due to addition of GIS					7,250.00
11400	43100 - GENERAL SUPPLIES & MATERIALS		1.00	500.00		4,000.00 *
	Paper, labels, pens, batteries and other supplies.					500.00
	Plotter Paper, ink, maintenance, etc and general supplies for GIS.		1.00	3,500.00		3,500.00
11400	43610 - BOOKS,MAPS,PUBLICATIONS		1.00	.00		.00
	Technical books, technical support subscriptions					.00
11400	44400 - PROFESSIONAL SERVICES		1.00	4,000.00		11,200.00 *
	Misc. consulting, planning and support fees.					4,000.00
	Increase to allow for professional support to be utilized where necessary, such as during vacations, or emergencies.					
	restoration of manager cut		1.00	7,200.00		7,200.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
Tax Map Preparation						
11400	45330 - EQUIPMENT MAINTENANCE SERVICES	252561	1.00	86,968.00		274,300.00 *
	Annual support and licensing fee for Munis software.					86,968.00
	Annual service and toner contract	51	1.00	6,500.00		6,500.00
	Licensing for Meraki switches and firewalls. Increases estimated for Public Safety expansion		1.00	13,500.00		13,500.00
	Yearly subscription for Archive Social	91	1.00	2,388.00		2,388.00
	Licensing fee for Open Fox (Police crime database)	280	1.00	180.00		180.00
	Renewals for security certificates and domain names.		1.00	350.00		350.00
	Renewal of Bitdefender Antivirus Licensing.		165.00	20.00		3,300.00
	Renewal of Cradlepoint subscription which provides cloud management + warranty of police vehicle internet access points.		9.00	165.00		1,485.00
	Two Administration subscription licenses for PDQ Deploy - A tool used to help administrate software deployment.		2.00	450.00		900.00
	A subscription license to PDQ Inventory, a software tool to help track our computer inventory and management.		2.00	450.00		900.00
	Office 365 licensing costs.		80.00	93.00		7,440.00
	General Equipment is used to replace and purchase odds and ends which cannot be easily planned for, but which must be replaced as needs arise. Examples are Keyboards, hard drives, cables, tools,		1.00	19,500.00		19,500.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
replacement computers, software, power adapters, phone or tablet repair, backup power supplies, and networking equipment.		1.00	3,210.00		3,210.00
Annual SaaS (Software as a Service) fee to Tyler Technologies for Citizens Self Service module allowing online account management and payments for a range of payment types.		1.00	18,725.00		18,725.00
Barracuda Spam and Backup licensing and subscription. Includes Virus definitions, and cloud backup for record redundancy.		20.00	56.00		1,120.00
Subscription to a multifactor authentication service to increase security for mobile users. Cost covers one full year of service plus initial startup costs for 20 users. Price projected using Duo as the example service, though several vendors sell similar products.		1.00	1,299.00		1,299.00
Amazon Business Prime Subscription. Provides free two/one day shipping, 45 day payment terms through invoices, discount for business items, reporting functions, and permissions based ordering abilities to accommodate departmental structure.		1.00	.00		.00
Outfitting costs for new public safety expansion.					
5 x Smart TV, 4 x access points, 1 x 48port POE switch with licensing, 7 x monitors and stands, 8 x PC. TM-2/24/21 - DECREASE \$20,000 - PLAN TO PAY VIA POLICE DRUG FORFEITURE FUNDS					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
4 x Fire department ipad with LTE		4.00	460.00		1,840.00
Data terminal replacement in police cruisers. Includes rugged tablet or laptop computer, dock and mounting hardware for the front, dock for the rear, keyboards where applicable, warranties, associated installation equipment.		1.00	60,000.00		60,000.00
14 meetings licenses and three Webinar licenses with room to add a few more licenses if necessary.		1.00	4,200.00		4,200.00
Upgrading Public Works to same phone system as the rest of the town.		1.00	5,000.00		5,000.00
Autocad/Esri/Vision GIS Support		1.00	6,000.00		6,000.00
Additional ArcGIS licenses		1.00	25,000.00		25,000.00
Replacement of Large Format Plotter and Scanner		1.00	4,495.00		4,495.00
11400 46210 - TELEPHONE & DATA - LANDLINE					36,960.00 *
Fairpoint Data line and Internet at PS.		12.00	1,500.00		18,000.00
Town Hall, PS, and Public Works static IP addresses		12.00	90.00		1,080.00
Telephone/Data service for two cell phones, one iPad, and one Wireless Hotspot.		12.00	190.00		2,280.00
Hosted Telephone costs for Core Infrastructure. Switches and private circuits. This year there is an additional cost as we switch Public Works from copper landlines to VOIP like the rest of the town infrastructure.		12.00	1,300.00		15,600.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
11400 46410 - TRAVEL EXPENSES		1.00	300.00		300.00 *
Mileage					300.00
11400 46910 - TRAINING/CONFERENCES		2.00	80.00		4,360.00 *
Registration costs for MMA conference.					160.00
Travel/food/lodging for conference opportunities		1.00	3,000.00		3,000.00
GIS related training		1.00	1,200.00		1,200.00
11400 46920 - MEMBERSHIPS		1.00	200.00		200.00 *
Membership fees for IT related societies and organizations.					200.00
TOTAL INFORMATION SERVICES					551,401.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
11500	BOARDS & COMMISSIONS					
1500	BOARDS & COMMISSIONS					
11500	41110 - REGULAR FULL-TIME		1.00	6,720.00		6,720.00 *
	Stipend payments to Planning Board and Zoning Board members.					6,720.00
11500	41120 - REGULAR PART-TIME					.00
11500	43100 - GENERAL SUPPLIES & MATERIALS					.00
11500	43610 - BOOKS,MAPS,PUBLICATIONS					.00
11500	46410 - TRAVEL EXPENSES		1.00	500.00		500.00 *
	Reimbursement to committee members for mileage, tolls and meals.					500.00
11500	46910 - TRAINING/CONFERENCES		1.00	200.00		200.00 *
	Funding for committee members to attend conferences and seminars related to their committee work.					200.00
11500	46920 - MEMBERSHIPS					.00
11500	46930 - CONTRIBUTIONS TO AGENCIES		1.00	3,000.00		94,523.00 *
	Memorial Day parade, flags, & markers					3,000.00
	FY 15 - 2700 (budget)					
	FY 16 - 2700 (budget)					
	FY 17 - 2700 (budget)					
	FY 18 - 358					
	FY 19 - 2710					
	FY 20 - 1901.10					
	Holiday lights and banners.		1.00	22,000.00		22,000.00
	FY 15 - 42,000 (Budget)					
	FY 16 - 32,000 (Budget)					
	FY 17 - 25,000 (Budget)					
	FY 18 - 17,610.99					
	FY 19 - 21,916.27					
	FY 20 - 20,140.33					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
Windham Drifters Snowmobile Club. Based on previous Fiscal year actual snowmobile registration fees. Acct 1000-32220		1.00	7,229.00		7,229.00
FY 15 - 6,100 (budget)					
FY 16 - 6,172 (budget)					
FY 17 - 6,818 (budget)					
FY 18 - 7,152					
FY 19 - 5,526					
FY 20 - 5,891					
FY 21 - 6,981					
FY 20 actual snowmobile registration fees were \$7,229.46					
Volunteer recognition event & holiday luncheons.		1.00	6,500.00		6,500.00
FY 15 - 3,500 (budget)					
FY 16 - 3,500 (budget)					
FY 17 - 5,000 (budget)					
FY 18 - 4,645					
FY 19 - 5,406					
FY 20 - 2461.90					
No volunteer event held in FY 20.					
Time 4 Printing 2020 Calendar Sponsor Note: WEDC also sponsors at same level FY 20 - 1500		1.00	1,500.00		1,500.00
Watershed protection grants. In previous years, the finance committee recommended basing this amount on the previous year's boat excise tax revenue, which was \$38,694 for FY 2020 acct # 1000-31210 FY 15 - 10,000 FY 16 - 10,000 FY 17 - 10,000 FY 18 - 25,000 FY 19 - 35,000		1.00	38,694.00		38,694.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
FY 20 - 23,500					
Windham meals on wheels prgram, housed at Unity Gardens.		1.00	600.00		600.00
FY 15 - 600					
FY 16 - 600					
FY 17 - 600					
FY 18 - 0					
FY 19 - 0					
FY 20 - 0					
Windham Historical Society		1.00	10,000.00		10,000.00
FY 15 - 10,000					
FY 16 - 10,000					
FY 17 - 10,000					
FY 18 - 10,000					
FY 19 - 10,000					
FY 20 - 10,000					
AGE FRIENDLY WINDHAM -		1.00	5,000.00		5,000.00
Ongoing Age Friendly Committee					
-					
Development of Webpage -					
\$2,500.					
Printing of 500 Info flyers -					
300.					
250 Refrigerator magnets -					
250.					
supplies - future workshops					
1,950.					
Total request					
5,000.					

TOTAL BOARDS & COMMISSIONS

101,943.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
11600	COMMUNICATION & E-GOV					
1600	COMMUNICATIONS & E-GOVERNMENT					
11600	41120 - REGULAR PART-TIME		1.00	10,920.00		10,920.00 *
	Compensation for three as-needed Cable TV Station Assistants.					10,920.00
11600	43100 - GENERAL SUPPLIES & MATERIALS		1.00	300.00		300.00 *
	General station supplies.					300.00
11600	44400 - PROFESSIONAL SERVICES		1.00	39,815.00		39,815.00 *
	Granicus streaming/archiving, Legistar legislative management system, and CivicPlus.					39,815.00
11600	45330 - EQUIPMENT MAINTENANCE SERVICES		1.00	4,000.00		4,624.00 *
	General equipment replacement of items for both TV-7 and Council					4,000.00
	Adobe Creative Cloud Subscription.		12.00	52.00		624.00
11600	46210 - TELEPHONE & DATA - LANDLINE		12.00	225.00		2,700.00 *
	Data services for 12 months, including 5 static IP addresses.					2,700.00
11600	46920 - MEMBERSHIPS					.00
11600	47430 - OTHER EQUIPMENT & MACHINERY					.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
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TOTAL COMMUNICATION & E-GOV

58,359.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
11700	TOWN CLERK					
1700	TOWN CLERK					
11700	41110 - REGULAR FULL-TIME		1.00	184,731.00	184,731.00	184,731.00 *
	Annual salaries and wages for the Town Clerk and two full-time Deputy Town Clerks.					
11700	41120 - REGULAR PART-TIME		1.00	29,072.00	29,072.00	29,072.00 *
	Annual wage for one part-time Deputy Clerk position at 24 hours per week					
11700	41121 - ELECTION WORKERS		1.00	6,000.00	6,000.00	6,000.00 *
	To pay the Warden, Dep. Warden, Election Clerks and the Registrar of Voters who work on elections.					
11700	41210 - OVERTIME-REGULAR		1.00	3,000.00	3,000.00	3,000.00 *
	Overtime compensation typically to cover election time events.					
11700	43100 - GENERAL SUPPLIES & MATERIALS		1.00	3,000.00	3,000.00	3,000.00 *
	This account is for all typical office supplies and materials.					
11700	43610 - BOOKS,MAPS,PUBLICATIONS		1.00	2,500.00	2,500.00	2,500.00 *
	Restoration and binding of old birth, death, marriage books, and other town records. The goal is to restore one book a year. This line also pays for binding the yearly book of Town Council Minutes, and office manuals. I will only be doing the Minute's book from 2020 before 6/2020 as the other large book being done is coming out of the Capital acct.					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
11700 43710 - POSTAGE		1.00	2,600.00		2,600.00 *
Mailing absentee ballots, dog notices, birth & marriage letters, and voter registration notices.					
11700 44400 - PROFESSIONAL SERVICES		1.00	6,270.00		6,270.00 *
Programming memory sticks for elections, leasing extra voting machines, memory sticks, ballot bins when necessary, and programming for the 2 Express Voting machines for every election, and any other related election expenses.					
11700 45330 - EQUIPMENT MAINTENANCE SERVICES		1.00	900.00		900.00 *
Maintenance and support on typewriters and voting machines.					
11700 46210 - TELEPHONE & DATA - LANDLINE		1.00	804.00		804.00 *
Telephone service in the office. Fairpoint Data Lines. New Fairpoint Data line configuration.					
11700 46310 - ADVERTISING		1.00	5,300.00		5,300.00 *
Legal ads in the Portland Press Herald & non-legal ads/notices in the local Windham papers for Dog notices, Election notices, Town Meeting, etc.					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
11700 46410 - TRAVEL EXPENSES		1.00	2,500.00		2,500.00 *
Food for election workers, absentee voting mileage & meetings the Clerk & Deputies attend.					
11700 46510 - PRINTING		1.00	5,000.00		5,000.00 *
Printing ballots, voter registration cards, dog notice cards, business cards, etc.					
11700 46910 - TRAINING/CONFERENCES		1.00	1,200.00		1,200.00 *
Annual attendance for the Clerk & Deputies attending the Elections Conf. for Title 21-A, Title 30-A, Clerk's Networking Day, classes on vital records, business licensing, & auto registration classes, MTCCA Annual Mtg. & New England Clerk's Conf. Pam & Stephanie have a lot of classes they need to attend. I added \$200 to this line. I don't expect to use any money for this line before June 30, 2020.					
11700 46920 - MEMBERSHIPS		1.00	280.00		280.00 *
Memberships to CCMCA, MTCCA & NEACTC for the Clerk & 3 Deputy Clerks. The dues increased for the CCMCA.					
11700 47430 - OTHER EQUIPMENT & MACHINERY					.00
TOTAL TOWN CLERK					253,157.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
11800	INSURANCE				
1800	INSURANCE				
11800	42610 - SAFETY PROGRAMS				7,000.00 *
		1.00	7,000.00		7,000.00
	Funding for safety committee, Safety Data Sheets Software (annual subscription) and training materials. FY 17 - \$3,296.00 FY 18 - \$4,445.99 FY 19 - \$2,799.00 FY 20 - \$3,057.28 The Town has a responsibility to provide a safe and healthy workplace for its employees. This fund will provide for compliance in ergonomics, chemical safety, training and training materials, personal protective equipment, etc. This also allows for participation in the MMA grant program by funding the Town's contribution. TM-2/24/21 - INCREASE \$2,000				
11800	46110 - PROPERTY INSURANCE				28,414.00 *
		1705	28,414.00		28,414.00
	Insurance coverage for Property; Boiler; Electronic Data Processing (EDP); Mobile Equipment; and Crime including Faithful Performance Coverage. FY 17 - 38,471.50 FY 18 - 30,104.00 FY 19 - 39,973.00 FY 20 - 41,511.34 Reflects a 5% increase over FY2021 Adjustments made per MMA's underwriter				

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
11800 46130 - PROFESSIONAL LIABILITY	1705	1.00	53,015.00		53,015.00 *
Insurance coverage for General Liability; Public Officials Liability; Ambulance Malpractice; Police Professional Liability; and Road Treatment Liability. FY 17 - 27,185. FY 18 - 36,861. FY 19 - 29,010. FY 20 - 30,983. Reflects a 5% increase over FY2021 Adjustments made per MMA's underwriter:					
11800 46140 - VEHICLE INSURANCE	1705	1.00	74,952.00		74,952.00 *
Insurance coverage for Auto Physical Damage and Auto Liability. FY 17 - \$52,509. FY 18 - \$57,358. FY 19 - \$64,336. FY 20 - \$71,341. Reflects a 5% increase over FY2021 Adjustments made per MMA's underwriter.					
TOTAL INSURANCE					163,381.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
11900	EMPLOYEE BENEFITS					
1900	EMPLOYEE BENEFITS					
11900	42110 - HEALTH INSURANCE	1705	1.00	1,464,282.00	1,464,282.00	1,464,282.00 *
	<p>Employer share of premiums for all employees insured under the PPO-500 plan and the insurance buy-outs. The budget provides for a 10% premium increase for health which will affect the last six months of the budget year.</p> <p>FY17 - 935,253.81 FY18 - 1,079,999.93 FY19 - 1,182,862.72 FY20 - 1,197,967.42</p> <p>BUDGET CALCULATION HEALTH - 11,383,212 BUY BACK - 125,829</p> <p>TM - 02/24/21 CHANGES DUE TO POSITION CHANGES HEALTH - 1,338,452 BUY BACK - 125,829</p> <p>TM-2/25/21 - ADJ - DUE TO NEW EE REQUESTS -44,760</p>					
11900	42115 - HEALTH REIMBURSEMENT ACCOUNTS	543	1.00	48,952.00	48,952.00	48,952.00 *
	<p>Health Reimbursement of co-insurance costs for all employee groups. This was previously included in account 11900-42110 Health Insurance. In the future, this will be assigned to fund balance.</p> <p>CY17 - 22,547 CY18 - 27,643 CY19 - 41,944 CY20 - 37,545</p> <p>The PPO-500 plan is considerably less costly to the Town, but puts more burden on the employees. The</p>					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
	HRA helps to fill that gap. The decrease over FY20 reflects an decrease in the total usage in FY20.					
	TM-2/24/21 - REDUCE \$10,000. - ACTUAL USE					
	F/C - 4/21/21 - CHANGE DUE TO ADDITION OF NEW CODE OFFICER					
11900	42116 - GROUP DYNAMICS HRA/FSA	543	1.00	7,375.00		7,375.00 *
	Payment to a third party vendor (Group Dynamic, Inc.) for administration of the Flexible Spending Accounts (FSA) and the Health Reimbursement Accounts (HRA). This was previously in account 11900-42110 Health Insurance.					7,375.00
	ANNUAL FEES - \$1,375. FY 18 MO FEES - \$6,137.43 FY 19 MO FEES - \$6,364.35 FY 20 MO FEES - \$6,049.05					
11900	42120 - DENTAL COVERAGE		1.00	60,775.00		60,775.00 *
	Part of Maine Municipal Association monthly invoice for health related benefits for all benefit eligible employees.					60,775.00
	In past years Dental was budget as part of Health Insurance. 11900-42110					
	FY 20 - \$55,226.32 TM - 02/24/21 CHANGES DUE TO POSITION CHANGES -\$2600					
	F/C -4/21/21 INCREASE OF ADDING CODE OFFICER POSITION +520.					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
11900	42130 - SHORT-TERM DISABILITY	1705	1.00	7,194.00		7,194.00 *
	Town share of short term disability insurance required in the police contract. The Town pays the premium necessary for the employee to receive a benefit of \$1,000 per month.					
	FY17 - 7,200.00					
	FY18 - 8,000.00					
	FY19 - 6,000.00					
	FY20 - 7,275.85					
11900	42140 - LONG-TERM DISABILITY		1.00	7,200.00		7,200.00 *
	Town cost of long term disability insurance plan required in the police contract.					
	The cost is directly tied to employee salaries.					
	FY 17 - 6,356.22					
	FY 18 - 6,356.55					
	FY 19 - 6,233.99					
	FY 20 - 6,844.86					
11900	42150 - GROUP TERM LIFE > \$50,000					.00
11900	42210 - SOCIAL SECURITY CONTRIBUTIONS		1.00	762,218.00		762,218.00 *
	The Town pays FICA (6.2%) and Medicare (1.45%) payroll taxes on wages and the employer's matching contribution to employees' retirement accounts. Actual funding is usually less than the budget due to vacancies which occur throughout the year. FICA and Medicare expense for Recreation Programs, a self-funded program, is included in that budget (org 22120).					
	FY 17 -\$512,286.70					
	FY 18 -\$587,519.17					
	FY 19 -\$591,890.22					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
	FY 20					-\$638,188.38
11900	42310 - DEFERRED COMPENSATION		1.00	227,580.00		227,580.00 *
	Town matching contributions of up to 6% of regular pay for participants in the ICMA Retirement Corporation or MaineSTART deferred compensation plans.					
	FY 17 - 135,894.90					
	FY 18 - 143,944.68					
	FY 19 - 152,856.15					
	FY 20 - 196,330.44					
	TM - 02/24/21					
	CHANGES IN POSITIONS CHANGE					
	DEFERRED COMP TOTAL+679.					
11900	42320 - MAINE PERS		1.00	425,553.00		525,553.00 *
	Maine Public Employees Retirement System employer contributions for members of the police and professional firefighters unions as required by contract, 13.4% of gross pay both groups.					
	FY 17 - 176,663.79					
	FY 18 - 248,804.81					
	FY 19 - 328,691.30					
	FY 20 - 339,651.52					
	FY 17 - 176,663.79					
	FY 18 - 248,804.81					
	FY 19 - 328,691.30					
	FY 20 - 339,651.52					
	TM - 02/24/21					
	CHANGES IN POSITIONS CHANGE					
	AMOUNT BUDGETED					
	-\$11,900					
			1.00	100,000.00		100,000.00
	MPERS - AC EMPLOYERS CONSOLIDATED PLAN					
	FY 22 - ER RATE 10.3%					
	25 YRS - 65 YEARS OLD					
	ACCT # 11900-42310 - COVERS					
	AN AVERAGE OF 6% OF					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
	PARTICIPANTS IN A 457 PLAN OR THE MAINE START. - WILL BE NEEDED TO BE ADDED TO FUND THIS BENEFIT.					
	TM-2/17/21 - HOPE TO BEGIN PLAN AS OF 1/1/22 - ADD \$100,000					
11900	42410 - WORKERS COMPENSATION	1705	1.00	249,736.00		249,736.00 *
	Worker's compensation expense insurance premiums. Premiums for Recreation programs are carried in account #22120-42220.					249,736.00
	FY 17 - 202,558.21					
	FY 18 - 180,376.21					
	FY 19 - 208,708.06					
	FY 20 - 254,658.90					
	FY 21 - 223,721.40					
	THE ABOVE INCLUDE AUDIT ADJUSTMENTS AS RECEIVED.					
	Claims experience continues to improve due to risk management and loss control efforts; however the premium is driven not only by claims experience, but by audited payroll records and we have added a number of high risk positions in the last year. The preliminary budget has incorporated an 15% premium increase over what was budgeted for FY2021 as recommended by MMA.					
11900	42510 - UNEMPLOYMENT COMPENSATION	542	1.00	7,500.00		7,500.00 *
	Unemployment benefits as assessed by the State of Maine. The town is a "direct pay" employer and does not carry unemployment compensation insurance. Budgeted amount reflects growth in overall					7,500.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
	employment. There is no real way to project these claims.					
	FY 17 - 3,699.48					
	FY 18 - 9,607.01					
	FY 19 - 0.00					
	FY 20 - 1,192.62					
11900	42600 - WELLNESS PROGRAMS					
	Wellness program for employees. This was previously in account 11800-42610.		1.00	3,500.00		3,500.00 *
	This combines with grant money from MMA to encourage health and wellness across all employee group					
	FY 20 - \$221.40					
	TM- 2/24/21 - INCREAS \$1,000					
11900	42710 - TUITION REIMBURSEMENT					
	The town provides tuition reimbursement assistance to employees for approved courses. FY 21 FUNDS REMOVED DUE TO COVID 19		1.00	10,000.00		10,000.00 *
	FY 17 - \$5,000.					
	FY 18 - \$5,000.					
	FY 19 - \$5,000.					
	FY 20 - \$5,000.					
	FY 21 - NOT BUDGETED DUE TO COVID-19					
	Increase to allow for more opportunity for staff to advance their education.					
	TM-2/24/21 - INCREASE \$5,000					
	- INCREASED INTEREST					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

11900 42720 - CLASSIFICATION PLAN

VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
				.00

TOTAL EMPLOYEE BENEFITS

3,381,865.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
12100	PUBLIC WORKS ADMINISTRATION					
2100	PUBLIC WORKS ADMINISTRATION					
12100	41110 - REGULAR FULL-TIME		1.00	153,140.00	153,140.00	153,140.00 *
	Annual salaries and wages for Public Works Director, Public Works Administrative Assistant, and Town Engineer					
12100	41120 - REGULAR PART-TIME					.00
12100	41210 - OVERTIME-REGULAR					.00
12100	43100 - GENERAL SUPPLIES & MATERIALS		1.00	3,000.00	3,000.00	3,000.00 *
	Fax machine, office, and misc. supplies					
12100	43610 - BOOKS,MAPS,PUBLICATIONS		1.00	250.00	250.00	250.00 *
	Books, maps, and publications as needed					
12100	43710 - POSTAGE		1.00	400.00	400.00	400.00 *
	Postage for mailings					
12100	44400 - PROFESSIONAL SERVICES		1.00	12,885.00	12,885.00	12,885.00 *
	Professional services, DOT required annual and pre-employment drug and alcohol testing, pre-employment physical exams, CDL license reimbursements, Stormwater maint. at P.W. ,yearly hearing test, DigSafe and other misc. professional services.					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
12100 45330 - EQUIPMENT MAINTENANCE SERVICES		1.00	2,500.00		2,500.00 *
Maintenance of 2-way radios, photocopier, and radio replacement as most mobile units are out of production, making parts hard to find.					
12100 45400 - RENTALS					.00
12100 46210 - TELEPHONE & DATA - LANDLINE		1.00	8,500.00		8,500.00 *
Telephone and data lines, 5 cell phones, and land lines Increase by 800 per actual usage					
12100 46310 - ADVERTISING		1.00	500.00		500.00 *
Ads for position vacancies Sotuhern Maine jobs .com, public awareness efforts, bids, and RFPs. Reduced by 500 to better reflect usage					
12100 46410 - TRAVEL EXPENSES		1.00	4,000.00		4,000.00 *
Expenses related to training, conferences, or attendance at meetings or other functions for the Director and Town Engineer Increase by 1500 for the town engineer, town engineer is now under public works not planning					
12100 46910 - TRAINING/CONFERENCES		1.00	4,000.00		4,000.00 *
Conferences and training, including Maine Local Road programs, APWA Annual Conference, ACPCE annual conference and other regional conferences for Director and Town Engineer					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
		Increase 1500 for town engineer conferences and training. Town engineer now under Public Works not planning				
12100	46920 - MEMBERSHIPS		1.00	600.00		600.00 *
		Membership dues for APWA, Maine Better Roads, and Citizens Card for the Director and memberships for the town engineer				600.00
		Town engineer now under Public Works				
12100	47430 - OTHER EQUIPMENT & MACHINERY		1.00	.00		.00
		Stormwater environmental officer has own budget				.00
TOTAL PUBLIC WORKS ADMINISTRATION						189,775.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
12200	HIGHWAY MAINTENANCE					
2200	HIGHWAY MAINTENANCE					
12200	41110 - REGULAR FULL-TIME		1.00	608,160.00	608,160.00	608,160.00 *
	Annual salaries and wages for the Highway Maintenance Supervisor, three Equipment Operators and nine Truck Driver/Laborers.					
12200	41120 - REGULAR PART-TIME					.00
12200	41210 - OVERTIME-REGULAR		1.00	74,600.00	74,600.00	74,600.00 *
	Overtime is budgeted for winter operations(plowing) and summer absences. Increase in cost is a result of wage adjustments in prior fiscal year.					
12200	43320 - ROAD MAINTENANCE MATERIALS		1.00	65,000.00	65,000.00	65,000.00 *
	Materials for road repair, cold patch for pot holes, rip rap for stabilization, stone, gravel, loam, catch basins, culverts, hot mix for asphalt for hand paving, erosion control, etc					
12200	43720 - CLOTHING		1.00	10,000.00	10,000.00	10,000.00 *
	Uniforms, safety boots, and personal protective equipment, such as hard hats, vests, gloves, eye protection, hearing protection, respiratory protection, and rain gear for 14 employees					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
12200 46910 - TRAINING/CONFERENCES		1.00	500.00		500.00 *
Trainings for Highway crew employees, Maine Local Roads					
12200 46990 - CONTRACTED SERVICES - OTHER		1.00	78,500.00		78,500.00 *
Contracted services including catch basin cleaning, catch basin grit disposal at a licensed disposal site, liquid calcium chloride for dust control on approximately 4 miles of dirt roads, tree work and crack sealing CB cleaning if all need cleaning \$33,000 CB grit Disposal \$5,000 Crack Sealing \$20,000 Dust Control twice yearly \$15,500 Tree Work \$5,000+					
12200 47430 - OTHER EQUIPMENT & MACHINERY		1.00	3,000.00		3,000.00 *
Small power equipment , Power brooms, chain saws, etc.					
12200 47450 - TOOLS		1.00	3,000.00		3,000.00 *
Replacement for hand tools, rakes, shovels, cut off saw blades, etc.					
TOTAL HIGHWAY MAINTENANCE					842,760.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
12300	TRAFFIC SAFETY					
2300	TRAFFIC SAFETY					
12300	41110 - REGULAR FULL-TIME					.00
12300	41210 - OVERTIME-REGULAR					.00
12300	43210 - ELECTRICITY					11,000.00 *
	Electricity and delivery for street lights and traffic signals.		1.00	6,000.00		6,000.00
	decrease per breaking out maintenance cost in a separate line					
	Street Light Maintenance on town owned street lights		1.00	5,000.00		5,000.00
	The town now owns all street lights and will have to contract out any maintenance, annual service agreement.					
	TM-02/23/21 - REDUCE 5,000.					
12300	43320 - ROAD MAINTENANCE MATERIALS					.00
12300	43330 - TRAFFIC SIGNS					10,000.00 *
	Sign replacement and new sign purchases.		1.00	10,000.00		10,000.00
	Sign posts					
	Replacement signs are required to be retro-reflective by the MUTCD to improve night visibility					
12300	45330 - EQUIPMENT MAINTENANCE SERVICES					12,000.00 *
	Traffic signal maintenance (10 full signals, 3 flashing signals)		1.00	12,000.00		12,000.00
	One new signal at 202 and Falmouth Rd. Older signals are requiring more work and labor increase for contractor					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
12300 46990 - CONTRACTED SERVICES - OTHER		1.00	93,986.00		93,986.00 *
Road striping (49 miles), hand pavement markings on roads and municipal parking lots. Fall striping of the 302 North Corridor.					
Guard rail replacement from non accidents or no insurance					
TOTAL TRAFFIC SAFETY					126,986.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
12400	SNOW REMOVAL					
2400	SNOW REMOVAL					
12400	41110 - REGULAR FULL-TIME					.00
12400	41120 - REGULAR PART-TIME					.00
12400	41210 - OVERTIME-REGULAR					.00
12400	43320 - ROAD MAINTENANCE MATERIALS					48,000.00 *
	Winter Sand - 6,000 yards		1.00	48,000.00		48,000.00
	Increase by \$1500 per Shaw					
	Bros. projected increase					
12400	43340 - CHEMICALS					209,000.00 *
	Road salt and liquid calcium		1.00	209,000.00		209,000.00
	chloride.					
12400	44400 - PROFESSIONAL SERVICES					.00
12400	45330 - EQUIPMENT MAINTENANCE SERVICES					45,000.00 *
	Plow cutting edges, sander		1.00	45,000.00		45,000.00
	chains, wing push arms, calcium					
	pumps, and other parts related					
	to plowing, computer controls					
	for material spreading.					
12400	46970 - SNOWPLOWING CONTRACTS					163,884.00 *
	Snowplowing contracts for		1.00	163,884.00		163,884.00
	Sumerian Irrigation and Adam					
	Copp. Winter loader rental					
	Increase 10% for new					
	contractor plowing contract,					
	TM-3/3/21 - REDUCE FOREST					
	LAKE RD PAVING - DECREASE					
	\$20,000					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
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TOTAL SNOW REMOVAL

465,884.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
12500	BUILDING MAINTENANCE					
2500	BUILDING MAINTENANCE					
12500	41110 - REGULAR FULL-TIME		1.00	287,863.00		287,863.00 *
	Annual salaries and wages for the Building & Grounds Maintenance Supervisor, Building Maintenance Technician and four custodians.					287,863.00
	Note 25% of the newest custodian's wages and benefits are expected to be reimbursed by RSU 14 under an interlocal agreement for the new shared maintenance facility.					
	See Revenue Acct #1000-36310 FY22 BUDGET REQUEST ADDITIONAL BUILDING MAINTENANCE TECH +\$45,847					
	TM - 02/24/2021 REMOVED REQUESTED NEW POSITION OF MAINTENANCE TECH -\$45,847					
12500	41120 - REGULAR PART-TIME					.00
12500	41210 - OVERTIME-REGULAR		1.00	18,054.00		18,054.00 *
	Overtime increase is based on wage adjustments. Hours are mainly used to aide in winter operations.					18,054.00
12500	43110 - COVID 19 EXPENSES					.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
12500 43210 - ELECTRICITY		1.00	84,000.00		84,000.00 *
Electricity for all municipal buildings.					
12500 43250 - HEATING FUELS - OIL		1.00	76,000.00		76,000.00 *
Propane for East Windham Fire Dept. Natural gas at all other municipal buildings Usage is way down do to mild temps					
12500 43310 - BLDG MAINTENANCE MATERIALS		1.00	30,000.00		30,000.00 *
Building maintenance materials, cleaning supplies, paper products, paint, chemicals, and tools Reduce by 5000 for bulk buying savings					
12500 43720 - CLOTHING		1.00	4,500.00		4,500.00 *
Uniforms, safety boots, and personal protective equipment for 4 Custodians 2 Grounds 2 Building Maintenance					
12500 45110 - WATER		1.00	5,670.00		5,670.00 *
Water supply for all municipal buildings					
12500 45210 - WASTE DISPOSAL					.00
12500 45310 - BUILDING MAINTENANCE SERVICES		1.00	81,300.00		81,300.00 *
Building maintenance services such as electrical repair, elevators, generators, heating/air conditioning, plumbing repairs, security monitoring and alarms, septic disposal and maintenance,					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
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TOTAL BUILDING MAINTENANCE

598,771.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
12600	GROUNDS MAINTENANCE					
2600	GROUNDS MAINTENANCE					
12600	41110 - REGULAR FULL-TIME		1.00	83,247.00		83,247.00 *
	Annual salaries and wages for two Building & Grounds Maintenance Workers.					83,247.00
12600	41120 - REGULAR PART-TIME		1.00	.00		.00
	Eliminate this line					.00
12600	41210 - OVERTIME-REGULAR					.00
12600	43100 - GENERAL SUPPLIES & MATERIALS		1.00	4,000.00		4,000.00 *
	Grounds maintenance materials such as signs, seed, loam, mulch, etc, flags for veteran graves					4,000.00
12600	43720 - CLOTHING					.00
12600	43740 - EMPLOYEE HEALTH & SAFETY		1.00	.00		.00
	No seasonal position in the budget					.00
12600	45110 - WATER		1.00	434.00		434.00 *
	Water supply for cemeteries					434.00
12600	45330 - EQUIPMENT MAINTENANCE SERVICES		1.00	2,500.00		2,500.00 *
	Equipment maintenance parts for all grounds equipment					2,500.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
12600 46990 - CONTRACTED SERVICES - OTHER		1.00	6,000.00		6,000.00 *
Contracted services including tree removal, gravestone repair and cleaning, landscape services for Public Safety and Library. New public works maintenance facility Plantings at various intersection islands around town					
12600 47430 - OTHER EQUIPMENT & MACHINERY		1.00	2,400.00		2,400.00 *
Replacement equipment - weed wackers, leaf blowers, chainsaws, etc					
TOTAL GROUNDS MAINTENANCE					98,581.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
12700	PWD VEH MAINTENANCE					
2700	PWD VEHICLE MAINTENANCE					
12700	41110 - REGULAR FULL-TIME		1.00	209,874.00		209,874.00 *
	Annual salaries and wages for the Vehicle Maintenance Supervisor, two Mechanics and Service Writer/Parts Controller.					209,874.00
	9% of total compensation deducted and added to 13700-41110 for police vehicle maintenance.					
	3/8/21 - TM - The above position for Police vehicles will be funding under PWD - increase \$18,889.					
12700	41120 - REGULAR PART-TIME					.00
12700	41210 - OVERTIME-REGULAR		1.00	9,675.00		9,675.00 *
	Overtime adjustment based on recent wage adjustments.					9,675.00
12700	43100 - GENERAL SUPPLIES & MATERIALS		1.00	400.00		400.00 *
	Fleet office supplies					400.00
12700	43220 - MOTOR FUELS - GASOLINE		1.00	20,900.00		20,900.00 *
	Gasoline - \$2.09 a gallon for 10,000 gallons.					20,900.00
	Usage down no snow to push					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
12700 43230 - MOTOR FUELS - DIESEL		1.00	76,650.00		76,650.00 *
Diesel - \$2.19 per gallon up to 35,000 gallons Usage way down due to no snow					
12700 43420 - FLUIDS, LUBRICANTS & OTHER		1.00	15,000.00		15,000.00 *
Petroleum products, motor oil, hydraulic oil, grease and other non petroleum (synthetic) fluids, DEF					
12700 43430 - TIRES		1.00	20,000.00		20,000.00 *
Tires, tubes, and wheels for vehicles and equipment					
12700 43440 - STEEL		1.00	2,000.00		2,000.00 *
Steel for fabrication of parts.					
12700 43720 - CLOTHING		1.00	2,500.00		2,500.00 *
Uniform and safety boots, and personal protective equipment					
12700 45311 - VEHICLE PAINTING		1.00	15,000.00		15,000.00 *
Painting for trucks and equipment This was in outside labor moved to its own line					
12700 45320 - VEHICLE MAINTENANCE SERVICES		1.00	120,000.00		120,000.00 *
Vehicle maintenance parts for all vehicles and equipment and fuel station repairs Increase by 5000 for inflation and additional equipment					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
12700	45330 - OUTSIDE VEHICLE MAINTENANCE		1.00	25,000.00		25,000.00 *
	Outside vehicle maintenance including diagnostic work, engine/transmission/suspension work, etc. Reduced by 15000, moved to separate budget line					
12700	45400 - RENTALS		1.00	2,500.00		2,500.00 *
	Rentals, oxygen and acetylene for torches, and shop rags					
12700	46410 - TRAVEL EXPENSES					.00
12700	46910 - TRAINING/CONFERENCES		1.00	2,900.00		2,900.00 *
	Technical training for mechanics on electronics to be able to do more in house diagnostics and repair Covid put a stop to all outside training					
12700	47450 - TOOLS		1.00	18,000.00		18,000.00 *
	Equipment and tools, replacing worn or broken tools, new specialty tools, upgrades for electrical diagnostics and software purchases for electronic diagnostics and repair.					

TOTAL PWD VEH MAINTENANCE

540,399.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
12900	WASTE MANAGEMENT					
2900	WASTE MANAGEMENT					
12900	44400 - PROFESSIONAL SERVICES					83,720.00 *
	Public awareness and education \$2,000		1.00	2,000.00		2,000.00
	Trash bags - 13 gallon \$0.182 x 210,000 = \$38,220 increase due to bag cost from .174 to .182 per bag		1.00	38,220.00		38,220.00
	Trash bags - 30 gallon \$0.30 x 125,000 = \$38,220 increase in cost of bags from .285 to .30 per bag		1.00	37,500.00		37,500.00
	Recycling bins \$12 x 500 = \$6,000		1.00	6,000.00		6,000.00
12900	45210 - WASTE DISPOSAL					277,250.00 *
	Tipping Fees at Ecomaine for MSW Increase by \$30,200 based on 1/2 year solid waste tonnage, July thru December Increased by 400 tons		1.00	226,500.00		226,500.00
	Recycle handling fee 1450 tons of recycle at \$35 per ton increase of 50 tons based on July thru December		1.00	50,750.00		50,750.00
	Recycle contamination fee Due to removal of Silver Bullets there has been no contamination fees.		1.00	.00		.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

ACCOUNTS FOR: GENERAL FUND	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
12900 46990 - CONTRACTED SERVICES - OTHER					703,050.00 *
Silver Bullets - Removed as of 7/1/2020		1.00	.00		.00
Leaf and brush offsite drop off twice per year - \$19200 Increase 600 per contract		1.00	19,200.00		19,200.00
Internal hazardous waste disposal - \$3000		1.00	3,000.00		3,000.00
40-yrd roll off dumpster at Public Works for trash and bulky items picked up due to illegal dumping (4 pulls @ \$900 each) - \$3,600		1.00	3,600.00		3,600.00
Solid waste collection and transportation - \$331,125		1.00	331,125.00		331,125.00
CURBSIDE WASTE COLLECTIONS & RECYCLABLES CONTRACTS FY 2018 - 602,761. FY 2019 - 614,816. FY 2020 - 614,816. FY 2021 - 645,000. FY 2022 - 677,250. FY 2023 - 711,113. \$16,125 increase per contract					
Curbside Recycling collection and transportation - \$346,125		1.00	346,125.00		346,125.00
CURBSIDE WASTE COLLECTIONS & RECYCLABLES CONTRACTS FY 2018 - 602,761. FY 2019 - 614,816. FY 2020 - 614,816. FY 2021 - 645,000. FY 2022 - 677,250. FY 2023 - 711,113. \$16,125 increase per contract					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
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TOTAL WASTE MANAGEMENT

				1,064,020.00
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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
13100	POLICE ADMINISTRATION					
3100	POLICE ADMINISTRATION					
13100	41110 - REGULAR FULL-TIME		1.00	2,111,876.00	2,111,876.00	2,111,876.00 *
	Annual salaries and wages for 30 sworn positions and 2 administrative positions. Includes all hourly differentials such as EMT; educational attainment; veterans of force stipends and holiday pay as required by the current bargaining agreement with the Maine Association of Police. Also includes longevity bonuses for eligible non-union employees. (Increase reflects negotiated union pay raises of 2.5%, and anticipated non-union COLA's at 2%.) (Contractural Holiday Pay \$88,725) (Longevity Bonus \$3,800)					
13100	41120 - REGULAR PART-TIME					.00
13100	41130 - TRAINING REG		1.00	50,000.00	50,000.00	50,000.00 *
	Compensation paid at the regular rate (X 1.0) used to compensate sworn staff for their involvement in training, which occurs within the first 40 hours of their scheduled work week. (Reflects negotiated union pay raises of 2.5%).					
13100	41210 - OVERTIME-REGULAR		1.00	140,000.00	140,000.00	140,000.00 *
	Vacation coverage; sick leave coverage; training coverage; compensatory time off coverage; overtime pay for urgent & time sensitive investigations, extreme/unplanned weather events, and special town event staffing costs (such as Summerfest, parades, elections,					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
	etc.); and canine home care. (Increase reflects negotiated union pay raises of 2.5%).					
13100	41211 - HOLIDAY OT		1.00	40,700.00		40,700.00 *
	Holiday premium pay for hours worked, paid at time and a half, (before 40 hours on any holiday but Thanksgiving or Christmas). (Increase reflects negotiated union pay raises of 2.5%).					40,700.00
13100	41212 - HOLIDAY - 2X OT		1.00	16,000.00		16,000.00 *
	Holiday premium pay for hours worked, paid at double time, before 40 hours on Thanksgiving and Christmas, and after 40 hours on any of the remaining ten holidays. (Increase reflects negotiated union pay raises of 2.5%).					16,000.00
13100	41213 - HOLIDAY - 3X OT		1.00	2,000.00		2,000.00 *
	Holiday premium pay for hours worked, paid at double time and a half, after 40 hours on Thanksgiving and Christmas. (Increase reflects negotiated union pay raises of 2.5%).					2,000.00
13100	41214 - OUTSIDE DETAIL					.00
13100	41216 - FORCE CALL IN OT		1.00	2,000.00		2,000.00 *
	Overtime paid out whenever a sworn officer is ordered to work, after not voluntarily accepting an assignment which must be filled. (Increase reflects negotiated union pay raises of 2.5%).					2,000.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
13100	41220 - COURT TIME		1.00	10,000.00		10,000.00 *
	<p>Compensation for attendance by off duty sworn personnel at scheduled court system/BMV hearings/obligations at overtime rate (X 1.5). Contractually paid at 4 hour minimum. (Increase reflects negotiated union pay raises of 2.5%. This cost is minimally reimbursed by the State of Maine or the County of Cumberland.)</p>					
13100	41230 - TRAINING - OT		1.00	43,000.00		43,000.00 *
	<p>Compensation paid at the regular rate (X 1.5) used to compensate sworn staff for their involvement in training, which occurs beyond the first 40 hours of their scheduled work week. (Increase reflects negotiated union pay raises of 2.5%).</p>					
13100	43100 - GENERAL SUPPLIES & MATERIALS		1.00	27,245.00		27,245.00 *
	<p>Lethal and non-lethal equipment; training and safety supplies; photography and evidence gathering supplies; personal protective equipment for officers at hazardous scenes and when dealing with potential hazardous substances; printed materials and office supplies; canine team food and supplies. Two additional Patrol Rifles, \$2500.00. *Possible reduction of \$3755 if Taser capital is approved*. TM-2/24/21 - DECREASE \$3,755 PER APPROVED TASER CAPITAL ACCT</p>					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
13100 43610 - BOOKS,MAPS,PUBLICATIONS		1.00	2,500.00		2,500.00 *
Criminal and traffic statutes (1 each per officer, revised annually) and 8 Law Enforcement Officer Manuals (No revision available in current budget year), updated Marijuana statutes (revised as the laws continue to evolve). School Law Statue Updates.					
13100 43710 - POSTAGE		1.00	1,225.00		1,225.00 *
Annual cost of postal correspondence, and shipping evidence certified or registered mail. Cost of shipping items obtained through the LESO program (federal awarding of equipment to local law enforcement at no item cost). 2% Increase in Postage (Current Rate is .51)					
13100 43720 - CLOTHING		1.00	40,000.00		40,000.00 *
Uniform purchase (anticipated for possibly 2 positions as a result of retirement, and one potential opening. Projected cost to outfit one new officer - \$6,500.00); uniform replacement; uniform cleaning costs; leather gear and related equipment; protective vests (five year life, estimated replacement of 7 in 2020/2021 cycle); and MCJA trainee BDU & associated clothing expenses. Contractual clothing allowance for detectives / CSO Cleaning cost \$900 per month = \$10,800					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

13100 44150 - CRIME LAB

VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
	1.00	9,600.00		9,600.00 *

This cost was paid from a capital improvement account during prior years. This is the Town of Windham's share of the cost of the development, construction, and the equipping of a more advanced regional crime laboratory which is housed at Portland PD. Windham PD has access to the lab 24 hours a day, as needed. The financial commitment is the result of entering into an inter-local contractual agreement with seven other communities in the greater Portland area, and the county of Cumberland, in 2008. The payment break down is \$8,010.00 for facility structure costs, and \$1,497.00 per year for disposable supply costs.

13100 44400 - PROFESSIONAL SERVICES

	1.00	16,000.00		16,000.00 *
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Laboratory Testing Costs for scheduled drugs & blood collected as criminal evidence; NAVSEA (night vision optics lease); hiring costs such as polygraph, psychological tests, pre-employment physicals, immunizations, credit checks & backgrounds for potential patrol candidates; canine team veterinarian services; kennel and grooming services; annual testing of diving equipment; Watchguard Annual Licensing and Service Costs (for server & 10 units); CCDA Sharefile (Electronic Transmission of Digital Evidence); Interpretation services for language barrier situations; annual security card reader system maintenance agreement; Support for Trauma Intervention Program (TIP \$2,000), cost to maintaining the medical

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
	requirements of the respiratory protection program for sworn officers designated to perform presumptive drug testing.					
13100	45330 - EQUIPMENT MAINTENANCE SERVICES		1.00	3,300.00		3,300.00 *
	Repair and certification of radar sets.					3,300.00
13100	46210 - TELEPHONE & DATA - LANDLINE					.00
13100	46310 - ADVERTISING		1.00	1,400.00		1,400.00 *
	Advertisements to recruit new personnel. Projected account increase is to produce more innovative recruitment materials. With anticipated retirements, a high demand is anticipated fiscal year 21/22.					1,400.00
13100	46410 - TRAVEL EXPENSES		1.00	9,000.00		9,000.00 *
	Mileage reimbursement for authorized use of personal vehicles for work related situations (\$0.565 / mile as of 1/2021); all travel-related expenses incurred during training and conference attendance; court related parking. COVID/Court Training vehicle					9,000.00
13100	46910 - TRAINING/CONFERENCES		1.00	23,000.00		23,000.00 *
	For attendance at professional development seminars; MCJA BLETP basic academy training (\$3000.00 per candidate); in-service training; contractual college tuition reimbursement (approximate average of \$499.00 a credit hour); and JPMA web-based mandatory training (\$2,250.00 on 7/01/20).					23,000.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
		Anticipated reduction due to COVID restrictions				
13100	46920 - MEMBERSHIPS		1.00	2,100.00		2,100.00 *
	Annual professional membership costs for both department affiliations such as NESPIN and the District 2 Training Council, and individual officer affiliations for administrative associations and various specialty assignment organizations, both essential for professional growth & networking.					2,100.00
13100	46990 - CONTRACTED SERVICES - OTHER					.00
13100	47410 - VEHICLES		4.00	38,850.00		155,400.00 *
	Replacement of four (4) Ford SUV police patrol vehicles, this includes the cost of the vehicle and lettering. Police Cruisers are essential tools to provide law enforcement services and providing a projected police presence in the community. This year we are requesting four hybrid cruisers. It is estimated by the manufacturer to save approximately 343 gallons of gas in fuels.					155,400.00
13100	47430 - OTHER EQUIPMENT & MACHINERY		1.00	24,000.00		24,000.00 *
	Equipment for new cruisers, including: light bars, sirens, consoles, protective crash bars, cruiser rear storage units, and prisoner transport rear seats; purchase/replacement of portable radios and mobile radios; computers; AED maintenance; radar & laser					24,000.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
equipment purchase/replacement;					

TOTAL POLICE ADMINISTRATION				2,730,346.00	
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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
13400	COMMUNICATIONS					
3400	COMMUNICATIONS					
13400	44400 - PROFESSIONAL SERVICES		1.00	24,590.00		24,590.00 *
	<p>TLO (on line investigative tool); IACP NET; Annual Updates Mobil forensic software (cell phone down load); On Line Scheduling Program; Accident Reconstruction Software Annual Updates (increased from 3 to 4 programs with UAV acquisition); Netmotion licenses (14) Spill maintenance fee for remote data access through Cumberland County Communications); Taser Assurance Plan for 10 Tasers; All Traffic Solutions (Speed/Traffic Sign Software Updates); Norris Annual License (Door card access system); IACP Net.</p> <p>Increase in TLO, Net motion license, Spillman maint. fees If Taser Capitol project approved there will be a reduction \$2010. Spillman Maintenance fee increase of \$300. All Traffic Solutions increase of \$300 to \$1500. Cellebrite software in crease \$1700.</p> <p>TM-2/24/21 - REDUCE \$2,010. APPROVED CAPITAL ACCOUNT TASERS</p>					
13400	45330 - EQUIPMENT MAINTENANCE SERVICES		1.00	8,000.00		8,000.00 *
	<p>Preventive maintenance and repair for mobile radios, portable radios and radio related equipment; closed circuit television monitors/cameras; digital cameras; UPS battery packs;</p>					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
13500	ANIMAL CONTROL					
3500	ANIMAL CONTROL					
13500	41110 - REGULAR FULL-TIME		1.00	43,454.00		43,454.00 *
	Annual salary and wages for the Animal Control Officer.					43,454.00
13500	41210 - OVERTIME-REGULAR		1.00	450.00		450.00 *
	Overtime as needed.					450.00
13500	43100 - GENERAL SUPPLIES & MATERIALS		1.00	1,200.00		1,200.00 *
	Supplies; uniform; and equipment for the animal control officer. Bullet proof vest purchased in FY 2021					1,200.00
13500	44400 - PROFESSIONAL SERVICES		1.00	28,000.00		28,000.00 *
	Statutorily required agreement with Animal Refuge League to board stray domestic animals (\$24,311.44 - \$1.43 per capita for 2010 census # of 17,001); statutory obligation to absorb veterinary treatment costs of an animal whose owner is unknown, and which is found injured within the town; potential boarding & veterinary cost at the ARL for any animal seized under a court order to protect the animal (the contract with the ARL specifically addresses that animals seized under these circumstances are not covered by the above noted agreement); Outside ACO cost for emergency and vacation coverage.					28,000.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
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TOTAL ANIMAL CONTROL

73,104.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
13700	POL VEHICLE MAINTENANCE					
3700	POLICE VEHICLE MAINTENANCE					
13700	41110 - REGULAR FULL-TIME		1.00	.00		.00 .00
	Paid to Public Works vehicle maintenance staff for service to police vehicles. TM-2/24/21 - REDUCE \$18,888 - WORK TO BE DONE BY PWD					
13700	41210 - OVERTIME-REGULAR		1.00	.00		.00 .00
	Paid to Public Works vehicle maintenance staff for service to patrol vehicles. TM-2/24/21 - REDUCE \$1,500 - WORK TO BE DONE BY PWD					
13700	43220 - MOTOR FUELS - GASOLINE		24,000.00	2.09		50,160.00 * 50,160.00
	43220 Motor Fuels- Gasoline Unleaded gasoline. Director Fortier stated that the lock in price is not locked in. Budget at 24,000 gallon @ current \$2.50 pump cost (final lock-in price is to be determined) July 1, 2020 - January 26, 2021 - 12,354 gallons used. COVID pandemic saw fewer calls and no Bureau of Highway Safety details from mid-March - May, therefore, reducing fuel consumption.					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
13700 43420 - FLUIDS, LUBRICANTS & OTHER		1.00	4,000.00		4,000.00 *
<p>43420 Fluids, Lubricants & Other Petroleum products and other fluids used in maintaining public safety vehicles. This line has been zeroed out for a number of budget cycles, due in part that oils have been purchased from the parts account.</p> <p>We are OEM parts and fluids in order to meet the requirements for any warranty work performed by DPW mechanics. Increase due to adding 4th fleet patrol vehicle</p>					
13700 43430 - TIRES		1.00	10,000.00		10,000.00 *
<p>Tires for Cruisers, plus additional incidental costs \$168 x 58 tires = \$9,744 Cost includes \$8 disposal fee Reduction due to ACO truck, CID cars not requiring new tires in 21/22 budget</p>					
13700 45320 - VEHICLE MAINTENANCE SERVICES		1.00	16,500.00		16,500.00 *
<p>This has commonly been called the parts account. From this account comes; tune-up parts, brakes, bushings and other State Inspection required equipment. This year we continued to perform a comprehensive maintenance plan; to include tune-ups according to the Ford recommended Maintenance Schedule.</p>					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

13700 45330 - OUTSIDE VEHICLE MAINTENANCE

VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
	1.00	20,000.00		20,000.00 *

Costs for labor not able to be performed by Public Works or Police Department employees to include but not limited to: alignments, bodywork, insurance deductibles, and cruiser decontamination, cruiser setup etc.

Budget shortfall due to FY 20 - 2020 FORD SUVs not being placed online until August/September 2020 due to factory strikes/COVID parts shortage. Work was completed and billing FY 2021.

Increase in request due to 4 - Ford units being purchased and equipped in FY 2022

TOTAL POL VEHICLE MAINTENANCE

100,660.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
14100	FIRE-RESCUE ADMINISTRATION					
4100	FIRE-RESCUE ADMINISTRATION					
14100	41110 - REGULAR FULL-TIME		1.00	1,014,796.00	1,014,796.00	1,014,796.00 *
	Annual salaries and wages for the Fire-Rescue Chief, two Deputy Chiefs, Administrative Assistant, nine full-time FF/Paramedics and seven full-time FF/EMTs.					
	FY22 BUDGET REQUEST					
	4 Firefighter/EMTs requested and accounted for in this line.					
	+\$177,611.60 - 44,402.90 X 4					
	TM - 02/24/21					
	REMOVED 2 FIREFIGHTER/AEMT					
	-\$44,403 X 2 = -\$88,806					
14100	41120 - REGULAR PART-TIME					.00
14100	41130 - TRAINING COMPENSATION		1.00	17,048.00	17,048.00	84,279.00 *
	Training compensation for annual mandatory trainings					
	Officer/Supervisor development training					
	Compensation for weekly training attendance					
	Compensation for:					
	8 people in FF 1& 2 academy					
	4 EMT Basic Course					
	2 in EMT Advanced Course					
	Misc Conferences and EMS Continuing Education certification classes					
	Cost for 1 person to Paramedic School (500 Hours)					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
14100 41210 - OVERTIME-REGULAR		1.00	71,200.00		71,200.00 *
Overtime compensation for 16 full time employees					
14100 41211 - HOLIDAY OT		1.00	9,243.00		39,885.00 *
Holiday Overtime for Per-diem staff 5 holidays (Memorial Day, 4th of July, Labor Day, Thanksgiving Day, Christmas Day)					
		1.00	30,642.00		30,642.00
10 Full Time worked holidays in accordance with CBA					
14100 41212 - HOLIDAY - 2X OT		1.00	8,252.00		8,252.00 *
Holiday Double time is applied to full time employees that work Premium Holidays (Christmas Day and Thanksgiving Day) in accordance with our CBA.					
14100 41213 - HOLIDAY - 3X OT					.00
14100 41214 - OUTSIDE DETAIL		1.00	500.00		500.00 *
Covers non call related work details for full time personnel that aren't on duty. This covers details that may be covered by full time personnel for fire watch, medical coverage at events. Depending on the detail their is a potential for reimbursement.					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
14100	41215 - ON CALL OT		1.00	6,500.00		6,500.00 *
	This account Covers any overtime incurred by On-Call/Per-Diem staff that may exceed 52 hours in a week as a result of call volume or scheduling. It also covers any FT overtime incurred as a result of working a voluntary Per-Diem shift according to CBA					
14100	41216 - FORCE CALL IN OT		1.00	13,000.00		13,000.00 *
	Forced/Mandatory Overtime for full time employees This occurs when a shift must be filled due to collective bargaining agreement or town policy and is not voluntarily taken.					
14100	41217 - ON CALL -STRAIGHT TIME		1.00	32,300.00		63,419.00 *
	Call Company Minor Call Responses Average of 2 Call Company members response to 629 minor incidents (half of the years total) at an average of 1.25 hours.					
	Call Company Response to Major Calls Average of 5 Call Company members response to 66 Major incidents (1/3 of the years total) at an average of 3.5 hours.					
	Call Company meeting and station tasks 3 hours, 12 months, 10 Call officers					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
14100 41218 - PER DIEM - STRAIGHT TIME		1.00	177,469.00		532,397.00 *
12 hour (Night) per-diem shift 7 days a week TM-2/23/21 - +88,733. - REDUCED TWO FT FIREFIGHTERS ADVANCED EMT - - ADD COVERAGE BACK TO COVER SHIFTS					177,469.00
12 hour (day) per-diem shifts 7 days a week.		4.00	88,732.00		354,928.00
14100 41219 - OUTSIDE DETAIL - STRAIGHT TIME		1.00	5,000.00		5,000.00 *
Call Company Details Details include but not limited to shoveling hydrants, equipment checks/maintenance, traffic control details, sporting event coverage, public events, apparatus for training classes etc.					5,000.00
14100 41230 - TRAINING - OT		1.00	2,800.00		2,800.00 *
Training Overtime for Full-time Employees to attend required training when not on shift.					2,800.00
14100 43100 - GENERAL SUPPLIES & MATERIALS		1.00	8,200.00		8,200.00 *
Office Supplies for the administration and the four stations as well as Fire Prevention Materials for annual visits to the schools. TM - 2/23/21 - REDUCE \$5,000.					8,200.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
14100 43340 - CHEMICALS		1.00	2,200.00		2,200.00 *
Firefighting Foam					2,200.00
14100 43510 - MEDICAL SUPPLIES		1.00	7,490.00		52,430.00 *
Medications					7,490.00
- Epi Pen Adult					
- Epi Pen Jr's					
- MMC/Mercy med restock		1.00	2,280.00		2,280.00
Oxygen		1.00	2,800.00		2,800.00
Non-invasive monitoring supplies		1.00	1,260.00		1,260.00
Cleaning/Decontamination		1.00	35,400.00		35,400.00
Consumables: Bandaging, IO's, IV Fluids, IV catheters, gloves		1.00	3,200.00		3,200.00
EZ IO supplies					
14100 43710 - POSTAGE		1.00	450.00		450.00 *
Postage					450.00
14100 43720 - CLOTHING		1.00	15,800.00		15,800.00 *
Uniforms and Clothing for on duty personnel to include full time, per-diem and call staff. Additional this year to cover new uniforms for the proposed new full time firefighter/EMT's					15,800.00
14100 44400 - PROFESSIONAL SERVICES		1.00	25,200.00		73,447.00 *
Contracted EMS billing with Medical Reimbursement Services at 4% of net collections. Contract updated in January 2020					25,200.00
Fire-Police Annual Fuel Stipend		1.00	1,000.00		1,000.00
		1.00	17,591.00		17,591.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
Employee Physicals / Haz Mat Physicals/ Respiratory Protection Mandates		1.00	5,280.00		5,280.00
EMS Service Medical Director and Maine EMS Licensing Fees		1.00	24,376.00		24,376.00
Software/licensing agreements					
14100 45330 - EQUIPMENT MAINTENANCE SERVICES					34,250.00 *
Annual Ladder Testing - Aerials and Ground Ladders		1.00	2,400.00		2,400.00
Radio & Minitor Repairs.		1.00	2,500.00		2,500.00
Batteries		1.00	1,000.00		1,000.00
Breathing air packs and breathing air compressor annual testing and repairs.		1.00	8,400.00		8,400.00
Annual preventative maintenance on cardiac monitors/AEDs, stretchers/stair chairs, and extrication equipment.		1.00	7,400.00		7,400.00
Annual Apparatus Pump Testing		7.00	250.00		1,750.00
Annual Hose Testing off all 10.000 feet of department hose.		1.00	3,300.00		3,300.00
Turnout Gear Repair		1.00	2,500.00		2,500.00
Repairs and Maintenance to the vehicle exhaust evacuation system in the four stations		1.00	2,500.00		2,500.00
Vehicle Washing and Wax Supplies		1.00	1,000.00		1,000.00
Small Engine and Equipment Repairs and Maintenance		1.00	1,500.00		1,500.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
14100 46210 - TELEPHONE & DATA - LANDLINE		1.00	6,280.00		15,904.00 *
Fire Station Land Lines - Consolidated					6,280.00
Increase is to account for new phone devices and lines in the remodeled public safety building fire - rescue.					
Cell Phones & Mobile Data Hot Spots		1.00	9,624.00		9,624.00
8 - Cell Phone Lines					
11 - Data Hot Spots					
14100 46310 - ADVERTISING		1.00	200.00		200.00 *
Advertising for open positions and public safety fair.					200.00
14100 46410 - TRAVEL EXPENSES		1.00	2,000.00		2,000.00 *
Travel expenses for attendance at outside training programs, meetings, conferences, etc.					2,000.00
14100 46510 - PRINTING		1.00	400.00		400.00 *
Printing for carbon copy/specialty forms.					400.00
14100 46910 - TRAINING/CONFERENCES		1.00	9,000.00		33,300.00 *
Firefighter 1 & 2 Certification Programs		1.00	7,600.00		9,000.00
EMT Basic and Advanced Programs		1.00	7,600.00		7,600.00
Misc Classes and Courses to include PALS, PHTLS, NFA Classes, Seminars, Peer Support		1.00	8,700.00		8,700.00
Paramedic Program		1.00	8,000.00		8,000.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
14100 46920 - MEMBERSHIPS		1.00	2,968.00		2,968.00 *
Dues for memberships to professional organizations to include the fire chief's associations, National Fire Protection Association membership and code subscription.					
14100 46930 - CONTRIBUTIONS TO AGENCIES					.00
14100 47430 - OTHER EQUIPMENT & MACHINERY					69,892.00 *
Hose- Hand Lines and Appliances		1.00	1,000.00		1,000.00
Replacement of Expiring Air Bottles		8.00	925.00		7,400.00
Firefighting Protective Clothing Replacement Bunker Pants and Bunker Coats		12.00	2,200.00		26,400.00
Helmets, Boots, Gloves, Hoods		12.00	715.00		8,580.00
Fire-Police Equipment		1.00	500.00		500.00
Firefighting Hand Tools		1.00	1,000.00		1,000.00
Forestry Tools		1.00	250.00		250.00
Physical Fitness Equipment		1.00	2,000.00		2,000.00
Ventilation Saws		1.00	1,600.00		1,600.00
Replacement of damaged or lost equipment during the year.		1.00	3,000.00		3,000.00
Forestry portable pump		1.00	1,400.00		1,400.00
Ballistic Vests		4.00	712.00		2,848.00
Replacement of Apparatus chain saws		2.00	800.00		1,600.00
Replace Multi Gas Meters		4.00	756.00		3,024.00
Replace 1.75" Firefighting Hose		9.00	140.00		1,260.00
Replace 2.5" Firefighting Hose.		9.00	190.00		1,710.00
Washer/Dryer for North Station		1.00	1,300.00		1,300.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
	Gear Storage Racks		1.00	4,000.00		4,000.00
	Infant Mate, car seats for ambulances		3.00	340.00		1,020.00
14100	48210 - BAD DEBTS					
	Bad debt expense, offset to amounts uncollectible in revenue account # 1000-13122. TM-2/17/21 DECREASE - BEING ACCOUNTED FOR OUTSIDE THE FIRE BUDGET -32,000		1.00	.00		.00
TOTAL FIRE-RESCUE ADMINISTRATION						2,153,469.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
14200	FIRE-RESCUE SERVICES					
4200	FIRE-RESCUE SERVICES					
14200	45110 - WATER		1.00	110,492.00		110,492.00 *
	Charges for 358 public fire hydrants and 401,332.60 (2015) inch-feet of distribution mains from the Portland Water District. The Portland Water District Board of Trustees approved a rate increase of 3.4% on public fire fees.					110,492.00
TOTAL FIRE-RESCUE SERVICES						110,492.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
14300	EMERGENCY MANAGEMENT					
4300	EMERGENCY MANAGEMENT					
14300	41120 - REGULAR PART-TIME					.00
14300	43100 - GENERAL SUPPLIES & MATERIALS		1.00	1,400.00		1,400.00 *
	Funding for operations and start-up supplies and materials to open an emergency shelter.					1,400.00
TOTAL EMERGENCY MANAGEMENT						1,400.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
14700	FIRE VEHICLE MAINTENANCE				
4700	FIRE ~VEHICLE MAINTENANCE				
14700	41110 - REGULAR FULL-TIME				.00
14700	41120 - REGULAR PART-TIME				.00
	Compensation for fire-rescue apparatus maintenance.	1.00	.00		.00
14700	43220 - MOTOR FUELS - GASOLINE				21,118.00 *
	Unleaded for department vehicles 100,094 consumed in calendar year 2020. Budgeted rate of \$1.91 per gallon	1.00	21,118.00		21,118.00
14700	43230 - MOTOR FUELS - DIESEL				12,739.00 *
	Diesel for department apparatus. 5,556 gallons consumed in calendar year 2020. 2.08 per gallon	1.00	12,739.00		12,739.00
14700	43410 - PARTS				33,000.00 *
	Vehicle Maintenance Parts	1.00	33,000.00		33,000.00
14700	43420 - FLUIDS, LUBRICANTS & OTHER				2,800.00 *
	Covers grease, motor oil and other fluids for the mechanic.	1.00	2,800.00		2,800.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

GENERAL FUND	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
14700 43430 - TIRES		1.00	6,500.00		6,500.00 *
Tires for Fire-Rescue Fleet.					
14700 44400 - PROFESSIONAL SERVICES		1.00	45,800.00		45,800.00 *
Payments to Gorham for Windham's share of the apparatus mechanic. The two Town's share the mechanic's wages and benefits however, the Mechanic is an employee of Gorham. Increase reflects an anticipated 2% COLA from Gorham.					
14700 45320 - VEHICLE MAINTENANCE SERVICES		1.00	30,000.00		30,000.00 *
This account covers repairs that the mechanic sends to outside service centers.					
14700 45330 - EQUIPMENT MAINTENANCE SERVICES		1.00	5,000.00		5,000.00 *
This account is used to cover electrical repairs and upgrades to department vehicles.					
14700 47430 - OTHER EQUIPMENT & MACHINERY		1.00	2,500.00		2,500.00 *
Specialized tools and equipment purchased on a cost-shared basis with Gorham.					
14700 47450 - TOOLS		1.00	2,000.00		2,000.00 *
Purchase of additional tools or replacement of broken tools. Cost-shared basis with Gorham.					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
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TOTAL FIRE VEHICLE MAINTENANCE

161,457.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
15110	PARKS & RECREATION ADMIN					
5110	PARKS & RECREATION ADMIN					
15110	41110 - REGULAR FULL-TIME		1.00	185,522.00		185,522.00 *

Annual salaries and wages for 3 Full Time Positions: Parks & Recreation Director, Recreation Coordinator for Adult and Senior Programs and Deputy Director/ Administrative Assistant
FY22 BUDGET REQUEST

Recommend new position to start 1/1/22 - Recreation Programmer:

Growth in program offerings requires a dedicated staff person beyond current per diem personnel to assist with delivery of programs; will also allow for implementation of program requests that we are currently unable to deliver.

Recommend starting position 1/1/22 to allow adequate time for recruitment after Summer 2021 season and adequate orientation time prior to Summer 2022 season.

Estimate - \$18.50/hour for 40 hours/week - 13 pay periods/26 weeks = \$1,9240

Pre-COVID from FY 2015- FY 2019:
156 more programs being offered annually (from 45 - 198) = 340% increase
2263 more individuals being served annually (from 645 - 2908) = 350 % increase
of employee hours/week have increased from 155 - 204 (current fiscal year) - 49 hrs/week

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
	o Peak staffing hours (non-seasonal) have increased by 31 % (includes per diem staff)					
	+ \$20,853					
	TM - 02/24/21					
	REMOVAL OF REQUESTED POSTION OF PROGRAMMER -\$20,854					
15110	41120 - REGULAR PART-TIME					28,229.00 *
	Wage for Recreation Coordinator for Youth and Family Programs		1.00	28,229.00		28,229.00
	20 hour/week position responsible for coordinating youth enrichment programs during schoolyear and summer camp; as well as family programs throughout the year					
	TM - 03/02/21					
	INCREASE HOURS OF THE POSITION BY 5 HOURS A WEEK					
	+ \$5,646					
15110	41210 - OVERTIME-REGULAR					1,000.00 *
	Overtime to cover events that may occur beyond normal business hours.		1.00	1,000.00		1,000.00
15110	43100 - GENERAL SUPPLIES & MATERIALS					3,000.00 *
	Office supplies during the year for the department		1.00	3,000.00		3,000.00
	TM-02/24/21 REDUJCE \$500					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
15110 43610 - BOOKS,MAPS,PUBLICATIONS		1.00	3,000.00		3,000.00 *
<p>Books/Maps/Publications. Includes publication of department brochures 2x/year. Trail maps - need updates due to reflect additional trail development and changes to existing trails. Low projection - only 1 brochure printed (COVID)</p>					
15110 43710 - POSTAGE		1.00	400.00		400.00 *
<p>Postage - Mailings of senior newsletters and year-round shared use of postage meter Decrease of \$350. Using Constant Contact to electronically distribute most senior newsletters and year-round shared information. Senior Newsletter now being mailed 3x/year rather than 4x/year.</p>					
15110 44400 - PROFESSIONAL SERVICES		1.00	4,590.00		6,082.00 *
<p>MyRec annual subscription (Registration software) Annual subscription rate is based on revenue generated; projection is lower than estimated for FY21 due to decrease in revenue generated during COVID; Subscription is renewed in April each year - anticipating renewal rate may return to pre-Covid rate with increased program revenues</p>					
		1.00	475.00		475.00
<p>Service contract for copier Anticipated overage charges for color copies</p>					
		1.00	842.00		842.00
<p>Annual fee for use of Constant</p>					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
	Contact		1.00	175.00		175.00
	Occupational Health Park Maintenance Foreman to receive annual Audiogram. Covers potential seasonal employee(s) requesting Hep B vaccination.					
15110	46210 - TELEPHONE & DATA - LANDLINE		1.00	2,000.00		2,000.00 *
	Landline and cell phone Increase charges with new phone system (Consolidated Communications) and cell phone results in \$100 increase					2,000.00
15110	46310 - ADVERTISING		1.00	4,500.00		4,500.00 *
	Advertising - Employment Ads for seasonal positions; Advertising for all programs and special events in local newspapers Low projection due to COVID - programs and large events were cancelled					4,500.00
15110	46410 - TRAVEL EXPENSES		1.00	2,500.00		2,500.00 *
	Fuel, travel and meal expenses for staff to attend meetings, workshops and conferences Projection low due to COVID					2,500.00
15110	46910 - TRAINING/CONFERENCES		1.00	4,500.00		4,500.00 *
	Training administered by Maine Recreation & Parks Association, regional and national conferences for department staff. Low projection - conferences cancelled due to COVID					4,500.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

ACCOUNTS FOR: GENERAL FUND		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
15110	46920 - MEMBERSHIPS					940.00 *
	Membership to Maine Recreation and Parks Association (MRPA)		1.00	175.00		175.00
	FY17 - \$175					
	FY18 - \$175					
	FY19 - \$175					
	FY20 - \$175					
	Department membership in National Recreation and Park Association		1.00	450.00		450.00
	\$275.00 in FY20 Increase due to expanded department membership in NRPA (3 members)					
	FY17 - \$170					
	FY18 - \$175					
	FY19 - \$175					
	FY20 - \$450					
	AAA Membership for Department Vehicles		1.00	200.00		200.00
	Increase in fees will cover 5 vehicles at \$40 per membership					
	FY 17 - \$111					
	FY 18 - \$114					
	FY 19 - \$156					
	FY 20 - \$217					
	BJ's Membership for the department		1.00	115.00		115.00
	Purchase bulk supplies and materials for large events and programs. Cover 2 members for the department.					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

15110 46990 - CONTRACTED SERVICES - OTHER

VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
	1.00	1,000.00		1,000.00 *

Contracted services for items
that are not supported by user
fees
low projected amount due to
COVID

TOTAL PARKS & RECREATION ADMIN

242,673.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
15210	PARKS & TRAILS					
5210	PARKS & TRAILS					
15210	41110 - REGULAR FULL-TIME		1.00	42,574.00		42,574.00 *
	Annual salary and wages for the Parks Maintenance Foreman.					42,574.00
15210	41120 - REGULAR PART-TIME		1.00	.00		17,280.00 *
	Dundee Staff - Moved to new account line					.00
	Seasonal Park Laborer		1.00	17,280.00		17,280.00
	Re-allocating salaries (\$18,300) budgeted in FY21 for Park Ranger and Seasonal Park Laborer					
	o Proposing 960 hours (24 weeks at 40 hours/week)- May 1st - October 16th					
	o \$18.00/hour					
15210	41210 - OVERTIME-REGULAR		1.00	500.00		500.00 *
	Overtime - Regular Compensation					500.00
15210	43100 - GENERAL SUPPLIES & MATERIALS		1.00	1,350.00		4,000.00 *
	Signage at all parks and trails excluding Dundee					1,350.00
	Covers cost of policy and rule signage,, safety-related signage and trail markers					
	Equipment, supplies and parks foreman's tools needed for all parks and trails other than Dundee. Includes bridge replacement materials for Americorps team.		1.00	2,650.00		2,650.00
	Decrease of \$730 - removed Dundee Park supplies and materials to new account line					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
15210 43210 - ELECTRICITY		1.00	2,900.00		2,900.00 *
Electricity charges at Lippman Park and Manchester courts (lighting) Decrease of \$100 - Dundee electricity was moved to new account line					
15210 43220 - MOTOR FUELS - GASOLINE		1.00	3,200.00		3,200.00 *
Vehicle Fuel for Department's 2 pick-ups (one used by Seasonal help in Summer) and mowing needs Increase \$502 to adjust for increase of gas price					
15210 44400 - PROFESSIONAL SERVICES		1.00	5,050.00		16,875.00 *
Porta-toilets at three locations year round - Lowell, Lippman, and Manchester; seasonal at community park Low projected due to COVID- had units removed for some of the months					
		1.00	1,700.00		1,700.00
Mainly Ticks - Spring and Summer Tick Treatments at Lippman Park and Lincoln Field Decrease of \$1,403 - removed Dundee tick treatment to new account line					
		1.00	.00		.00
Treatment of parking lot at Lippman (Dust Control) Removed Dundee treatment and was added to new account line. TM-2/24/21 - REDUCE \$500 - DUST CONTROL TO BE DONE BY PWD					
		1.00	2,500.00		2,500.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
Professional services for other park and trail needs - may include electrical services, tree work		1.00	5,000.00		5,000.00
Management Plans for Lowell Preserve and Lippman Park Will work in collaboration with Presumpscot Regional Land Trust; Seeking grant funding through Project Canopy TM-2/24/21 REDUCE \$5,000 F/C - 4/21/21 - REINSTATE ABOVE REQUESTED BY TM - +5,000.		1.00	2,625.00		2,625.00
Fee for a 3-person team from Maine Conservation Corps to assist in trail planning, bridge and boardwalk construction and boundary line maintenance at Lowell Preserve Will enable us to focus our efforts on improving the trail system at Lowell Preserve as visitors to this facility has increased markedly					
15210 45110 - WATER		1.00	1,350.00		1,350.00 *
Water Supply at Lippman, Manchester (Skating Rink) and Community Garden Decrease of \$450 - removed Dundee water to new account line					1,350.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
15210	45210 - WASTE DISPOSAL		1.00	.00		.00 .00
	Trash disposal services at Dundee Park; have been moved into Public Works budget					
15210	45310 - BUILDING MAINTENANCE SERVICES		1.00	2,000.00		2,000.00 * 2,000.00
	Supplies and materials for park storage buildings/ structures at parks other than Dundee park Decrease of \$3,000 - added Dundee building maintenance to new account line					
15210	45320 - VEHICLE MAINTENANCE SERVICES		1.00	.00		.00 .00
	Vehicle repairs for Department's 2 pick ups Low projected - decrease in truck usage due to COVID TM - 2/24/21 - REDUCE \$3,000 - WORK TO BE DONE BY PWD					
15210	45400 - RENTALS		1.00	400.00		400.00 * 400.00
	Rental of various machinery to assist Parks Maintenance Foreman in completing parks projects at all parks other than Dundee Park Decrease of \$300 - moving Dundee Park rentals to new account line					
15210	46210 - TELEPHONE & DATA - LANDLINE		1.00	650.00		650.00 * 650.00
	Telephone - Park Foreman cell phone Decrease \$820 - Moving Dundee phone and internet to new account line					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
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TOTAL PARKS & TRAILS

91,729.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
15220	DUNDEE PARK				
5220	DUNDEE PARK				
15220	41120 - REGULAR PART-TIME	1.00	93,900.00		93,900.00 *
	Dundee Staff				93,900.00
	Increase in minimum wage from \$12.00- \$12.15 in January 2021 accounts for increase.				
	• Dundee Staff (2 Park Managers, Park & Gate Attendants, Facility Intern)				
	- \$60,000				
	o Current Salary Range - \$12.15 - \$16.80				
	• Facility Intern				
	o 40 hours/week for 14 weeks for \$14.30 hours/week				
	• Lifeguards (If able to recruit and/or train new guards) - \$33,900				
	o Recommend salary Range Increase to compete with surrounding communities and facilitate recruitment process:				
	• FY20 (\$12.25 - \$13.75)				
	• FY21 (\$13.50-\$14.00)				
	• FY22 (\$13.90 - \$14.40)				
	o Propose 3 lifeguards/day for peak hours only (10-6:30)				
	Low projection due to Covid impacts				
15220	43100 - GENERAL SUPPLIES & MATERIALS	1.00	9,200.00		10,000.00 *
	Dundee Supplies and Equipment for all cleaning supplies, paint, hardware and beverages for soda machine .				9,200.00
	Separating Dundee supplies and materials from parks and trails account.				

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
			1.00	800.00		800.00
		Dundee Staff Apparel				
		Low projection due to COVID -				
		minimal staff and no				
		lifeguards				
15220	43210 - ELECTRICITY		1.00	850.00		850.00 *
	Electricity at Dundee					850.00
15220	43220 - MOTOR FUELS - GASOLINE		1.00	400.00		400.00 *
	Fuel for Dundee lawn mowers and					400.00
	mileage reimbursement for trips					
	to Auburn in personal vehicle					
	(when needed)					
15220	44400 - PROFESSIONAL SERVICES		1.00	700.00		4,100.00 *
	Water Testing at Dundee Park					700.00
	Increase of \$150 to account					
	for increase in water testing					
	protocol					
	Mainely Ticks - Spring and		1.00	1,400.00		1,400.00
	summer tick treatments at					
	Dundee Park					
	Parking lot treatment at Dundee		1.00	.00		.00
	Park (dust control)					
	TM-2/24/21 - DECREASE \$400 TO					
	BE DONE BY PWD					
	Contracted services for other		1.00	2,000.00		2,000.00
	Dundee needs - may include					
	electrical services or tree					
	work					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
15220 45110 - WATER		1.00	900.00		900.00 *
Water at Dundee and plumbing repairs if needed					
Opening - \$220					
Closing/Winterizing - \$330					
Repairs - \$80					
15220 45310 - BUILDING MAINTENANCE SERVICES		1.00	5,500.00		5,500.00 *
Building Maintenance at Dundee park for all buildings and pavilions					
15220 45400 - RENTALS		1.00	200.00		200.00 *
Rental of various machinery to assist Parks Maintenance Foreman in completing parks projects at Dundee Park					
15220 46210 - TELEPHONE & DATA - LANDLINE		1.00	1,350.00		1,350.00 *
Telephone - Phone and internet at Dundee Park					
15220 46990 - CONTRACTED SERVICES - OTHER		1.00	300.00		300.00 *
Contracted Services Production of promotional materials for park					
TOTAL DUNDEE PARK					117,500.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
15330	SUMMERFEST				
5330	SUMMERFEST				
15330	43100 - GENERAL SUPPLIES & MATERIALS				
	Summerfest Fireworks	1.00	3,450.00		9,750.00 *
	Town Contribution to Summerfest to purchase fireworks. Increase in fee is due to increased tariff on products from China				3,450.00
	FY18 - \$3,000				
	FY19 - \$3,000				
	FY20 - Canceled due to COVID				
	FY21- Still uncertain due to COVID				
	Summerfest Tent, Tables and Chair Rentals	1.00	1,000.00		1,000.00
	Town Contribution to Summerfest for tents, tables and chair rentals.				
	FY17 - \$1,597				
	FY18 - \$907				
	FY19 - \$643				
	FY20 - Canceled due to COVID				
	Summerfest Portable Toilets and Handwashing Stations	1.00	800.00		800.00
	Town Contribution to Summerfest to rent portable toilets; will add handwashing stations				
	FY17 - \$500				
	FY18 - \$800				
	FY19 - \$546				
	Summerfest Stage and Sound System	1.00	4,500.00		4,500.00
	Town Contribution to Summerfest to rent stage, sound system & lighting.				
	FY17 - \$3,500				
	FY18 - \$5,000				
	FY19 - \$4,500				
	FY20 - Canceled due to COVID				
		1.00	.00		.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
Town Contribution to Summerfest for Expenses		1.00	.00		.00
Summerfest - Help Fund - budgeted \$9150 in FY 20 for bicentennial celebration 03/19/20 - FINANCE +9,150 - to be transferred into Summerfest Revolving account - 1000-24009 - This is a balance sheet account. Historically, it tracks revenues and contributions as well as expenditures. This account was established in order to be able to carry forward any remaining funds at end of fiscal year into the new fiscal year.					

TOTAL SUMMERFEST

9,750.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
15500	PUBLIC LIBRARY					
5500	PUBLIC LIBRARY					
15500	41110 - REGULAR FULL-TIME		1.00	395,200.00	395,200.00	395,200.00 *
	Annual salaries and wages for the Library Director, Reference/Technology Librarian, Technical Services Librarian, Children's Librarian, Children's Room Coordinator, Circulation Supervisor/Assistant to the Director and the Teen/Emerging Technology Librarian.					
15500	41120 - REGULAR PART-TIME		1.00	81,654.00	81,654.00	81,654.00 *
	Annual salaries and wages for five part-time positions and 10 substitute hours per week.					
15500	41210 - OVERTIME-REGULAR		1.00	500.00	500.00	500.00 *
	This line will cover staff time when visiting the library to empty the book drop on holidays. We have made the time spent at the library as efficient as possible but require a few hours throughout the year for staff to work on the holidays. Without this time spent, our book drop would overflow and the door to it would be blocked from opening. Also, the work the next day the library is open would be overwhelming. Allowing the book drop to be emptied on a holiday is necessary for our operations.					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
15500 43100 - GENERAL SUPPLIES & MATERIALS		1.00	5,000.00		5,000.00 *
General office supplies, specialized library supplies, paper for copier and printers.					
15500 43220 - MOTOR FUELS - GASOLINE		1.00	500.00		500.00 *
NEW line for fuel In order to provide current and expanded Outreach services this line is needed. A plan to share a Parks and Recreation vehicle is proposed and the library budget will carry a line to cover fuel costs.					
15500 43610 - BOOKS,MAPS,PUBLICATIONS		1.00	10,000.00		31,000.00 *
Children's Room print items					
Adult Fiction and Non-fiction print items					
Teen print items					
Magazine subscription service contract					
Digital magazine contract Current vendor has changed and pricing for new vendor/service is more.					
15500 43620 - NON-PRINTED MATERIALS		1.00	5,000.00		19,900.00 *
Audiobook contract- New vendor This increase will respond to a transition to a new vendor and patron requests for additional audiobook titles. This format is popular in our community and our current purchasing doesn't meet the need.					
		1.00	1,000.00		1,000.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
Children's room Maine student book award audiobooks-digital and CD		1.00	13,900.00		13,900.00
Movies, music, ebooks, and eaudiobooks for the Children's, Teen, and Adult Collections. This increase will cover additional titles to add to our ebook/audiobook collection. The prices on this material are still quite expensive and the statistics show continued growth in usage.					
TM-2/24/21 DECREASE 1,600.					
15500 43710 - POSTAGE		1.00	1,500.00		1,500.00 *
Library postage costs for mailing notices and packages. Adjusts for increasing mailing costs for ILL packages and notices.					1,500.00
15500 44400 - PROFESSIONAL SERVICES		1.00	1,625.00		13,850.00 *
Enivisionware time and print management software maintenance fee		1.00	4,000.00		4,000.00
Minerva consortium fee		1.00	2,900.00		2,900.00
Statewide van delivery service fee		1.00	3,450.00		3,450.00
Increased \$550 due to per stop fee increase from vendor					
Digital services - MaineInfonet ebook consortium, Digital Comics/Universal Class		1.00	650.00		650.00
Movie licenses		1.00	625.00		625.00
Garden maintenance		1.00	600.00		600.00
NEW contract for email service					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
15500	45330 - EQUIPMENT MAINTENANCE SERVICES		1.00	1,500.00		1,500.00 *
	Constant Contact for library newsletters and event communications					1,500.00
	Fees for contracts to maintain copiers and printers, including toner.					
	Increased due to past years overages for printing costs.					
15500	46210 - TELEPHONE & DATA - LANDLINE		1.00	3,200.00		3,200.00 *
	Regular telephone lines, a fax line, 2 emergency response phones, and equipment and service for Library Director's cell phone.					3,200.00
15500	46410 - TRAVEL EXPENSES		1.00	3,000.00		3,000.00 *
	Routine reimbursement for travel and meals at seminars, conferences and mandatory meetings for the Minerva consortium 12x/year as well as mileage reimbursement for library staff who take library services to daycares, nursing homes and senior living facilities.					3,000.00
	TM - 2/24/21 - REDUCE \$3,000					
15500	46510 - PRINTING		1.00	1,200.00		1,200.00 *
	Printing of patron cards, signage, and business cards.					1,200.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
15500 46910 - TRAINING/CONFERENCES					3,000.00 *
ALA Midwinter and Annual conferences		1.00	750.00		750.00
Maine Library Association conference for 3 staff members		1.00	600.00		600.00
MaineInfonet preconference		1.00	45.00		45.00
Reading Round Up for 2 staff members		1.00	150.00		150.00
Power-Up-Conference for Youth Services Managers		1.00	500.00		500.00
Incremental increase of this line to cover increase in staffing and requests for learning opportunities.					
New England Library Leadership Symposium II		1.00	750.00		750.00
User's councils and State Library meetings		1.00	205.00		205.00
15500 46920 - MEMBERSHIPS					600.00 *
American Library Association Membership		1.00	250.00		250.00
New England Library Association membership		1.00	70.00		70.00
Maine Library Association membership for full staff		1.00	280.00		280.00
15500 46990 - PROGRAMMING					3,500.00 *
Program supplies and speaker fees for Children's programs		1.00	1,000.00		1,000.00
Program supplies and speaker fees for Teen programs		1.00	1,000.00		1,000.00
Program supplies and speaker fees for Adult programs		1.00	1,500.00		1,500.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

15500 47430 - OTHER EQUIPMENT & MACHINERY

VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
	1.00	5,000.00		5,000.00 *

Computer equipment, library shelving, storage and miscellaneous library equipment and furniture. The library has 29 computers, including public access computers, catalog stations, circulation stations, and staff computers. This line item reflects replacement of equipment and furniture as needed.

TOTAL PUBLIC LIBRARY

570,104.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
16110	CODE ENFORCEMENT					
6110	CODE ENFORCEMENT					
16110	41110 - REGULAR FULL-TIME		1.00	390,677.00	390,677.00	390,677.00 *
	Annual salaries and wages for the Code Enforcement & Zoning Administration Director, Deputy Director, Code Enforcement Officer, Zoning & Code Enforcement Coordinator and Administrative Assistant. FY22 BUDGET REQUEST CODE ENFORCEMENT OFFICER Step increases and additional code officer request +58,686 TM - 02/24/21 REMOVAL OF REQUESTED POSISTION OF CODE OFFICER -\$58,686 FC - 3/10/21 -REPLACED CODE OFFICER REMOVED BY TM ON 2/24/21 -58,686					
16110	41120 - REGULAR PART-TIME					.00
16110	41210 - OVERTIME-REGULAR		1.00	12,000.00	12,000.00	12,000.00 *
	Overtime With the increased amount of permits and inspections, instead of hiring another Code officer that we don't have the space or equipment for, this overtime fund can be used in the busiest seasons. Staff can come in early or stay late to keep up with our services in a timely fashion. TM 2/24/21 - INCREASE \$7,000					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
16110 43100 - GENERAL SUPPLIES & MATERIALS		1.00	2,700.00		2,700.00 *
General office and supplies.					
16110 43220 - MOTOR FUELS - GASOLINE		1,000.00	2.09		2,090.00 *
Estimated use of 1000 gallons increased to \$ 2.09 per gallon Waiting for actual fuel costs					
16110 43610 - BOOKS,MAPS,PUBLICATIONS		1.00	2,000.00		2,000.00 *
Publications and code books 2021 MUBEC /ICC Code for tablets and laptops Updated Code cycle On laptops and Tablets and hardcopies as per State rules					
16110 43710 - POSTAGE		1.00	2,000.00		2,000.00 *
General correspondence, public hearing, committees, notifications to abutters, and ZBA notifications. Postage and certified Mail increases per US postal					
16110 44400 - PROFESSIONAL SERVICES		1.00	16,000.00		25,000.00 *
No change in service anticipated					
Drone Flights Highland Lake Council requested last year No vendor available					
F/C -3/10/21 - INCREASE 8,000.					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
16110 45330 - EQUIPMENT MAINTENANCE SERVICES		1.00	300.00		300.00 *
Annual server printer maintenance and parts, shared with Planning Department, Assessing, and WEDC Actual expense 2020					
16110 46210 - TELEPHONE & DATA - LANDLINE		1.00	4,017.00		4,017.00 *
Office and cellular phone.					
16110 46310 - ADVERTISING		1.00	1,500.00		1,500.00 *
Legal advertisements for Appeals Board					
16110 46410 - TRAVEL EXPENSES		1.00	3,000.00		3,000.00 *
Travel/lodging/meals - seminars/conferences Anticipating more training after Covid					
16110 46510 - PRINTING		1.00	400.00		400.00 *
Business cards, stop work orders, etc...					
16110 46520 - COPY SERVICES		1.00	900.00		900.00 *
Copy Services estimated at \$225.00 quarterly, (shared with the Planning Department, Assessing and WEDC). Copier service contract, paper and copy supplies shared equally by Code Enforcement, Assessing, Planning, and Economic Development.					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
16110 46910 - TRAINING/CONFERENCES		1.00	3,500.00		3,500.00 *
Required education and training to maintain certifications					
16110 46920 - MEMBERSHIPS		1.00	175.00		475.00 *
MBOIA Memberships - (\$35 each) 5 @ \$35 Increase \$35. for new code officer request					
		1.00	300.00		300.00
License renewal for Electrical inspector					
16110 47430 - OTHER EQUIPMENT & MACHINERY		1.00	3,500.00		3,500.00 *
Equipment needed to perform inspections, safety equipment, inspection tools, etc... Additional \$1000 for outfitting new office spaces					

TOTAL CODE ENFORCEMENT

454,059.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
16510	ASSESSING					
6510	ASSESSING					
16510	41110 - REGULAR FULL-TIME		1.00	251,431.00		251,431.00 *
	Annual salaries and wages for the Assessor, Assistant Assessor, one 32-hour Appraiser and one Administrative Assistant.					251,431.00
	FY22 BUDGET REQUEST FT(40 HRS) APPRAISER					
	+ \$45,981					
	TM - 2/24/21 REMOVE NEW POSITION					
	- \$45,981					
	CHANGE 32 HOUR POSITION TO 40 HOURS					
	+ \$11,310					
16510	41210 - OVERTIME-REGULAR					.00
16510	43100 - GENERAL SUPPLIES & MATERIALS		1.00	2,500.00		2,500.00 *
	Estimate of all office supplies and paper.					2,500.00
	Reflects the increased cost of supplies.					
	INCREASE: \$100					
16510	43220 - MOTOR FUELS - GASOLINE		1.00	500.00		500.00 *
	Fuel for Assessing vehicles.					500.00
	HISTORY - GAS USE					
	FY 17 - 332.91					
	FY 18 - 353.79					
	FY 19 - 288.48					
	FY 20 - 455.06					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
16510 43610 - BOOKS,MAPS,PUBLICATIONS					3,780.00 *
Recorded Deeds @ \$1 per page.		1.00	3,180.00		3,180.00
Valuation & Commitment Book binding costs. The printing of this data is required by State statute.		1.00	400.00		400.00
Course books. Publications and updates to tax law books.		1.00	200.00		200.00
16510 43710 - POSTAGE					1,500.00 *
Postage for various mailings. Personal Property mailings as required under Maine law Title 36, M.R.S.A. ss 706A. Homestead Exemption and Renewable Energy Application mailings.		1.00	1,500.00		1,500.00
16510 44400 - PROFESSIONAL SERVICES					15,000.00 *
Consultant services to cover special circumstances such as complex commercial abatement challenges. In the past four years there have been many commercial abatement applications that have had the potential to be challenged at the State Board level. Such abatements would require the hiring of a commercial appraiser and an expert witness to defend the Town's assessed value. REDUCED: \$10,000.		1.00	15,000.00		15,000.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
16510	45330 - EQUIPMENT MAINTENANCE SERVICES		1.00	1,175.00		21,240.00 *
	Estimated photocopier share.					1,175.00
	FY 18 - 906.65					
	FY 19 - 935.24					
	FY 20 - 795.90					
	Vision web hosting for public access.		1.00	3,231.00		3,231.00
	FY 18 - 2,250.					
	FY 19 - 2,833.					
	FY 20 - 2,992.					
	Web hosting for public access to assessment data.					
	INCREASE: \$239.					
	Vision Appraisal Software (11-20 users) - CAMA software maintenance.		1.00	10,594.00		10,594.00
	FY 18 - 8,500.					
	FY 19 - 8,755.					
	FY 20 - 9,631.					
	Software maintenance agreement for assessing CAMA program. This is an updated software program and is the tool used to create assessed values. Software licenses are used by Assessing, Code Enforcement, Planning, Tax Collection and the Town Manager's Office.					
	INCREASE: \$963					
	Vision Government Solutions Cloud Services. Cloud services for assessment database.		1.00	6,240.00		6,240.00
	INCREASE: \$240.					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
16510 46210 - TELEPHONE & DATA - LANDLINE		1.00	805.00		3,412.00 *
Office (\$45/month x 12 months). Fairpoint Data line - new configuration					805.00
Cell phones for the Assessor, Assistant Assessor, Appraiser and Administrative Assistant. This increases the number of cell phones for the department by one. The increase provides staff the ability to work from home during COVID-19 and office construction.		1.00	2,607.00		2,607.00
INCREASE: \$652.					
16510 46310 - ADVERTISING		1.00	2,000.00		2,000.00 *
Advertising expenses. Advertising expenses for up to four Board of Assessment Review meetings.					2,000.00
16510 46410 - TRAVEL EXPENSES		1.00	250.00		1,500.00 *
Mileage reimbursement for personal vehicle use to attend conferences, classes and meetings. Reduced due to COVID-19.					250.00
REDUCED: \$750.					
Meals and tolls for travel to various functions and classes. Meals and tolls for travel to various functions and classes. Reduced due to COVID-19 restrictions.		1.00	100.00		100.00
REDUCED: \$400.					
International Association of		1.00	1,150.00		1,150.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
	Assessing Officials (IAAO) annual conference attendance; Vision Appraisal Software annual conference attendance.					
16510	46510 - PRINTING		1.00	.00		.00 .00
	Tax maps are now printed in-house.					
16510	46910 - TRAINING/CONFERENCES		1.00	650.00		2,505.00 * 650.00
	Accommodations - annual State Property Tax School for two staff members. Tax school occurs in the fall and I would like to keep this expense in the budget should this opportunity become available due to COVID-19 vaccination availability.		1.00	180.00		180.00
	Maine Association of Assessing Officials (MAAO) Tax School registration for three staff. Maine Association of Assessing Officials (MAAO) Tax School registration for three staff. Annual tax school provides an opportunity for advanced assessor training to meet the Certified Maine Assessor (CMA and CMA-II) designation education credit requirements.		1.00	1,100.00		1,100.00
	Attendance at International Association of Assessing Officials (IAAO) training meetings. International Association of Assessing Officials (IAAO Maine Chapter) training meetings provide an opportunity for assessment training and networking with assessors throughout the					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
State. Training courses will be available online.		1.00	575.00		575.00
International Association of Assessing Officials (IAAO) annual conference registration. International Association of Assessing Officials (IAAO) training meetings provide an opportunity for assessment training and networking with assessors throughout the nation.					
16510 46920 - MEMBERSHIPS		1.00	255.00		465.00 * 255.00
International Association of Assessing Officials (IAAO) Membership. Membership provides benefits for reduced online training, publication purchases and course attendance costs.		3.00	40.00		120.00
Maine Association of Assessing Officers (MAAO) 3 CMA memberships. Membership provides benefits for reduced course attendance costs and connections within the assessing community.		3.00	30.00		90.00
Maine Chapter International Association of Assessing Officials (IAAO 3 CMA Memberships). Membership provides benefits for reduced course attendance costs and connections within the assessing community.					
REDUCED: \$30.					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

16510 47430 - OTHER EQUIPMENT & MACHINERY

VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
				.00

TOTAL ASSESSING

305,833.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
16520	GEOGRAPHIC INFORMATION SYTEMS					
6520	GEOGRAPHIC INFO SYSTEMS					
16520	41110 - REGULAR FULL-TIME		1.00	.00		.00
	Assessor's GIS Stipend removal of GIS stipend due to new GIS position starting Spring of 2021					.00
16520	41120 - REGULAR PART-TIME					.00
16520	43100 - GENERAL SUPPLIES & MATERIALS		1.00	.00		.00
16520	43610 - BOOKS,MAPS,PUBLICATIONS		1.00	.00		.00
16520	44400 - PROFESSIONAL SERVICES		1.00	.00		.00
16520	45330 - EQUIPMENT MAINTENANCE SERVICES		1.00	.00		.00
16520	46910 - TRAINING/CONFERENCES		1.00	.00		.00
16520	47430 - OTHER EQUIPMENT & MACHINERY		1.00	.00		.00
TOTAL GEOGRAPHIC INFORMATION SYTEMS						.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
17110	PLANNING SERVICES					
7110	PLANNING SERVICES					
17110	41110 - REGULAR FULL-TIME		1.00	280,976.00		280,976.00 *
	Annual salaries and wages for the Planning Director, Planner, Environmental & Sustainability Coordinator and Administrative Assistant.					280,976.00
17110	41120 - REGULAR PART-TIME		1.00	6,500.00		6,500.00 *
	12 week environmental/stormwater intern Internship to help oversee compliance with state and federal stormwater regulations and watershed restoration efforts. Town will be entering into a new 5-year permit in July 2022, with additional and increasing requirements. 2021 Maine Government Internship Program wages will be at least \$13.00/hr. for 480 paid hours for the 12 weeks					6,500.00
17110	41210 - OVERTIME - REGULAR					.00
17110	43100 - GENERAL SUPPLIES & MATERIALS		1.00	1,500.00		1,500.00 *
	General office supplies, contributions to shared costs related to color printer and plotter supplies.					1,500.00
17110	43220 - MOTOR FUELS - GASOLINE		1.00	1,650.00		1,650.00 *
	Fuel for the departmental use of Town vehicles Increased due to Environmental & Sustainability Coordinator field work. Moved \$1500 from 17130-46410)					1,650.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
17110	43610 - BOOKS,MAPS,PUBLICATIONS		1.00	600.00		600.00 *
	Purchase of planning reference books for staff and planning board members. Examples include: Journal of the American Planning Association, Planner's Advisory Service Publications - these are topic specific reference materials that assist in the completion of planning studies, ordinance amendments, and other related projects, Zoning Practice, Reference books for projects such impact fees, project management, and parking standards					
17110	43710 - POSTAGE		1.00	2,000.00		2,000.00 *
	Mailing of letters and documents,, education and outreach materials, mailing of abutters' notices as part of the Planning Board review process, zoning change requests or planning projects. Increased for Environmental & Sustainability Coordinator projects and USPS postage increase					
17110	44400 - PROFESSIONAL SERVICES		1.00	20,000.00		66,250.00 *
	These funds are used to hire consulting professionals that have technical skills or expertise beyond in-house staff or to add capacity beyond the full time staff level. May include general services related to engineering, design, ordinance assistance, materials testing, etc. TM -2/23/21 - INCREASE \$10,000 -					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
Continues funding CCSWCD staff support contract for HLLT (shared with Town of Falmouth).		1.00	10,000.00		10,000.00
Funding in support of watershed protection and improvement work. Funds may also pay for professional services to support the Natural Resources Committee to implement Council water quality goals. Town has agreed to match the following DEP 319 grants in FY22: Forest Lake \$1,500, Pleasant River \$5,000, Black Brook \$5,000, Highland Lake \$5,000.		1.00	30,000.00		30,000.00
HLLT Highland Lake water quality testing (shared with Town of Falmouth) Expense moved from 17130-46990		1.00	3,000.00		3,000.00
Water quality sampling lab testing Requirement under new MS4 stormwater permit		1.00	3,000.00		3,000.00
Maine Government Summer Internship Program fee Fee required for administrative costs related to internship program		1.00	250.00		250.00
17110 45330 - EQUIPMENT MAINTENANCE SERVICES Annual printer maintenance and parts (Fixed Cost, shared with Assessing and Code Enforcement Departments).		1.00	500.00		500.00 *

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
17110 46210 - TELEPHONE & DATA - LANDLINE		1.00	2,775.00		3,267.00 *
Land lines & cellular phone service for Director, Planner and Environmental & Sustainability Coordinator.					2,775.00
Supplies cellular data for iPad to perform in-field stormwater inspections. Expense moved from 17130-46210		1.00	492.00		492.00
17110 46310 - ADVERTISING		1.00	8,600.00		8,600.00 *
Legal advertisements for Planning Board meetings & notices for public announcements or community meetings in local papers Increased for Environmental & Sustainability events. Moved \$400 from 17130-46310.					8,600.00
17110 46410 - TRAVEL EXPENSES		1.00	4,000.00		4,000.00 *
Travel expenses related to attendance and workshops, conferences, and meetings, including national conferences and/or regional meetings. Increased due to Environmental & Sustainability Coordinator's meeting schedule. Moved \$1,000 from 17130-46410)					4,000.00
17110 46510 - PRINTING		1.00	2,000.00		2,000.00 *
Outsourced print jobs that cannot be done in-house, including the production of planning documents, business cards, signage, and education and outreach materials. Moved \$1000 from 17130-46510 for Env & Sust					2,000.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
17110	46520 - COPY SERVICES		1.00	1,000.00		1,000.00 *
	<p>Shared contract with Assessing and Code Enforcement. Money is deducted by the Town Manager's Office based on the amount of photocopies made on the Code, Assessing and Planning printer/photocopier. This is for the routine printing and copying needs of the Department. Increase based on FY19 overage and project overage in FY20</p>					
17110	46910 - TRAINING/CONFERENCES		1.00	3,000.00		3,000.00 *
	<p>Registration for various workshops, including American Planning Association (APA) National Conference, state conferences, computer training. Additional local conferences include APA Chapter Conference, specialized training sessions on such topics as stormwater management, watershed protection, sustainability initiatives, development review, and specific planning topics.</p>					
17110	46920 - MEMBERSHIPS		1.00	1,800.00		1,800.00 *
	<p>Dues for professional associations and certifications, including APA (National & Chapter), American Institute of Certified Planners (AICP), Certified Professional in Municipal Stormwater Management (CPMSM), Maine Water Environment Association, and Center for Watershed Protection.</p>					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
17110 46990 - CONTRACTED SERVICES - OTHER					15,375.00 *
Interlocal Stormwater Working Group (ISWG) Member Dues Coalition of 14 municipalities that work collaboratively to implement and comply with Clean Water Act (MS4) permits. (Moved from 17130-46990)		1.00	11,125.00		11,125.00
MS4 Permit Renewal Services Services will cover review of legally binding documents for completeness and compliance prior to submission to the Department of Environmental Protection. Review is needed prior to issuance of renewed MS4 permit. Moved from 17130-46990		1.00	4,000.00		4,000.00
Annual MS4 Permit Coverage Fee Annual fee to continue to operate under the MS4 stormwater permit. Moved from 1730-46990		1.00	250.00		250.00
17110 47430 - OTHER EQUIPMENT & MACHINERY					1,700.00 *
This line is for equipment used by the department that are not supplies or books. In the past, money from line has been used for the purchase of items as the need arises, such as a letter folder, filing cabinet, or a new office chair.		1.00	700.00		700.00
Field work equipment for MS4 stormwater program (eg water quality test kits)		1.00	1,000.00		1,000.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
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TOTAL PLANNING SERVICES

400,718.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
17120	COMPREHENSIVE PLANNING				
7120	COMPREHENSIVE PLANNING				
17120	44400 - PROFESSIONAL SERVICES	1.00	10,000.00		10,000.00 *
	<p>These funds will pay for professional services related to high priority goals from the Comprehensive Plan Update adopted in June 2017. FY22 task anticipated to be a District Plan for South Windham (shared with Town of Gorham), included in Council approved LRPC work plan, and to match CDBG planning grant. Carry forward this account from FY21 and add additional funds for FY22.</p> <p>Funds in addition to carry forward needed for South Windham Plan.</p>				10,000.00
TOTAL COMPREHENSIVE PLANNING					10,000.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
17130	ENVIRNMNTL & SUSTAINABILITY					
7130	ENVIRNMNTL & SUSTAINABILITY					
17130	41110 - REGULAR FULL-TIME		1.00	.00		.00 .00
	Annual salary for the Environmental & Sustainability Coordinator moved to Planning Department (17110-41110)					
17130	41120 - REGULAR PART-TIME		1.00	.00		.00 .00
	Stormwater internship Moved to Planning Department (17110-41120)					
17130	43100 - GENERAL SUPPLIES & MATERIALS		1.00	.00		.00 .00
	Supplies and materials for employee trainings, events, public outreach. Moved to Planning Department (17110-43100)					
	General office supplies and paper. Moved to Planning Department (17110-43100)		1.00	.00		.00
17130	43710 - POSTAGE		1.00	.00		.00 .00
	Mailings of documents that pertain to education and outreach for recycling, watershed restoration, stormwater. Moved to Planning Department (17110-43710)					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
17130	44400 - PROFESSIONAL SERVICES					.00
17130	46210 - TELEPHONE & DATA - LANDLINE					.00
	Supplies cellular phone service for Environmental & Sustainability Coordinator. Moved to Planning Department (17110-46210)		1.00	.00		.00
	Supplies cellular data for iPad to perform in-field stormwater inspections. Moved to Planning Department (17110-46210)		1.00	.00		.00
17130	46310 - ADVERTISING					.00
	Moved to Planning Department (17110-46310)		1.00	.00		.00
17130	46410 - TRAVEL EXPENSES					.00
	Travel expenses related to attendance to workshops, conferences, meetings. Includes national and regional events. Moved to Planning Department (1710-46410)		1.00	.00		.00
	Fuel Expenses for travel to meetings Moved to Planning Department (17110-43220)		1.00	.00		.00
17130	46510 - PRINTING					.00
	Outsourced print jobs that cannot be done in-house. Moved to Planning Department (17110-46510)		1.00	.00		.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
17130 46910 - TRAINING/CONFERENCES		1.00	.00		.00
Registration for various workshops and conferences. Moved to Planning Department (17110-46910)					
17130 46920 - MEMBERSHIPS		1.00	.00		.00
Moved to Planning Department (17110-46920)					
17130 46990 - CONTRACTED SERVICES - OTHER		1.00	.00		.00
Interlocal Stormwater Working Group (ISWG) Member Dues Moved to Planning Department (17110-46990)					
MS4 Permit Renewal Services Moved to Planning Department (17110-46990)					
Annual MS4 Permit Coverage Fee Moved to Planning Department (17110-46990)					
HIGHLAND LAKE LEADERSHIP TEAM - Water Analysis Moved to Planning Department (17110-44400)					
17130 47430 - OTHER EQUIPMENT & MACHINERY		1.00	.00		.00
Moved to Planning Department (17110-47430)					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
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TOTAL ENVIRNMNTL & SUSTAINABILITY				.00
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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
17210	WEDC					
7210	WEDC					
17210	41110 - REGULAR FULL-TIME		1.00	97,126.00		97,126.00 *
	Wages and benefits of Director					97,126.00
17210	41120 - REGULAR PART-TIME					.00
17210	41210 - OVERTIME-REGULAR		1.00	2,000.00		2,000.00 *
	Overtime for Market Manager					2,000.00
17210	42220 - BENEFITS		1.00	24,103.00		24,103.00 *
	WEDC - BENEFITS					24,103.00
	HEALTH INSURANCE - 9,000.					
	DENTAL - 550.					
	FICA MEDICARE - 8000. + 153.					
	WORK COMP - 400.					
	457 COMP INS - 6,000.					
17210	43100 - GENERAL SUPPLIES & MATERIALS		1.00	3,700.00		3,700.00 *
	Office supplies and materials					3,700.00
17210	43101 - GENERAL EXPENSES					.00
17210	43220 - MOTOR FUELS - GASOLINE					.00
17210	43610 - BOOKS,MAPS,PUBLICATIONS		1.00	500.00		500.00 *
	Books, Software Updates, and Mapping Services					500.00
17210	43710 - POSTAGE		1.00	500.00		500.00 *
	Postage for mailings					500.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
17210 44400 - PROFESSIONAL SERVICES		1.00	11,121.00		26,371.00 *
Projects					11,121.00
Funding to be used as needed to initiate projects including Farmers Market, Downtown, SmallBiz360 Program, & Enterprise Development District.		1.00	3,500.00		3,500.00
Insurances					
Part of the MMA Insurance pool		1.00	5,000.00		5,000.00
Consulting Services - Marketing Consultant					
Used for developing marketing campaigns for WEDC and Town functions. Costs moved to Social Media Advertising		1.00	2,500.00		2,500.00
Consulting Services - TIF/ED Consultant					
Used for consultations on TIF and also strategic plan update and industry research.		1.00	1,000.00		1,000.00
Legal Fees					
Corporate and real estate legal costs		1.00	750.00		750.00
Audit Fees					
WEDC's portion of the Annual Audit		1.00	2,500.00		2,500.00
Engineering Fees					
Pre-development project costs					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
17210 46210 - TELEPHONE & DATA - LANDLINE		1.00	3,600.00		3,600.00 *
Telephone/Internet					
Includes land line, ED cell phone, and Farmer's Market cell phone					
Website hosting includes hosting WindhamMarketPlace, WindhamMaineRetail, and WindhamFindItHere websites.					
17210 46310 - ADVERTISING		1.00	26,600.00		26,600.00 *
Advertising					
Display and legal advertisement, print advertisement, business promotion, Area Guide					
Includes ad buys for local and regional ED programs, and new Bonus Gift Card Program.					
17210 46410 - TRAVEL EXPENSES		1.00	5,000.00		5,000.00 *
Travel/Meals					
Travel expenses for area meetings, trade shows, and site visits as Post Covid19 programming resumes.					
17210 46510 - PRINTING		1.00	3,000.00		3,000.00 *
Services related to marketing, meeting preparations, Annual Report, Famers Market signage, etc.					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
17210 46520 - COPY SERVICES		1.00	1,000.00		1,000.00 *
Copy Services					1,000.00
Charges for copies and mailer production					
17210 46910 - TRAINING/CONFERENCES		1.00	2,000.00		7,500.00 *
Board Expenses					2,000.00
Costs specific to the WEDC Board and annual meetings and conferences		1.00	5,500.00		5,500.00
Training/Conferences					
Professional training, trade show attendance, development forums, MEREDA, Maine Downtown Institute, ICSC Retail Development, EDCM training events, etc.					
17210 46920 - MEMBERSHIPS		1.00	2,500.00		2,500.00 *
Membership fees for International Council of Shopping Centers, MEREDA, Chamber, NEDA, Economic Development Council of Maine, and Maine Municipal Association					2,500.00
17210 46930 - CONTRIBUTIONS TO AGENCIES		1.00	7,500.00		7,500.00 *
Sponsorships: Rotary Ice Fishing Derby, Chamber of Commerce events, Shop Local events					7,500.00
17210 46999 - WEDC BILLING OFFSET					.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

17210 47430 - OTHER EQUIPMENT & MACHINERY

Technology purchases, other
services, rental storage unit,
FM storage and Porta-potty

VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
	1.00	5,000.00		5,000.00 *

TOTAL WEDC

216,000.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
18100	SOCIAL SERVICES					
8100	SOCIAL SERVICES					
18100	41110 - REGULAR FULL-TIME		1.00	111,870.00		111,870.00 *
	Annual salaries and wages for the General Assistance Administrator and the Administrative Assistant.					111,870.00
18100	41210 - OVERTIME-REGULAR					.00
18100	43100 - GENERAL SUPPLIES & MATERIALS		1.00	1,000.00		1,000.00 *
	Supplies and Materials to include one freezer chest to replace a failing freezer.					1,000.00
18100	43220 - MOTOR FUELS - GASOLINE		1.00	209.00		209.00 *
	100 gallons of gasoline for 14 passenger mini-bus.					209.00
18100	43710 - POSTAGE		1.00	200.00		200.00 *
	Postage for Thank You notes to donors of the Food Pantry.					200.00
18100	44400 - PROFESSIONAL SERVICES					.00
18100	46210 - TELEPHONE & DATA - LANDLINE		1.00	700.00		700.00 *
	Land line phone and reimbursement to G.A. Administrator for his phone (\$15/month)					700.00
18100	46410 - TRAVEL EXPENSES		1.00	.00		.00
	Mileage reimbursement for travel to trainings/conferences held throughout the state. All anticipated trainings will take place over ZOOM.					.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
18100 46910 - TRAINING/CONFERENCES		1.00	300.00		300.00 *
Basic and Advanced training for staff. This includes cross-training for an additional staff member.					
18100 46920 - MEMBERSHIPS		1.00	80.00		210.00 *
Annual membership to the MWDA - 2 memberships at \$40.00					
		1.00	30.00		80.00
Annual membership to Good Shepherd Food Pantry					
		1.00	100.00		30.00
Annual membership to Wayside Food Pantry					
18100 46940 - GENERAL ASSISTANCE		1.00	30,000.00		42,500.00 *
Housing Assistance: Current rent only. Requests for assistance have increased as well as the overall maximums adopted by the Town Council. Requests are expected to increase in FY22.					
		1.00	2,000.00		30,000.00
Utility Assistance: Primarily CMP assistance. Requests for CMP assistance remain steady.					
		1.00	5,000.00		2,000.00
Heating Assistance: Oil, Gas, and K-1. Requests for assistance are increasing and are anticipated to increase in FY22. The Neighbors Helping Neighbors Program, LIHEAP, and local churches have helped to defray this cost in FY21.					
		1.00	5,500.00		5,000.00
Burial/Cremation Assistance. Requests for assistance are					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
	increasing as has the allowed maximum payment under the Ordinance.					
	Food/Non-Food: These are provide through the Food Pantry and therefore are not funded. Requests for assistance are increasing, however this need is met through the Food Pantry.		1.00	.00		.00
18100	46950 - SCHOLARSHIPS					
	Assistance for attendance at Parks and Recreation Summer Day Camp and other enrichment programs throughout the year.		1.00	17,000.00		17,000.00 *
	TOTAL SOCIAL SERVICES					173,989.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
18200	SOCIAL SERVICES AGENCY FUNDIN				
8200	SOCIAL SERVICES AGENCY FUNDING				
18200	46930 - CONTRIBUTIONS TO AGENCIES				25,725.00 *
	HSAC Award: Food & Fellowship, Inc. (Monday Meals)	1.00	1,200.00		1,200.00
	FY 18 - 1,000				
	FY 19 - 1,000				
	FY 20 - 1,200				
	FY 21 - 1,000				
	1/26/21 - HUMAN SERVICES ADVISORY COMMITTEE - \$1,200.				
	HSAC Award: Lake Region Senior Service, Inc.	1.00	425.00		425.00
	FY 18 - 575				
	FY 19 - 575				
	FY 20 - 625				
	FY 21 - 520				
	1/26/21 - HUMAN SERVICES ADVISORY COMMITTEE - \$425.				
	HSAC Award: Maine Health Care at Home	1.00	1,000.00		1,000.00
	FY 18 - 500				
	FY 19 - 1000				
	FY 20 - 500				
	FY 21 - 1000				
	2/26/21 - HUMAN SERVICES ADVISORY COMMITTEE - \$1,000				
	HSAC Award: Regional Transportation Program	1.00	1,000.00		1,000.00
	FY 18 - 500				
	FY 19 - 750				
	FY 20 - 1000				
	FY 21 - 1000				
	2/26/21 - HUMAN SERVICES ADVISORY COMMITTEE - 1,000				
	HSAC Award: Northern Light Home Care & Hospice (formerly VNA	1.00	1,000.00		1,000.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
Home Health Care)					
FY 18 - 500					
FY 19 - 500					
FY 20 - 500					
FY 21 - 1,000					
		1.00	.00		.00
HSAC Award: Sexual Assault Response Services of Southern Maine (SARSSM)					
FY 18 - 1,500					
FY 19 - 1,500					
FY 20 - 2,000					
FY 21 - 2,000					
2/26/21 - HUMAN SERVICES ADVISORY COMMITTEE - - NO FUNDING					
		1.00	5,000.00		5,000.00
HSAC Award: Southern Maine Area Agency on Aging					
FY 18 - 4,000					
FY 19 - 4,000					
FY 20 - 4,500					
FY 21 - 4,500					
2/26/21 - HUMAN SERVICES ADVISORY COMMITTEE - 5,000					
		1.00	2,000.00		2,000.00
HSAC Award: The LifeFlight Foundation					
FY 18 - 250					
FY 19 - 500					
FY 20 - 2,000					
FY 21 - 2,000					
2/26/21 - HUMAN SERVICES ADVISORY COMMITTEE - 2,000					
		1.00	6,800.00		6,800.00
HSAC Award: The Opportunity Alliance					
FY 18 - 6,800					
FY 19 - 6,800					
FY 20 - 5,500					
FY 21 - 6,800					
2/26/21 - HUMAN SERVICES ADVISORY COMMITTEE - \$6,800					
		1.00	1,200.00		1,200.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
HSAC Award: Through These Doors (formerly Family Crisis Services)					
FY 18 - 1,000					
FY 19 - 0					
FY 20 - 1,200					
FY 21 - 1,200					
		1.00	600.00		600.00
HSAC Award: Windham Medical Loan Closet					
FY 18 - 600					
FY 19 - 650					
FY 20 - 600					
FY 21 - 600					
2/26/21 - HUMAN SERVICES ADVISORY COMMITTEE - 600.					
		1.00	5,000.00		5,000.00
HSAC Award: Windham Neighbors Helping Neighbors					
FY 18 - 3,000					
FY 19 - 3,000					
FY 20 - 3,000					
FY 21 - 3,000					
2/26/21 - HUMAN SERVICES ADVISORY COMMITTEE - 5,000.					
		1.00	500.00		500.00
HSAC Award: Woodfords Family Services					
FY 18 - 500					
FY 19 - 500					
FY 20 - 500					
FY 21 - 500					
2/26/21 - HUMAN SERVICES ADVISORY COMMITTEE - 500.					
		1.00	.00		.00
HSAC - Day One					
FY 19 - 1,000					
FY 20 - 2,000					
FY 21 - 2,000					
2/26/21 - MAINE SERVICES ADVISORY COMMITTEE - NO FUNDING					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
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TOTAL SOCIAL SERVICES AGENCY FUNDIN				25,725.00
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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
18300	PROPERTY TAX ASSISTANCE PROG					
8300	PROPERTY TAX ASSISTANCE PROG					
18300	46930 - PROPERTY TAX ASSISTANCE PROG		1.00	100,000.00		100,000.00 *
	Property Tax Assistance Program					100,000.00
	- program to provide property tax assistance to persons 65 yrs. and over who reside in the Town of Windham. Under this program the Town will refund payments to those individuals who maintain a homestead in the Town of Windham and meet the criteria established in Chapter 112 of the Town Code.					
	SURPLUS FUNDS SHALL BE CARRIED FORWARD TO NEXT FISCAL YEAR.					
	Note: This program was first budgeted in FY 19 account #18200-46930 - \$50,000					
	FY 19 - 79 applicants 68 checks mailed in Sept 2018 totaling \$31,147.					
	FY 20 - 141 applicants 139 checks mailed in Aug 2019 totaling \$50,022.					
	FY 21 - 185 applicants (30 not-eligible) 155 checks mailed in Aug 2020 totaling \$73,127.					
	Carry Forward to FY 22 will be \$26,873.					
	FY 20 - Budget 50,000.					
	FY 21 - Budget 100,000.					
	Chapter 112 of Town Code states that Surplus funds shall be carried Forward to Next Fiscal Year.					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
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TOTAL PROPERTY TAX ASSISTANCE PROG

100,000.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
19100	CAPITAL EQUIPMENT				
9100	CAPITAL EQUIPMENT				
19100	47430 - OTHER EQUIPMENT & MACHINERY				512,209.00 *
	TM-2009-001 Financial System Upgrade/Replacement (38,150) (19100) TM - 02/11/21 - CARRY FWD BALANCE FROM FY 21 1000-37149	1.00	.00		.00
	BG-2021-009 N Station Water Main Extension (\$30,000) (19100) TM - 2/17/21 - FY 21 PROJECT - TO BE CARRIED FORWARD - SEE ACCT 1000-37149	1.00	.00		.00
	LB-2021-001 Public Library Teen Area Shelving (\$26,050) (19100)	1.00	26,050.00		26,050.00
	PW-2020-014 (1) Walker Riding Lawn Mowers (\$14,000) (19100)	1.00	14,000.00		14,000.00
	TC-2020-001 Conservation of Town Records (\$6,630) (19100) FY 21 - 6,477 FY 22 - 6,630 FY 23 - 3,810	1.00	6,630.00		6,630.00
	BG-2022-010 LEAF AND DEBRIS VACUUM (10,000) (19100)	1.00	10,000.00		10,000.00
	BG-2022-011 ELECTRIC CAR CHARGER (6,000) (19100) TM-02/11/21 - ADD \$6,000 - FOR CHARGER AT LIBRARY AND POLICE - WITH STATE FUNDS ALL THREE CHARGES WILL BE COMPLETED	1.00	12,000.00		12,000.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
BG-2022-014 PUBLIC WORKS SECURITY CAMERAS (20,000) (19100)		1.00	20,000.00		20,000.00
		1.00	.00		.00
FR-2022-002 STRETCHERS X3 (117,000) (19100) TM - 2/11/21 - PART OF FY 22 BOND PACKAGE SEE PAMT IN 19500-47525		1.00	20,000.00		20,000.00
FR-2022-007 ENGINE 5 PUMP REBUILD (20,000) (19100)		1.00	18,000.00		18,000.00
FR-2022-006 CENTRAL GEAR WASHER/DRYER (18,000) (19100)		1.00	55,000.00		55,000.00
FR-2023-004 EXTRICATION EQUIPMENT (55,000) (19100)		1.00	50,000.00		50,000.00
IS-2022-002 SERVER REPLACEMENT AT PUBLIC SAFETY (50,000) (19100)		1.00	.00		.00
LB-2020-001 CHILDREN'S ROOM SHELVING (74,500) (2022) TM - 2/11/21 - TRANSFER TO FY 23		1.00	.00		.00
LB-2022-001 VEHICLE (31,345) (19100) TM -02/11.21 - WILL FIND ANOTHER VEHICLE TO HELP LIBRARY		1.00	9,470.00		9,470.00
PD-2022-001 TASER (9,470) (19100)		1.00	33,000.00		33,000.00
PD-2022-002 BODY CAMERAS (33,000) (19100)		1.00	.00		.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
PW-2022-007 DUMP TRUCK #4 (190,000) (19100)		1.00	.00		.00
PW-2022-002 NEW TRACKLESS (185,000) (19100) TM- 2/11/21 - SET UP LEASE SEE PMT IN ACCT 195001-47531		1.00	18,000.00		18,000.00
PW-2022-006 TRUCK/CAR LIFT (18,000) (19100)		1.00	26,000.00		26,000.00
PW-2022-012 FORK LIFT (26,000) (19100)		1.00	.00		.00
PW-2021-006 PICKUP #97 (60,000) (19100) TM-02/11/21 - SET UP LEASE - SEE PMT IN 19500-47531		1.00	.00		.00
PW-2021-007 DUMP TRUCK #01 (215,000) (19100) TM - 02/11/21 - SET UP LEASE SEE PMT IN 19500-47531		1.00	.00		.00
FR-2021-002 SQUAD 7 (550,000) (19100) TM-02/11/21 - INCLUDE IN FY 22 BOND ISSUE - PMT IN 19500-47525		1.00	.00		.00
PW-2022-010 2ND SWEEPER (230,000) (19100) TM - 02/11/21 - SET UP LEASE - SEE PMT IN 19500-47531		1.00	.00		.00
TM-2021-006 - NEW ELEVATOR PUBLIC SAFETY RENOVATION - UPGRADE OF CURRENT ELEVATOR WAS DISALLOWED AND REQUIRES NEW		1.00	150,000.00		150,000.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
ELEVATOR.					
THIS WAS PART OF A POTENTIAL ADD ON IIN THE GREAT FALLS CONTRACT		1.00	44,059.00		44,059.00
CAPITAL RESERVE SET UP IN FY 21 BUDGET - TO DEAL WITH POTENTIAL CHANGES IN REVENUE SHARING REVENUE 1000-33100					
INCREASE IN REVENUE SHARING VIA 3/26/21 ESTIMATE					
+952,059. - ESTIMATED INCREASE.					
-200,000. - FY 22 INCREASE TM BUDG					
- 633,000. -TM-2022-010 ENGIN					
- 50,000. -TM-2022-013 -PARK ENT					
- 25,000. - FINANCE SUCCESSION					
BALANCE - \$44,059. F/C +44,059.00					

TOTAL CAPITAL EQUIPMENT

512,209.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
19200 ROAD IMPROVEMENTS					
9200 ROAD IMPROVEMENTS					
19200 46990 - CONTRACTED SERVICES - OTHER				2,010,047.00 *	
RD-2020-012 OUTSIDE CONTRACTOR COSTS (37,500) (19200)		1.00	37,500.00		37,500.00
Outside labor to assist with construction (flaggers, catch basin repair, small area milling & paving.					
RD-2020-013 ROAD PROJECTS - EQUIPMENT RENTAL (75.000) (19200)		1.00	75,000.00		75,000.00
RD-2020-011 ROAD PROJECTS - SUPPLIES & MATERIALS (37,500) (19200)		1.00	37,500.00		37,500.00
Supplies and materials needed to prepare roads for paving - culverts, rip rap, loam, gravel, reclaim, asphalt					
RD-2020-010 - ENGINEERING SERVICES (50,000) (19200)		1.00	50,000.00		50,000.00
RD 2022-008 COMMON AVE (26,400) (19200)		1.00	.00		.00
PAVING					
TM-02/11/21 - CARRY FWD FROM FY 21 SEE ACCOUNT # 1000-37149					
RD02022-009 PAGE ROAD PAVING (22,000) (19200)		1.00	.00		.00
TM - 02/11/21 - CARRY FWD FROM FY 21 SEE ACCOUNT #1000-37149					
RD-2022-010 DUNRIDGE CIRCLE PAVING (11,000) (19200)		1.00	.00		.00
TM - 02/11/21 - CARRY FWD FROM FY 21 SEE ACCOUNT					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
#1000-37149					
RD-2020-008 - VANCE DRIVE PAVING (40,150) (19200) TM - 02/11/21 - INCLUDE IN FY 22 BOND SEE PAYMENTS IN ACCT 19500-47525		1.00	.00		.00
TM-2020-002 - 21ST CENTURY DOWNTOWN PLAN (1,400,761.) (19200)		1.00	625,000.00		625,000.00
GO Bonds - \$359,000 MDOT-MPI - \$625,000 -(1000-33125) TIF Funds - \$416,761 - (1000-37130) The goals of the 21st Century Downtown Master Plan are to - Develop a comprehensive vision for transportation improvements in North Windham; Improve the capacity of Roosevelt Trail; Introduce street networks in an incremental manner that respond to the existing built context and allow for the growth of new neighborhoods surrounding the commercial core; Incubate a range of economic development and housing opportunities; Establish a renewed "sense of place" in Windham's commercial center through complete streets, infill development, increased residential densities, vibrant public realms, mobility options and access to open space; Focus on implementation by identifying short-term and long-term improvements and policies. SMART TRAFFIC LIGHTS					
RD-2023-001 DEPOT ST - RECONSTRUCTION & PAVING		1.00	.00		.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
(1,500,000.) (19200)					
(71,776) SEE C/F FROM FY 21 -1000-37149					
RD-2021-004 - RETAINERS -FY20 PROJECTS (18,752) (19200)		1.00	18,752.00		18,752.00
BRAND RD - PHASE 1 - 12,134 BRAND RD - PHASE 2 - 6,618		1.00	.00		.00
RD-2020-009 VARNEY MILL RD PAVING (258,000) (19200) TM - 02/11/21 - INCLUDE IN FY 22 BOND SEE PAYMENTS IN ACCT 19500-47525		1.00	.00		.00
RD-2021-002 - HILLCREST SUBDIVISION (143,000) (19200) TM - 02/11/21 - INCLUDE IN FY 22 BOND SEE PAYMENTS IN ACCT 19500-47525		1.00	.00		.00
RD-2022-003 - ABBY & OAK SUBDIVISION (71,500) (19200) TM - 02/11/21 - INCLUDE IN FY 22 BOND SEE PAYMENTS IN ACCT 19500-47525		1.00	.00		.00
RD-2022-004 - HIGH ST PAVING (192,500) (19200) TM - 02/11/21 - INCLUDE IN FY 22 BOND SEE PAYMENTS IN ACCT 19500-47525 TM - 3/3/21 - TRANSFER TO FY 23		1.00	.00		.00
RD-2022-005 - HALL RD REBUILD (500,000) (19200) TM-02/11/21 - TRANS TO FY 23		1.00	.00		.00
RD-2022-006 - GOSHER & GATEWAY OVERLAY		1.00	.00		.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
(30,000) (19200)		1.00	.00		.00
TM-2021-006 - PUBLIC DIRT RD SURVEYING					
(30,000) (19200)					
TM- 02/11/21 - MOVE TO FY23					
TM-2/17/21 - INCREASE TO 200,000 & INCLUDE IN FY 22 BOND - SEE BOND PMTS - 19500-47525					
		1.00	.00		.00
RD-2020-004 - LAND OF NOD RD PAVING					
(200,000) (19200)					
TM - 02/11/21 - INCLUDE IN FY 22 BOND SEE PAYMENTS IN ACCT 19500-47525					
		1.00	.00		.00
RD-2021-002 - LANTERN LANE CULVERT					
(207,260) (19200)					
TM - 02/11/21 - INCLUDE IN FY 22 BOND SEE PAYMENTS IN ACCT 19500-47525					
		1.00	.00		.00
RD-2020-009 PINWOOD ACRES PAVING					
(140,800) (19200)					
TM - 02/11/21 - INCLUDE IN FY 22 BOND SEE PAYMENTS IN ACCT 19500-47525					
TM- 3/3/21 - TRANS PROJ TO FY 23					
		1.00	250,000.00		250,000.00
TM-2020-003 DEPOT ST SEWER PUMP STA					
(250,000) (19200)					
SEE ACCOUNT # 1000-37131					
PORTLAND WATER DISTRICT will install a new sewer pump state, upgrade an existing syphon line to a new force and gravity main as well as replace the existing 8 inch distribution water main with a new 8 to 12 inch water					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
main and the construction of a new 16 to 24 inch transmission main.		1.00	263,295.00		263,295.00
TM-2022-013 - SO WINDHAM SIDEWALK & PARKING IMPROVEMENT PROJ (19200) (213,295) CDBG GRANT - \$152,395. (1000-37131) CDBG MATCH - \$ 60,000. (1000-37130) TM - 3/1/21 - ADD PROJECT TO BUDGET - \$213,295. F/C - 4/21/21 - + \$50,000.00 RE-ENGINEER AND CONSTRUCT PARKING LOT OF CCS&W AND SW FIRE STATION					
		1.00	20,000.00		20,000.00
TM-2022-004 - RESERVE - ROADS/LEGAL PROJECTS AS NEEDED TM-3/3/21 - INCREASE \$20,000 (FOREST LAKE SNOWPLOWING)					
		1.00	633,000.00		633,000.00
TM-2022-010 - ACCESS ROADS - \ FUNDING FOR ACQUISITION OF RIGHTS TO FUTURE ACCESS ROAD ROW THROUGH DOWN PAYMENTS, OPTIONS OR FEE SIMPLE ACQUISITION. FUNDING FOR LEGAL, SURVEY AND ENGINEERING COSTS ASSOCIATED WITH THE ACQUISITIONS. THE CONSTRUCTION OF NEW ACCESS ROADS IN NORTH WINDHAM WILL REQUIRE THE ACQUISITION OF ROWS. F/C - 4/21/21 - + \$633,000.00 ENGINEERING FOR ACCESS ROADS					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
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TOTAL ROAD IMPROVEMENTS

2,010,047.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
19300	BUILDING & FACILITIES IMPRVMT				
9300	BLDG & FACILITIES IMPROVE				
19300	46990 - CONTRACTED SERVICES - OTHER				323,000.00 *
	BG-2020-006	1.00	10,000.00		10,000.00
	EWf Bay Heater				
	(\$10,000) (19300)				
	4/21/20 -FINANCE -\$10,000				
	put off till FY22 (COVID 19)				
	TM-2022-005	1.00	15,000.00		15,000.00
	TOWN HALL ROOF AWNINGS				
	(\$15,000) (19300)				
	TM-2021-007	1.00	25,000.00		25,000.00
	Grant Matching Funds				
	Carry FWD at Year End				
	(\$25,000) (19300)				
	TM-2021-009	1.00	.00		.00
	Smith Cemetery Expansion				
	(50,000) (19300)				
	TM CHANGE 2/22/21				
	CARRY FORWARD FROM FY21				
	BG-2020-014	1.00	19,000.00		19,000.00
	COMMUNITY CTR SECURITY - TOWN				
	HALL				
	(19,000) (19300)				
	BG-2022-003	1.00	20,000.00		20,000.00
	EWFS ROOF REPLACEMENT				
	(20,000) (19300)				
	BG-2022-005	1.00	25,000.00		25,000.00
	NWF STATION BOILER & BAY				
	HEATERS				
	(25,000) (19300)				
	BG-2022-008	1.00	4,000.00		4,000.00
	SOCIAL SERVICES WINDOW				
	REPLACEMENT				
	(4,000) (19300)				
	BG-2020-009	1.00	10,000.00		10,000.00
	REMOVAL OF DISCONTINUED				
	INGROUND HEATING OIL TANK FROM				
	LIBRARY				

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
(10,000) (19300)		1.00	25,000.00		25,000.00
TM-2022-001 BUILDING STUDY - LIBRARY (25,000) (19300)		1.00	20,000.00		20,000.00
TM-2022-002 MISC PROJECTS (19300) \$20,000.					
FUNDED VIA TIF ACCT # 1000-37130 FUNDS FROM ROOSEVELT TIF - FOR ENGINEERING, SURVEY, ENVIRONMENTAL WORK ON MUNICIPAL PROPERTY IN PREPARATION FOR SALE OR TRANSFER.		1.00	150,000.00		150,000.00
TM-2021-003 - SET UP RESERVE - FOR FY 23 DEBT SERVICE (19300 - \$150,000					
19300 48100 - TRANSFER TO TIF FUNDS		1.00	352,009.00		852,694.00 *
Roosevelt Promenade TIF -EXTENTED - FY 21 FY 22 ACTUAL - MUST WAIT TILL 4/1/21 FOR CURRENT VALUES - FULL VALUE CAPTURE ACTUAL FY 22 -\$352,009					352,009.00
Pipeline TIF - \$152,649. - FY 22 ACTUAL - MUST WAIT TILL 4/1/21 VALUATION ACTUAL FY 22 - 125,667		1.00	125,667.00		125,667.00
New Marblehead TIF - \$19,827. 50% OF THIS TIF REMAINS IN THE GENERAL FUND - 50% (CREDIT ENHANCEMENT) - TO THE TAX PAYER FY 22 ACTUAL - MUST WAIT FOR 4/1/21 VALUES ACTUAL FY 22 - 10,381		1.00	10,381.00		10,381.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
Gateway North A TIF - \$166,541.		1.00	187,637.00		187,637.00
Gateway North B TIF - \$74,592.		1.00	67,498.00		67,498.00
FY 22 ACTUAL - MUST WAIT TILL 4/1/21 FOR VALUES					
ACTUAL FY 22 - \$67,498.					
Boody's Corner TIF -		1.00	109,502.00		109,502.00
Original Value - \$1,104,700. Est Value 4/1/21 - \$9,211,767. Transfer to TIF - Estimated FY 22 - 121,606.					
FY 22 - ACTUAL - \$109,502.					

TOTAL BUILDING & FACILITIES IMPRVMT

1,175,694.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
19400 REC -LAND & FACILITIES IMPRVMT					
9400 REC LAND & FACILITIES					
19400 46990 - CONTRACTED SERVICES - OTHER					76,000.00 *
PR-2022-003 Lowell Parking Lot Expansion (\$120,000) (19400) TM-2/11/21 INCREASE 120,000 TO COMPLETE PROJECT (240,000) TM -02/11/21 - INCLUDE IN FY 22 BOND - PAMENTS FROM IMPACT FEES - SEE ACCT #1000-37140		1.00	.00		.00
PR-2022-002 Lowell Playground Replacement (\$56,000) (19400)		1.00	56,000.00		56,000.00
PR-2021-007 Dundee Parking Lot Improvements (12,000) (19400) TM - 02/11/21 - MOVE TO FY 23		1.00	.00		.00
TM-2021-008 Community Center Study Using Middle School Building (\$50,000) (19400) Funded by impact fees (1000-37140) TM-02/11/21 - MOVE TO FY 23		1.00	.00		.00
PR-2022-005 LIPPMAN PARK DESIGN AND ENGINEERING (20,000) (19400)		1.00	20,000.00		20,000.00
TM-2022-014 -MANCHESTER FIELDS (200,000) (19400) TM-2/17/21 - ADD \$400,000 (600,000) TM -02/17/21 - INCLUDE IN FY 22 BOND - PAMENTS FROM IMPACT FEES - SEE ACCT #1000-37140		1.00	.00		.00
TM-2022-015 - FUTURE OPEN SPACE		1.00	.00		.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
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(400,000)	(19400)			
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TOTAL REC -LAND & FACILITIES IMPRVMT

76,000.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
19500	DEBT SERVICE					
9500	DEBT SERVICE					
19500	47510 - DEBT - PRINCIPAL					
	2011 REFUNDING -TOWN & SCHOOL		1.00	1,775,000.00		2,633,400.00 *
	FY 19 - 1,785,000.					1,775,000.00
	FY 20 - 1,775,000.					
	FY 21 - 1,775,000.					
	FY 22 - 1,775,000.					
	FY 23 - 1,770,000.					
	FY 24 - 1,770,000.					
	FY 25 - 1,255,000.					
	see RSU's portion of debt in Revenue Account # 1000-35132		1.00	83,400.00		83,400.00
	2016 SW FIRE STATION BONDS \$1,668,000.					
	FY 17 - THRU FY 37 - \$83,400. PER YEAR		1.00	465,000.00		465,000.00
	WINDHAM SHARED MAINTNANCE FACILITY					
	\$9,300,000.					
	FY 20 - FY39 - \$465,000. PER YEAR					
	RSU#14 - fixed rent payments					
	FY 20 - 195,353.94					
	FY 21 - 192,932.68					
	FY 22 - 190,334.26					
	FY 23 - 187,529.16					
	FY 24 - 184,546.88					
	FY 25 - 181,387.44					
	FY 26 - 178,050.82					
	FY 27 - 174,283.29					
	FY 28 - 170,934.70					
	Lease agreement must be renewed every ten years per interlocal agreement dated 10/22/2018.					
	see RSU's portion of this debt payment in Revenue account # 1000-35131.		1.00	310,000.00		310,000.00
	MAR 1 21 BOND ISSUE - PUB SAF					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
BLDG ETC - \$4,960,544.						
POLICE & FIRE - \$3,600,000. - 20 YRS						
BRAND ROAD - \$480,000. - 10 YRS						
RTE 35 SIDEWALK - \$105,000. - 10 YRS						
SMART LIGHTS - \$359,000. - 10 YRS						
ALMBULANCE - \$201,000. - 5 YRS						
DUMP TRUCK - \$215,000. - 7 YRS						
19500	47520 - DEBT - INTEREST					
	2011 REFUNDING BOND - TOWN & RSU		1.00	275,250.00		763,333.00 *
						275,250.00
	FY 19 - 497,325.00					
	FY 20 - 430,562.50					
	FY 21 - 355,125.00					
	FY 22 - 275,250.00.					
	FY 23 - 195,500.00					
	FY 24 - 107,000.00					
	FY 25 - 31,375.00					
	2016 SW Fire Station Bonds - Interest		1.00	34,858.00		34,858.00
	FY 19 - 38,047.92					
	FY 20 - 37,113.84					
	FY 21 - 36,050.49					
	FY 22 - 34,857.87					
	FY 23 - 33,531.81					
	FY 24 - 32,076.48					
	2018 Shared Maint Facility Bonds - Interest		1.00	271,634.00		271,634.00
	FY 19 - 148,999.65					
	FY 20 - 292,884.30					
	FY 21 - 282,445.05					
	FY 22 - 271,633.80					
	FY 23 - 260,450.55					
	FY 24 - 248,872.05					
	MAR 1 21 BOND ISSUE - PUB SAF		1.00	181,591.00		181,591.00
	BLDG ETC - \$4,960,544.					
	POLICE & FIRE - \$3,600,000. - 20 YRS					
	BRAND ROAD - \$480,000. - 10 YRS					
	RTE 35 SIDEWALK - \$105,000. - 10 YRS					
	SMART LIGHTS - \$359,000. - 10 YRS					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
ALMBULANCE - \$201,000. - 5 YRS					
DUMP TRUCK - \$215,000. - 7					
YRSMAR 1 2021 - BOND ISSUE					
19500 47525 - NEW BONDS - PRIN & INTEREST					.00
\$2,140,000 - VARIOUS BOND PROJ.		1.00	.00		.00
BOND DATED 1/30/22 - 1.5% -					
\$2,140,000					
TM-3/3/21 - INCREASED ABOVE					
\$500,000					
TM - 3/3/21- TRANS STRETCHERS					
TO LEASE					
					-117,000.
INT PMT 11/1/21-PRIN-INT 5/1/21					
		15 YRS		20 YRS	
30 YRS					
FY 22		0			
0		0			
FY 23	192,762	155,146	117,529		
FY 24	182,151	145,100			
108,049					
NO INTEREST OR PRINCIPAL PMT					
IN FY 22					
TM-2022-014					
MANCHESTER FIELD - \$600,000.					
TM-3/3/21 - INCREASE					
\$500,000					
* FUNDED VIA IMPACT FEES					
TM-2022-015					
OPEN SPACE PROPERTY -					
\$400,000.					
TM 2/22/21 - TRANSFERRED TO					
FY 23					
FR-2022-012					
SQUAD 7 - \$550,000.					
FR-2022-002					
3 STRETCHERS - \$117,000.					
TM-3/3/21 - remove to 5 yr					
Lease					
PR-2021-003					
LOWELL PARKING LOT - \$240,000					
*FUNDED VIA IMPACT FEES					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
\$1,150,410. PAVING PROJECTS		1.00	.00		.00
BOND DATED 1/30/22 - 1.5% - \$1,150,410.					
TM-3/3/21 - DECREASE 192,500.					
TM-3/3/21 - DECREASE 140,800.					
INT PMT 11/1/21-PRIN-INT 5/1/21					
		15 YRS	20 YRS		
30 YRS					
FY 22			0		
0		0			
FY 23	98,252		79,079		
59,905					
FY 24	92,844		73,959		
55,074					
NO DEBT PAYMENT DUE IN FY 22					
RD-2021-002					
LANTERN LANE - \$207,260					
RD-2020-004					
LAND OF NOD - \$200,000.					
RD-2022-002					
HILLCREST SUBDIVISION					
-\$143,000.					
RD-2022-003					
ABBY & OAK SUBDIVISION -					
\$71,500.					
RD-2022-004					
HIGH ST. PAVING - \$ 192,500.					
TM-3/3/21 - DECREASE					
\$192,500.					
RD-2022-006					
GOSHER & GATEWAY OVERLAY					
-\$30,000.					
RD-2022-011					
VANICE DR PAVING - \$40,150.					
RD-2022-012					
VARNEY MILL RD - \$258,500.					
RD-2022-014					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
system server & licensing, MUNIS 1st year support and set up 5 YR LEASE 366,931.38 - 2.48% (27,745.42) FY 18 - 78,935.36 FY 19 - 78,935.36 FY 20 - 78,935.36 FY 21 - 78,935.36 FY 22 - 78,935.36	252600	1.00	.00		.00
16-1 - SANTANDER LEASING LLC 2015 Caterpillar Loader w/plow equip, 2015 international dump with wicking plow and sanding gear. 5 YR LEASE, 339,461., 2.44% (25,247.80) FY 17 - 72,941.76 FY 18 - 72,941.76 FY 19 - 72,941.76 FY 20 - 72,941.76 FY 21 - 72,941.76 Previously budgeted in Capital Equipment Account # 19100 LEASE PAID IN FULL	3058	1.00	.00		.00
18-1 - GORHAM SAVING LEASING 2018 PLOW TRUCK W/ PLOW 3 YR LEASE 135,199. - 2.5% (6,815.57) FY 19 - 47,338.19 FY 20 - 47,338.19 FY 21 - 47,338.19 Previously budgeted in the Capital Equipment Account # 19100 LEASE PAID IN FULL	3058	1.00	.00		.00
18-2 - GORHAM SAVING LEASING Thermal Imaging Camera					

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
3 YR LEASE 56,336., 2.5% (2,888.62)					
FY 19 - 19,741.54					
FY 20 - 19,741.54					
FY 21 - 19,741.54					
19-1 - GORHAM SAVINGS LEASING Off-Road Rescue/Woods Fire Truck (119,626.00.)		1.00	24,811.00		24,811.00
Gorham Saving Leasing Group LLC 5 year Advance Lease - 1.850%					
FY 20 - \$24,810.28					
FY 21 - \$24,810.28					
FY 22 - \$24,810.28					
FY 23 - \$24,810.28					
FY 24 - \$24,810.28					
PMT 3 OF 5					
19500 47531 - NEW LEASES					.00
PW-2022-007 DUMP TRUCK # 4 \$190,000. = 7 YRS - 3.25% FY 22 - NO PAYMENT DUE FY 23 - FY 29 - \$30,784.19 PER YEAR		1.00	.00		.00
IF LEASED AFTER 1/1/22					
PW-2021-007 DUMP TRUCK # 01 \$215,000. - 7 YRS - 3.25% FY 22 - NO PAYMENT DUE FY 23- FY 29- \$34,834.74		1.00	.00		.00
IF LEASED AFTER 1/1/22					
PW-2021-002 SECOND SWEEPER \$230,000. - 7 YRS - 3.25% FY 22 - NO PAYMENT DUE FY 23 - FY 29 - \$37,265.07		1.00	.00		.00
IF LEASED AFTER 1/1/22					
		1.00	.00		.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
PW-2022-002 NEW TRACKLESS \$185,000. - 7 YRS - 3.25%		1.00	.00		.00
PW-2022-006 PICKUP - #97 \$60,000 - 5 YRS - 3.25% FY 22 - NO PAYMENT DUE FY 23 - FY 27 - \$13,194.94 IF LEASED AFTER 1/1/22		1.00	.00		.00
FR-2022-002 - 3 STRETCHERS (19100) (\$117,000) LEASE - 5 YRS - TM- 3/3/21 TRANS FROM BOND TO LEASE PAYMENTS FY22 PMT - 0 FY 23 THRU 27 - \$25,730.12		1.00	.00		.00
FY-2022-001 - CARDIAC MONITORS (19100) (\$158,479) LEASE 5 YRS - 3.25% TM - 3/3/21 - ADD PROJECT -\$158,479. FY 22 - PMT - 0 FY 23 THRU 27 - \$34,852.00		1.00	.00		.00

TOTAL DEBT SERVICE

3,660,966.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
19700	SEWER				
9700	SEWER				
19700	46960 - PWD ASSESSMENT				.00
TOTAL SEWER					.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
19850	COUNTY TAXES					
8500	COUNTY TAXES					
19850	44100 - OFFICIAL/ADMINISTRATIVE SERVIC		1.00	1,565,391.00	1,565,391.00	1,565,391.00 *

CUMBERLAND COUNTY TAXES

The County of Cumberland sends an annual assessment in February of each year.

The county's mill rate for FY21 is .000641054475 or .64 per thousand. This represents an increase of 1.26% in taxes.

2018 State Valuation - \$1,916,750,000.
2018 County Tax - 1,332,023.

2019 State Valuation - \$2,095,000,000.
2019 County Tax - 1,435,970. - 4.99% INC

2020 State Valuation - \$2,272,500,000.
2020 County Tax - 1,516,404 -- 5.06% INC

2021 State Valuation - \$2,441,900,000.
2021 County Tax - \$1,565,391 - -\$5.25 DEC

- FY 15 - \$1,132,911.
- FY 16 - \$1,216,178.
- FY 17 - \$1,264,831.
- FY 18 - \$1,304,678.
- FY 19 - \$1,332,023.
- FY 20 - \$1,435,970.
- FY 21 - \$1,516,404.
- FY 22 - \$1,565,391.

The Town is required to pay its portion of the Cumberland County Tax (34,065,186), which is payable on or before the first day of September 2021.

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
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TOTAL COUNTY TAXES

1,565,391.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

		VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
19851	EDUCATION - RSU # 14					
8510	EDUCATION - RSU 14					
19851	44100 - OFFICIAL/ADMINISTRATIVE SERVIC				22,223,721.00	22,223,721.00 *
	RSU 14 - EDUCATION ASSESSMENT		1.00	22,223,721.00		22,223,721.00
	FY 15 - 16,993,174.					
	FY 16 - 17,699,917.					
	FY 17 - 18,263,875.					
	FY 18 - 19,664,904.					
	FY 19 - 21,247,844.					
	FY 20 - \$22,081,146.					
	FY 21 - \$23,154,452.					
	FY 22 - \$22,223,721.					
	NOTE: SEE ACCT 19851-44101 -					
	RSU 14 FUTURE ASSESSMENT -					
	FUNDS HELD FOR FY23					
	ASSESSMENT - \$40,640.					
19851	44101 - RSU 14 FUTURE ASSESSMENT					40,640.00 *
	COMMUNICATION ERROR IN FY 22		1.00	40,640.00		40,640.00
	ASSESSMENT - FUND TO BE HELD					
	FOR FY 23 RSU 14 ASSESSMENT.					
	SEE ATTACHED - E-MAIL WITH					
	EXPLANATION					
TOTAL EDUCATION - RSU # 14						22,264,361.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
19900	PROPERTY TAX OVERLAY				
9900	PROPERTY TAX OVERLAY				
19900	48220 - PROPERTY TAX OVERLY	1.00	741,664.00		741,664.00 *
	THE ASSESSORS OR, IN PRIMARY ASSESSING AREAS, THE MUNICIPAL OFFICERS MAY ASSESS ON THE ESTATES SUCH SUM ABOVE THE SUM NECESSARY FOR THEM TO ASSESS, NOT EXCEEDING 5% THEREOF AS A FRACTIONAL DIVISION RENDERS CONVENIENT, AND CERTIFY THAT FACT TO THEIR MUNICIPAL TREASURER.				
	TY11 - 126,049 TY12 - 108,786 TY13 - 111,735 TY14 - 56,706 TY15 - 44,080 TY16 - 49,787 TY17 - 60,473 TY18 - 154,278 TY19 - 71,849 TY20 - 579,079 8/16/21 - TY 21 - FY 22 OVERLAY SET AT \$741,664.				
	TOTAL PROPERTY TAX OVERLAY				741,664.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
19910	GENERAL CONTINGENCY				
9910	GENERAL CONTINGENCY				
19910	43100 - GENERAL SUPPLIES & MATERIALS	1.00	100,000.00		100,000.00 *
	This is one of two contingency funds included in the annual budget and offset by fund balance (i.e. no additional property taxes were raised to fund it). The purpose of this account is to provide flexibility to the Council in dealing with unforeseen problems or opportunities without seeking a supplemental appropriation by calling a special town meeting.				100,000.00
	TOTAL GENERAL CONTINGENCY				100,000.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
19920	ENERGY & WEATHER EMERG FUND				
9920	ENERGY & WEATHER EMERG FUND				
19920	43100 - GENERAL SUPPLIES & MATERIALS	1.00	100,004.00		100,004.00 *
	<p>This is one of two contingency funds included in the annual budget and offset by fund balance (i.e. no additional property taxes were raised to fund it). It was established specifically to address the challenges presented by an unusually severe winter and expenses such as overtime and road salt in public works, or to deal with energy price spikes without adding unnecessarily to department budgets and without seeking a supplemental appropriation by calling a special town meeting. PROPERTY TAX ROUNDING - +4.00</p>				100,004.00
TOTAL ENERGY & WEATHER EMERG FUND					100,004.00
TOTAL GENERAL FUND		50,398,546.00			

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:
SEWER FUND

VENDOR QUANTITY UNIT COST 2023 ADOPTED

22110 SEWER FUND

0000 UNDEFINED

22110 46960 - ASSESSMENT 1.00 427,350.00 427,350.00 *
427,350.00

Portland Water District
Assessment
Calendar year 2021
6 months at \$34,243.
6 months at \$36,982 (8 %
increase)
1/2/20 - SEWER ASSESSMENT
FROM PORTLAND WATER DISTRICT
-
12 MONTHS - \$32,417. -
\$389,004

1/4/21 - SEWER ASSESSMENT
FROM PORTLAND WATER DISTRICT
-
12 MONTHS - \$34.243. -
\$410,916.

SEWER USER FEES

FY 21 - BASE RATE = \$48.84
(5HCF)
- ADDITIONAL RATE
(HCF) - \$7.
- READY TO SERVE
RATE - \$30.

FY 23 - BASE RATE = \$48.84
- ADDITIONAL RATE
(HCF) - \$7.75
- READY TO SERVE
RATE - \$30.

APPROVED RATES BEGIN MAY 2020

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:

SEWER FUND	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
22110 46990 - CONTRACTED SERVICES - OTHER					.00
TOTAL SEWER FUND					427,350.00
TOTAL SEWER FUND		427,350.00			

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:

RECREATION PROGRAM FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
22120 RECREATION PROGRAM FUND					
0000 UNDEFINED					
22120 41120 - REGULAR PART-TIME					
Per Diem Staff (Accounts for minimum wage increase from \$11.00-\$12.15 in January, 2021 and allows for continued growth in programs)- Positions covered by User Fees		1.00	7,072.00		163,659.00 *
• Per Diem Van Drivers/ Gym Supervisors/Programmers					7,072.00
o Salary Range - \$13-\$13.60					
o Reduced from 20-24 hours/week to 10-15 hours/week					
Summer Camp Staff (Accounts for minimum wage increase from \$12.00-\$12.15 in January, 2021 and allows for continued growth in programs)- Positions covered by User Fees		1.00	150,637.00		150,637.00
Summer Camp Staff (Highest estimated amount based on scenario that involves 4 camps with strict COVID guidelines) - could be reduced to \$119,455 based on relaxed guidelines.					
o Salary Range - \$12.15-\$16.10					
o Hours/week range from 24-40; occasionally above 40 for Camp Directors and Assistant Directors					
Summer Track Program (Accounts for minimum wage increase from \$12.00-\$12.50 in January, 2021 and allows for continued growth in programs)- Positions covered		1.00	5,950.00		5,950.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:

RECREATION PROGRAM FUND

VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
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by User Fees

- Summer Track Program
 - o Salary Range - \$12.15-\$15.45
 - o Approximately 10 hours/week

Low projected amount - Track started late due to COVID

22120	42220 - PAYROLL TAX				15,423.00 *
	FICA/Medicare and Workers Comp - wage driven benefits for recreation programming.	1.00	15,423.00		15,423.00
22120	43100 - DAY CAMP SUPPLIES				10,000.00 *
	All equipment, arts and craft supplies, t-shirts for day camp programs.	1.00	10,000.00		10,000.00
22120	43101 - SUPPLIES - OTHER				8,000.00 *
	Supplies and materials for all other programs (not Day Camp).	1.00	8,000.00		8,000.00
22120	43220 - MOTOR FUELS - GASOLINE				3,000.00 *
	Vehicle fuel, yearly anticipated use and amount necessary for the Recreation Van and Bus, and the Bus shared with Social Services . Low projection - programs cancelled due to COVID	1.00	3,000.00		3,000.00

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:

RECREATION PROGRAM FUND

22120 44400 - PROFESSIONAL SERVICES

VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
	1.00	5,500.00		5,500.00 *

Credit card assignment fees for in-office use of credit card and on-line registration system: This account reflects both the credit card fees that are paid by people using their credit card when they come into the office (this fee gets absorbed) and for those people using their credit card when registering on-line through the registration software (this fee gets passed onto the customer).
Decrease of \$600 accounts for decreased use of credit cards and associated percentage based on total fees

22120 45320 - VEHICLE MAINTENANCE SERVICES

1.00	.00	.00	.00
------	-----	-----	-----

Vehicle maintenance, typical and annual maintenance check for (3) vehicles. Shared maintenance costs on shared vehicle with SS.
TM-2/24/21 - REDUCE \$3,500 - WORK TO BE DONE BY PWD

22120 46989 - CONTRACTED SERVICES - DAY CAMP

1.00	20,000.00	20,000.00	20,000.00 *
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Includes transportation fees and enrichment program fees (i.e. SJC for swim lessons - if allowed, contracted vendors for special events)
Low projected - No field trips in 2020 due to COVID

Estimated \$20,000 for RSU14 buses for field trips to local facilities while following strict COVID guidelines; no admission fees anticipated

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PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:

RECREATION PROGRAM FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
22120 46990 - CONTRACTED SERVICES - OTHER		1.00	35,000.00		35,000.00 *
<p>Contracted services for all programs and services Supported by user fees</p> <p>\$10,000 decrease due to a decrease in programs due to COVID. Programs will gradually increase in FY22</p>					
22120 46991 - COMMUNITY EVENTS		1.00	10,000.00		10,000.00 *
<p>Community special events - all expenses for special events during the year that are provided to the community free of charge</p> <p>Low projection- most community events were cancelled due to COVID; Will be reintroducing events according to guidelines</p>					
22120 46992 - SENIOR PROGRAMMING		1.00	5,000.00		5,000.00 *
<p>Senior programs - all expenses for the senior programs during the year.</p> <p>Decreased \$2,000 - more senior trips being offered that do not incur a cost; anticipate gradual increase in programming due to restrictions caused by COVID. Virtual and distant programs have been offered throughout pandemic with very positive response.</p>					

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1354dhmills

Town of Windham
NEXT YEAR BUDGET DETAIL REPORT

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bgnyrpts

PROJECTION: 20221 TOWN OF WINDHAM - FY 22 OPERATING BUDGET

ACCOUNTS FOR:

RECREATION PROGRAM FUND

	VENDOR	QUANTITY	UNIT COST	2023	ADOPTED
22120 48110 - TRANSFER TO GENERAL FUND		1.00	.00		.00
FUND REC FULL TIME PROGRAMMER					.00
TRANSFER FROM FUND BALANCE TO GENERAL FUND TO FUND NEW RECREATION PROGRAMER - FULL TIME PERSON - 1/1/22. TOTAL TRANSFER - \$23,595.46					
FUND BALANCE 6/30/19 - \$270,417.					
FUND BALANCE 6/30/20 - \$160,347.					
WAGES - \$20,854.					
BENEFITS - \$6,404					
TRANSFER TO GEN FUND ACCT # 1000-37132					
TM-2/24/21 - REDUCE FUNDING \$27,258					

TOTAL RECREATION PROGRAM FUND	275,582.00
TOTAL RECREATION PROGRAM FUND	275,582.00
GRAND TOTAL	51,101,478.00

** END OF REPORT - Generated by Devin Mills **